

HALLS REDEVELOPMENT COMMITTEE

Minutes of the meeting of the Halls Redevelopment Committee held on 18 March 2010
Meeting commenced at 6.00 pm

Present Chairman: Cllr Taylor,
Cllrs P J Adams, P Davies, Ms L Hazell, Mrs P Plant, D Pepler and
R Slater.

Officer: Mrs J Mansford

1452. Apologies for absence

Apologies were received from Cllrs M Bird, J Capel, Mrs H Evans, Mrs S Collins and A Samson.

1453. Declarations of interest

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

1454. Public Forum

No member of the public was present

1455. To receive the minutes of the meeting of 11 March 2010.

The minutes of the meeting were signed as a true record by Cllr Taylor

1456. Matters Arising from minutes

Minute 1438 refers To agree the arrangements for interview: Reviewing applications Cllr Hazell reported that a short list of 7 candidates out of 15 had been drawn up. Telephone screening, with the same questions to all, will be carried out before inviting the successful applicants to an interview.

A discussion took place regarding interview questions, salary, incentives, length of probation period, hours of work, holidays etc. A list will be drawn up and distributed with the minutes.

The Clerk will be asked to obtain a valuation of the flat.

1457. To consider a review of the room charges

Literature was distributed to members outlining the previously agreed charges and a possible booking form. A minor change to the layout suggesting that the menu range per head be "from X to Y". It was agreed that members review the papers for discussion at the next meeting.

1458. To receive and comment upon a premises Booking Form

A suggested Booking Form and Conditions of Hire were distributed to the meeting. Members were asked to submit comments to the Assistant Clerk. This item will be discussed and agreed at a future meeting.

1459. Update on GSH

The Parish Council has received written confirmation by the Building Research Establishment that its application for a grant has been successful. The grant will be £87,000 but extra works to get the combined heating and air cooling installation could cost over £60,000. Doing the necessary changes to the building could extend the contract by six weeks.

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1460. Halls update

The next site meeting has been arranged for 10th April for all members of the Parish Council to visit the building.

Cllr Slater urged the committee or Full Council, if appropriate, to formalise the make up of the management committee for the running of Burnham Park.

19.35 Cllr Slater left the meeting

Cllr Taylor reported that there would be a meeting with Pawel Czamonowski of TPA to discuss colours for flooring etc. Specifications were decided upon some time ago but now needed to be reviewed. He also confirmed that one quotation had been received for the furniture and two more were expected shortly.

To consider items for future discussion

- Hall hire charges
- Premises booking form
- How rooms will be utilised

There being no other business, the meeting closed at 7.48 pm