

Those present :

Chairman : Cllr J P Capel

Councillors : Cllr P A Davies, Cllr L K Hazell, Cllr M J Horwood, Cllr J M M Thomson, Cllr S L Tilbey

Officers : Mrs Mansford

43 To accept apologies for absence
Apologies were received and accepted from Councillors B S Dhillon and J Howes.

44 Declarations of interest
There were no declarations of interest.

45 Hall Development
Mr John Emmerson presented the outline plans of the halls together with two initial drawings of possible developments.

Members discussed the plans, including a suggestion by Cllr J M M Thomson to provide only one hall and remove the Hitcham Room and the Lent Rise Room.

Among the other issue raised were the need for access control to the building, a phased development, financing and the condition of the building at this present time.

When asked about the fees for this type of development Mr Emmerson informed the meeting that the usual costs were 16% of the capital expenditure.

RESOLVED

Mr Emmerson would undertake a condition survey.

Mr Emmerson would present some phased options for the implementation of the project.

Mr Emmerson would liaise with the planning department regarding possible planning options.

The above actions are to be completed by 23 March 2005.

That once some outline cost had been obtained a strategy for taking the project forwards would be referred to Full Council.

46 Halls administration and operation
Hall Security

The Executive Officer reported that the Councils officers had receive an enquiry regarding security and if the Council would be prepared to consider a contribution towards the cost of on site security for the evening.

RESOLVED:

That the Council would contribute 50% of the cost of security.

Hall Hire
Hall Hire Charges 2005/06

The Executive Officer presented a report to consider a review of hall hire fees for 2005/06.

The report identified a number of options with regard to different types of bookings.

RESOLVED:

That the Council would retain the 15% discount for local residents and local organisations on commercial bookings.

That the Council would retain the 15% discount for local residents and organisations on community bookings if the account was settled within 14 days.

That the commercial booking charges as identified in Option 3 of paragraph 04.08 of the attached report be adopted.

That the community booking charges for established and new customers as identified in Option 3 of paragraph 04.10 of the attached report be adopted.

That the review of extra-ordinary bookings and contract charges should be reviewed after legal and insurance advice.

Letter from Burnham Floral Art

Members considered a letter from Burnham Floral Art regarding the use of stage lighting and requested that the lighting should be made available for use.

Members noted that the cost of bringing the lights into operation would be approximately £6,500.

Members also considered the complaint regarding the use of the hall at the time of the Christmas festival of lights in the High Street.

RESOLVED:

That the Executive Officer would write to the society and advise them that the cost of making the lights available for general use was prohibitive considering the possible refurbishment of the hall.

That the Executive Officer would write and assure the Society that the issues raised with the Christmas festival would be resolved and would not impact on the society in 2005.

That the Executive Officer would thank the society for their offer of a joint opening event once the halls are refurbished.

REFURBISHMENT OF CURTAINS AND FIRE PROOFING

Members noted the need to fireproof the curtains in the halls and the stage curtains to comply with the Public Entertainments Licence.

RESOLVED:

That the curtains in the halls should be cleaned and fire proofed and only selective curtains should be fire proofed on the stage. All other curtains would be removed from the stage.

48 Exclusion of Press & Public

RESOLVED:

That under Section 100 (A) (4) of the Local Government Act 1972 the Public be excluded from the meeting following items of business on the grounds that they involve likely discussion of exempt information as defined in Part 1 Schedule 12A to the Act.

Chairman:.....

Date:

PART II

Minutes of the meeting of halls Committee held at Burnham Park Hall on Friday 04 February 2005 at 10.30 am

49 Franchise Agreement

Members considered an amendment to the Business plan proposal from Mr & Mrs Duddy of the Bee Public House which stated that the split of profits from the bar would be 2/3 to the Bee and 1/3 to the Parish Council with an additional 5% profit to the Council on a turnover in excess of £100,000.

The new agreement would operate for 18 months from 1 April 2005.

RESOLVED:

That the new agreement would be accepted and the Executive Officer would instruct the Councils solicitors to formalise a new franchise agreement.

50 Employment of Caretaker

The Executive Officer informed Members of the need to undertake the employment of a resident caretaker to be responsible for Burnham Park Hall.

RESOLVED:

That Councillors J P Capel and J Horwood would liaise with the Executive Officer to undertake the employment of a resident caretaker.