

FINANCE AND GENERAL PURPOSE COMMITTEE

Minutes of the meeting of the Finance and General Purpose Committee held on Monday 27 July 2009. Meeting commenced at 6.00 pm.

Present Vice Chairman: Cllr M Taylor  
Cllrs J Capel, P Davies, M Hewitt, Mrs P Plant, Ms J Richardson  
and Ms Hazell

Officer: Mrs Janet Holmes

In the absence of the Cllr Mrs Binns, the Vice Chairman, Cllr Taylor took the chair.

**1112. To accept apologies for absence**

An apology was received from Cllr Mrs Binns.

**1113. Declarations of interest**

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**1114. Public Forum**

There were no members of the public present.

**1115. Minutes of meeting held on 9 July 2009**

The minutes were duly approved and signed as a true record by the Vice Chairman of the Committee.

**Due to the confidential nature of the business to be transacted [ staffing matters and contractual matters] that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 as applied by Section 100 of the Local Government Act 1972, members of the public and press will be asked to leave the meeting.**

**1116. To receive an update on item 1079 (1018 refers)**

It was agreed that

1. During the period that Cllr Capel would be assisting with the Council's finances he would not participate as a signatory to the Council's bank accounts.
2. Cllr Capel would undertake a full review of the Council's cost centres and ensure that regular reports would be available during the building works.
3. There would be no change to the payroll provision during this financial year but the contract would be reviewed for March 2010.

**1117. To receive an update on item 1079 (1021 refers)**

The Clerk updated members on the progress to move premises. The lease will be taken from 1 August 2009. Items will be moved or stored items during the course of the following week.

**1118. To receive an update on 1023**

The Clerk updated members on the progress with the County Court action. It was noted that the action was being taken at minimal cost to the Council as two members were giving their time free.

*6.35 Cllr Ms Richardson joined the meeting*

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**1119. To note the revised fee proposal from Carless and Adams**

Previously Mr Binnie had a limited role as a project manager. This has now been reviewed and the revised fee proposal identifies the additional role Mr Binnie would have in co coordinating the Parish Council's instructions to all of the professionals

Proposed by Cllr Davies, seconded by Cllr Hewitt  
AGREED that the proposals as outlined in the letter from Carless and Adams on 13 July 2009 be accepted

There being no other business, the meeting closed at 6.55 pm