

HALLS COMMITTEE

Minutes of the meeting of the Halls Committee held at 10 pm on
Thursday 24 January 2008

Present Chairman: Cllr M Cole
Cllrs P J Adams, P Davies, B Slater and M Taylor

Officer: Mrs Janet Holmes

333. To accept apologies for absence

An apology was received from Cllr Tilbey

334. Declarations of interest

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

335. Public Forum

No members of the public were present

In view of the confidential nature of the following items, councillors resolved that pursuant to Sect 12 of the Public Bodies {Admission to Meetings} Act 1960 as applied by Section 100 of the Local Government Act of 1972, members of the public and press would be excluded from the remainder of the meeting.

336. New Building

1. To review the proposed plans submitted by TPA

Members reviewed plans provided by TPA. This was for a two storey building with provision for residential accommodation and an office available for private hire to TVP.

Discussion took place regarding the residential accommodation and how it could be funded and managed.

The size and location of the main kitchen and bar

Possible use of the basement area for a bar cellar

Changes to the arrangements of the upstairs offices to allow increased council office space

The amount of sq metre storage space required to store chairs in the main hall

Agreed that the following actions take place before the next meeting

- Cllr Slater to discuss the residential provision with various housing associations
- The Clerk to obtain information regarding mobile bars and obtain an analysis of bar and non bar functions in the current halls
- The Clerk to investigate stacking chairs
- Cllr Cole to contact TPA with the suggested amendments and request that a DVD be available showing the conceptual elevations

**Cllr
Slater**

**Parish
Clerk
Cllr
Cole**

2. To note the Architects new timeline

The Architects do not perceive any change to the original timeline. It is anticipated that demolition work will commence during September.

3. To consider the arrangements for the use of Burnham Park Hall up to the commencement of the project

It was noted that hall bookings had been cancelled after 31 July 2008 to allow August to clear the building and relocate.

Chairman.....

Date

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4. To consider the relocation of the Parish office

The Clerk had viewed possible accommodation adjacent to offices occupied by Cllr Cole in the High St, Burnham. This accommodation is on the first floor and has three rooms which could be utilised as office, meeting rooms and storage areas. Committee meetings and public viewing of planning applications would be possible. Space would be available to store those items which the Council wish to relocate in the new building i.e archives, cleaning machines, tables and chairs. Provision would need to be made for staff to talk with those parishioners who cannot use the stairs. Awaiting details of the rental.

Arrangements have been made with Bucks County Council for the Parish Council to have access to the room at the Library for meetings of the Full Council on a Monday evening.

5. To consider the staffing implications during the closure of the building
Members agreed to refer their recommendations to the next meeting of the Staffing Sub Committee for the details to be agreed.

337. Date of next meeting

8 February 2008 at 10 am

There being no other business the meeting closed at 12. 30 pm