

FULL COUNCIL

Minutes of the meeting of the Full Council held on Monday, 5 January 2009 commencing at 8 pm in Burnham Library

Present Chairman: Cllr S Tilbey
Cllrs PJ Adams, M Bird, M Cole, Mrs S Collins, Mrs H Evans,
Mrs J Foster, M Hammon, Ms L Hazell, Mrs J Horwood, Mrs P Plant,
D Pepler, B Slater and M Taylor

Officers: Mrs Janet Holmes and Mrs Jacqui Mansford.

ACTION

- 829. Apologies for Absence**
Apologies were received from Parish Councillors Mrs C Binns, J Capel, P Davies and P Wallis.
Also County Councillor Bill Chapple OBE.
- 830. Declarations of interest**
Cllr B Slater declared an interest in item 835 by virtue of being a member of the Bowls Club.
- 831. Public Forum**
No member of the public was present.
- 832. Presentation to Parish Council**
Apologies were received from Cllr Mr Bill Chapple OBE, deputy leader of Bucks County Council as he was unable to attend the meeting due to sickness.
- 833. Minutes of the Full Council**
The minutes of the meeting held on 3rd November 2008 were signed as a true record by the Chairman, Cllr Tilbey.
- 834. Matters Arising from the Minutes [not included on the agenda]**
Following correspondence, the Parish Council has received a letter from Bucks County Council asking if the Parish Council wish to apply for a Vehicle Activated Sign through the delegated budget. This letter arrived too late to be considered by the R & A committee on 15th December.

Members agreed to request the County Council to consider the installation of a Vehicle Activated sign as part of the delegated budget. If awarded, the Recreation and Amenities committee will agree a suitable site.
- 835. Chairman's Communications**
a. The Chairman thanked all who had joined him on the Chairman's Xmas walk.
b. A letter had been received from Bowls Club thanking the Parish Council for waiving the 2009 lease costs.
b. Letter of thanks had been received from "Think Burnham" for passing on the £250 grant from South Bucks District Council.
c. A letter had been received from Mazars regarding the complaint that had been made against the Parish Council to the Audit Commission requesting that "An audit be made of Burnham Parish Council for there inappropriate

Chairman.....

Date

252

FULL COUNCIL

use of public money in the project to refurbish Burnham Park Hall".
A copy of the auditor's response to the complainant was attached. The final paragraph of the letter proves our working practises are sound as the auditor states.

" On the basis of the documentation provided to me, I am satisfied that councillors were provided with appropriate information on which to base their decision to undertake the refurbishment project. I am also satisfied that appropriate steps were taken in relation to the declaration of the involvement of Councillor X in the process and payment for services proved. Therefore, I do not consider that there is any action we need to take in relation to either matter, at this time, in our capacity as the Council's external auditors"

d. Councillors were reminded that the Library building works would be commencing shortly and that the Parish Council would have to find an alternative venue for its next Full Council meeting.
The Clerk will source a suitable venue [which may mean having to amend the date] and inform councillors as soon as possible.

836. District Council Report

Cllr Hazell reported that members on the licensing committee are attending many sub committee meetings in response to by objections made by residents. The sub committees are meeting with both parties and, in most cases, are reaching an amicable solution.

837. County Council Report

Cllr Hazell reported that although Cllr Chapple was unable to attend the meeting because of illness he is willing to address councillors on a later date.

The County budget is now being set by the cabinet. Staff levels have been reviewed and there has been a high level of service cuts.

£100 K has been identified in the transportation budget which will be spent on roads and potholes.

The South East is still suffering from a reduction in the government subsidy, the projected shortfall could be upto £27 million over the next few years.

The County Council had a small amount of money invested in the Icelandic banks which they are confident will be recovered eventually.

838.

- a] Cllr Mrs Evans presented the minutes of the Planning Committees

10 Nov 2008	Minutes 760 - 767	Pages 230 – 231
1 Dec 2008	Minutes 776 – 783	Pages 234 – 237

RESOLVED that the reports be adopted

- b] Cllr Cole presented the minutes of the Halls Committee

12 Nov 2008	Minutes 768 – 775	Pages 232 – 233
-------------	-------------------	-----------------

RESOLVED that the report be adopted

FULL COUNCIL

Cllr Slater requested an update on minute 773 reference Section 12 of the Full Planning Permission. This provision restricts the hours of use of the building. These restrictions on the planning permission would make it difficult for the building to function. TPA had been asked to discuss these conditions with the Planning Officer and to ensure that the planning conditions and the licensing conditions were the same. A reply is expected by 15 January 2009.

c] In the absence of the Chairman, Cllr Taylor presented the minutes of the Finance and General Purpose Committees.

242	1 Dec 2008	Minutes 784 – 797	Pages 238 -
	2 Dec 2008	Minutes 798 – 799	Page 243
	15 Dec 2008	Minutes 800-803	Page 244

RESOLVED that the reports be adopted.

Minute 789 referring to CCTV was highlighted. It was noted that IT equipment soon becomes outdated and that there would be a need for the equipment to be replaced and further capital expenditure at a later date i.e 4/5 years.

Members requested that minutes of the working party be added to the website and cross referenced with the parent committee i.e F & GP.

Cllr Taylor also presented the minutes of the joint Finance and General Purpose and Halls committee.

*	16 Dec 2008	Minutes 815 -822	Pages 248-249
---	-------------	------------------	---------------

It was noted that many members sat on both committees.

RESOLVED that the report be adopted.

Cllr Slater asked what actions were being taken to resolve the matter of the “project being delayed and considerably over budget” as highlighted in Minute 818.

Cllr Cole explained that members of the Halls Committee had met with the professionals for a “Value Engineering” meeting. The professionals were currently reviewing all the expenditure and identifying savings. The following steps would be taken.

- The finished design brief would go out to tender
- Two tenders would be chosen.
- If the tender figures are above expectations discussions will take place with the two building companies.
- If the figures are still too high then another meeting will be held with the Halls Committee to decide what can be deleted from the building.

Cllr Cole is waiting for Stuart Binnie’s final report for the tender before setting a date for the next Halls Committee meeting.

d]	Cllr Pepler to present the minutes of the Recreation Committee		
	15 Dec 2008	Minutes 804-814	Pages 245-247

RESOLVED that the report be adopted.

FULL COUNCIL

Minute 809. The Clerk informed members that one of the play scheme estimates for the Stomping Ground has been received in the office.

839. Finance Report

a. To receive details of payments made 1/10/2008 – 19/12/08

Information Noted

Cheque no's 400520 – 400536 signed by Cllrs Capel and Bird
 Cheque no's 400537 – 400565 signed by Cllrs Plant and Hewitt
 Cheque no's 400568 – 400596 signed by Cllrs Adams and Ms Hazell

b. To note balances in the Council's accounts up to 19 December 2008

Co-operative Bank	420781
Newbury Building Society 1 & 2	507938
Nat West	63056
Consolidated Loan Stock	14
Petty Cash	100
Lloyds TSB	9
	0
Total	£ 991,898

Information Noted

840. To agree the budget for the financial year 2009/10

Cllr Taylor, the vice chairman of the Finance and General Purpose Committee, highlighted the committee's recommendation at minute 803 that there be no change to the precept for the forthcoming financial year. A breakdown of how the precept will be allocated to individual cost centres is shown on the attached sheets.

Proposed by Cllr M Bird
 Seconded by Cllr Ms L Hazell

Unanimously AGREED that the precept for the financial year 2009/10 be set at £472,000.

Cllr Taylor commended Cllr Capel for his work on setting the budget.

841. Proposed increase to Car Park Charges from South Bucks District Council

South Bucks District Council have submitted a schedule of proposed changes to the charges for District Council pay and display car parks. – set out below. To be effective from 1 April 2009.

Area	Charge 07	Current Charge 08	Proposed April 09 charge
Neville Crt	Up to 2 hrs 30p	Up to 2 hrs 30p	Up to 2 hrs 30p
26 places	Up to 4 hrs 50p	Up to 4 hrs 50p	Up to 4 hrs 50p
	Up to 24 hrs £1.00	Up to 24 hrs £1.00	Up to 24 hrs £1.00

FULL COUNCIL

S/T Max 20	Season Ticket 3 mths £45.00	Season Ticket 3 mths £55.00	Season Ticket 3 mths £45.00
Issued 12	Season Ticket 6 mths £90.00	Season Ticket 6 mths £100.00	Season Ticket 6 mths £90.00

Area	Charge 07	Current Charge 08	Proposed April 09 charge
Summers Rd	Up to ½ hr Free	Up to ½ hr Free	Up to ½ hr 20p
62 places	Up to 1 hr 40p	Up to 1 hr 50p	Up to 1 hr 50p
	Up to 2 hrs 70p	Up to 2 hrs 80p	Up to 2 hrs 80p
	Up to 3 hrs £1.10	Up to 3 hrs £1.20	Up to 3 hrs £1.20
	Up to 24 hrs £2.70	Up to 24 hrs £2.90	Up to 24 hrs £2.00
S/T Max 40	Season Ticket 3 mths £140.00	Season Ticket 3 mths £140.00	Season Ticket 3 mths £130.00
Issued O	Season Ticket 6 mths £260.00	Season Ticket 6 mths £260.00	Season Ticket 6 mths £250.00

Area	Charge 07	Current Charge 08	Proposed April 09 charge
Jennery Lane	Up to ½ hr 30p	Up to ½ hr 30p	Up to 40p
64 places	Up to 1 hr 60p	Up to 1 hr 70p	Up to 1 hr 80p
	Up to 2 hrs 80p	Up to 2 hrs £1.00p	Up to 2 hrs £1.10p
	Up to 3 hrs £1.10	Up to 3 hrs £1.10	Up to 3 hrs £1.10
	Up to 24 hrs £2.70	Up to 24 hrs £2.70	Up to 24 hrs £2.70
S/T Max 10			Season Ticket 3 mths £130.00
Issued O			Season Ticket 6 mths £250.00

Councillors rejected the District Council's proposed charges

FULL COUNCIL

Proposed by Cllr Slater
 Seconded by Cllr Lin Hazell

AGREED that the Parish Council recommend that the following charges should be adopted

Area	Current Charge 08	Proposed April 09 charge
Summers Rd	Up to ½ hr Free	Up to ½ hr Free
62 places	Up to 1 hr 50p	Up to 1 hr 50p
	Up to 2 hrs 80p	Up to 2 hrs 80p
	Up to 3 hrs £1.20	Up to 3 hrs £1.00
	Up to 24 hrs £2.90	Up to 24 hrs £2.00
S/T Max 40	Season Ticket 3 mths £140.00	Season Ticket 3 mths £130.00
Issued O	Season Ticket 6 mths £260.00	Season Ticket 6 mths £250.00

Area	Current Charge 08	Proposed April 09 charge
Jennery Lane	Up to ½ hr 30p	Up to ½ hr Free
64 places	Up to 1 hr 70p	Up to 1 hr 80p
	Up to 2 hrs £1.00p	Up to 2 hrs £1.00p
	Up to 3 hrs £1.10	Up to 3 hrs £1.00
	Up to 24 hrs £2.70	Up to 24 hrs £2.70
S/T Max 10		Season Ticket 3 mths £130.00
Issued O		Season Ticket 6 mths £250.00

Clerk to contact South Bucks District Council with this information and to request that Burnham District Councillors be allowed to have an active involvement in the discussion and voting on this matter as in previous years.

842. New Model Publication Scheme

Under the Freedom of Information Act it is the duty of every public authority to adopt and maintain a publication scheme. The Parish Council were requested to update their existing scheme by 1 January 2009. A copy of the proposed new publication scheme was considered - as attached

Proposed by Cllr Bird
 Seconded by Cllr Lin Hazell

AGREED That the Model Publication Scheme as circulated be adopted by the Parish Council

Councillors to be sent a "final" copy for insertion into their handbooks

FULL COUNCIL

843. To agree the meeting dates for 2009/10 see attached

It was noted that the proposed schedule did not include meetings of the Halls committee or any working party.

Proposed by Cllr Bird
Seconded by Cllr Davies

AGREED That the schedule of meeting dates be accepted

Councillors to be sent a "final" copy for insertion into their handbooks

844. Reports from Outside Bodies

To receive verbal reports, for information, from councillors.

Burnham Youth Centre

Cllr Pepler reported that future meetings would take place at 5.30 pm on a Monday – to be completed before the youth centre session commenced. The Halloween party had been very successful with 42 people attending. The youth worker had attended meetings of the Rotary, Lions and Think Burnham to recruit volunteers to assist in the Centre.

One meeting – a drop in session for ladies – had proved unsuccessful with no one attending.

Think Burnham

Cllr Slater reported that he had attended 2 meetings of Think Burnham since his last report. One of the committee's recommendations would be to amend the "double" roundabout at Stomp Rd/Lent Rise. The group would be producing a final report in approximately 6 weeks and it was hoped that the Parish Council would be able to support their recommendations.

845. Information items [the Council to decide what action, if any, it wishes to take]

Available in the office

a. A document entitled Communities in Control: Real People, Real Power: codes of conduct for local authority members and employees – a consultation document . Comments requested by 12 March 2009

b. The Society of Local Council Clerk's response to the above.

c. Buckinghamshire 2026 – how will it shape up? A consultation document for partners views on the existing community strategies. Response requested by 30 January 2009.

d. Sustainable Communities Strategy – a rural perspective.

e. Reminder – Jennery Lane Car Park will be closed for resurfacing from 12 Jan to 2 Feb

f. Councillors were given a copy of DIS [Direct Information Service] the Clerk recommended that they read items 699/2 and 699/3;

g. A letter had been received from Slough Borough Council regarding Alcohol Consumption in Designated Public Places order. If approved, an Order will come into effect in March 2009 to create a zone known as a

FULL COUNCIL

designated public place. This order will not make it an offence to drink alcohol within the designated place but if a person fails to comply with a police officer's requirements in relation to alcohol, they commit an offence for which they could be arrested or issued a Fixed Penalty Notice.

Areas being considered border Burnham Parish at Britwell and Haymill
Comments to Slough Borough Council by 19 January 2009.

Agreed that a copy of this document be sent to the licensing department of South Bucks District Council with a request as to when they would be considering such an order for adjacent areas. Whilst members applauded the efforts made to discourage antisocial behaviour, they were concerned that there could be a movement of people "across the borders" into Burnham. Clerk to reply accordingly.

- h. Regional One Day Conference Blue Mountain Golf Course
 Tuesday 24 March 2009 for staff and members Cost £49 per delegate
 Topics to include
 Regional Developments – local empowerment
 Managing Council Assets
 Your Rights, Your Council's Responsibilities – personnel issues explained
 Modern Allotments and Leisure Garden management
 Excellence in your sector – what is working well in your region
 Innovations – the creative use of powers [legislation]

Members to inform the Clerk as soon as possible if they wish to attend.

846. Assistance

Cllr Cole offered IT assistance to any councillor that might need it.

There being no other business the meeting closed at 9.40 pm