

HALLS COMMITTEE

Minutes of the meeting of the Halls Committee held at 4 pm on Thursday 24 May 2007

Present Chairman: Cllr M Cole  
Cllrs P J Adams; P Davies, B Slater M Taylor and S Tilbey  
Officer: Mrs Janet Holmes

ACTION

- 28. **To elect a Chairman for the ensuing council cycle**  
Proposed by Cllr Shorne Tilbey, Seconded by Cllr Mark Taylor  
  
Cllr Michael Cole was elected the Chairman of the Halls committee for the year 2007/8
- 29. **To elect a Vice Chairman for the ensuing council cycle**  
Proposed by Cllr Shorne Tilbey, Seconded by Cllr Michael Cole  
  
Cllr Perry Davies was elected the Vice Chairman of the Halls Committee for the year 2007/8
- 30. **Declarations of interest**  
Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting
- 31. **Public Forum**  
No members of the public were present
- 32. **Minutes of the Halls Committee Meeting**  
The minutes of the meeting held on 26 February 2007 were signed as a true record by the Chairman.
- 33. **Matters arising – not included in the agenda**  
Cllr Slater updated the meeting on the cost of setting up and using credit card facilities for hall hire payments. It was agreed that the current cost outweighed the benefits and no action would be taken at the present time.
- 34. **To receive updated information on the Kino development**  
Reported on recent conversations with Kino. He anticipated holding a meeting with representatives at the beginning of June when they would submit a financial proposal to the council. The company are aiming to recruit a local person to act on the company's behalf to avoid the necessity of hiring a manager. Should their proposal be accepted, they would like to have an input in the design of the future building.
- 35. **To discuss**
  - a. **The perceived community needs**  
Councillors reviewed the past history of the discussions and considered
    1. The results of the previous survey undertaken by Brian Harris
    2. The document produced by Cllr Capel – appendix A  
It was noted that 36% of the hirers are regular users
  - b. **How these needs can be covered by the Parish Council**  
Regular users would require storage space  
All space needs to be used practically and economically

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A meeting to be held with some hall users

**36. To agree whether to refurbish or completely rebuild**

**Points for consideration**

Plans for a rebuild would need to include an element of residential [whether a permanent caretaker was required or not] as it would be difficult to obtain change of use in the green belt at a later date

**Finance**

On the information available, the Halls cost £60 thousand per annum to run. The Parish needs to ensure that there is sufficient finance to operate the halls and cover future funding. This may be accomplished by working with a business partner [Kino is the only partner at present being considered]

To investigate if other government departments need accommodation in Burnham e.g. SBDC, BCC, TVP

Porta cabins could be placed on the car park to accommodate the offices and some regular users thus retaining an income during the building process

*Cost to be established*

**A complete rebuild was the preferred option of the majority of members present**

**37. To agree a timeline for the work including the date for a public meeting**

**Consultation**

Agreed that committee members speak with Paul Sherriff and a selection of hall users to ascertain their views. This information to be reported back to the next meeting of the Halls committee. A

**Plans**

Cllr Tilbey to contact three architects and request schematic designs drawings of the type of accommodation possible for the money available.

No date was set for a public meeting

**38. To consider the format of future meetings i.e committee or working party**

The meetings to continue as committee meetings but to resolve into Part 2 should the need arise i.e where financial or contractual matters are under discussion.

**39. To be available for the next meeting**

1. Copy of 2004 survey
2. Report of conversations with hall users and Paul Sherriff
3. Report from Architect

**40. Date of next meeting**

The next meeting to be held at 10 am on Thursday 21 June 2007

There being no other business the meeting closed at 5.40 pm