

HALLS REDEVELOPMENT COMMITTEE

Minutes of the meeting of the Halls Redevelopment Committee held on 12 April 2010  
Meeting commenced at 6.00 pm

Present Chairman: Cllr Taylor,  
Cllrs J Capel , P Davies, Ms L Hazell, Mrs P Plant, D Pepler and  
Ms J Richardson

Officer: Mrs J Holmes

**1489. Apologies for absence**

Apologies were received from Cllrs P J Adams, M Bird, Mrs S Collins, Mrs H Evans, Mrs M Hammon, Mrs J Horwood, A Samson and R Slater

**1490. Declarations of interest**

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**1491. Public Forum**

No member of the public was present

**1492. To receive the minutes of the meeting of 18 March 2010.**

The minutes of the meeting were signed as a true record by Cllr Taylor

**1493. Matters Arising from minutes**

Minute 1460 refers Site visit. All members present agreed that it had been worthwhile viewing the building. Thanks were given to Mr Keohane for being a helpful guide

**1494. To receive and discuss the cash flow forecast for the 2010/11 financial year**

The Income and Expenditure 10 year plan had been distributed and considered in depth at a previous meeting of the Finance and General Purpose committee..

Cllr Capel distributed a cash flow forecast for 1 April 2010 to 31 March 2011 [see attached]

NB THESE FINANCIAL DOCUMENTS ARE TO BE CONSIDERED TO BE  
CONFIDENTIAL INFORMATION

Cllr Capel explained what the effect of paying different accounts or receiving income from the PWLB would have on the balances at different times of the year.

It had been agreed during discussions at the Finance and General Purpose meeting that, where possible, equipment could be leased to assist with the cash flow. Cllr Taylor to liaise with CAP regarding the possible items, Clerk to confirm in writing.

*6.35 pm Cllr Mrs P Plant arrived*

**1495. Update on Facilities Manager**

It was agreed that the Clerk would undertake the preliminary telephone interview. The Clerk then distributed, for discussion, a paper with suggested questions for all the candidates. The agreed document attached at appendix A

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Items also discussed

- It was noted that agency staff could be required in the first instance until a “pool” of workers was established.
- The question of paying a possible commission to the Facilities manager on a results basis.  
Clerk and members to investigate further.
- Clerk to contact The Pines re interviews on 1 and/or 2 May 2010.
- Interview candidates to be reimbursed at the cheapest form of travel

There being no other business, the meeting closed at 7.45 pm