

Minutes of the Meeting of the HALLS COMMITTEE held in Committee Room on Wednesday, 23 March 2005 at 10:00 AM

Those present :

Chairman : Cllr J P Capel

Councillors : Cllr P A Davies, Cllr L K Hazell, Cllr M J Horwood, Cllr S L Tilbey

Officers : Mrs Mansford

**51**      **To accept apologies for absence**

Apologies were received and accepted from Cllrs B S Dhillon, J Howes and J M M Thomson.

**52**      **Declarations of interest**

Cllr S L Tilbey declared a personal interest in agenda item 4 as he knew the consultant through working in the same field of employment.

**53**      **Minutes of the Halls Committee Meeting**

Cllr J P Capel the Chairman of the Committee presented and moved the minutes of the Halls Committee held on Friday 4 February 2005.

RESOLVED

That the minutes be approved and signed by the Chairman.

**54**      **Hall Development**

Mr Emmerson produced two outline proposals for the future development of the halls.

Cllr S L Tilbey and Mr Emmerson reported having an initial meeting with Mr D Green the head of planning at South Bucks District Council which had not been as positive as had been expected. The District Council had expressed concerns regarding the loss of open space, parking and the development within the conservation area.

Mr Emmerson recommended to the Committee the employment of a planning consultant Mr Peter Salmon, to co-ordinate the case to be put to the District Council.

Mr Emmerson outlined the draft cost for a phased refurbishment of the halls at a cost of approximately £1.4 million.

The Executive Officer informed the committee that with regard to funding the Council could only borrow a maximum of £500K from the Public Works Loan Board in any one year for any one project.

RESOLVED

That the initial plans should be formalised for presentation to Full Council at an additional meeting of the Council for that purpose.

That Mr Peter Salmon should be engaged to undertake the support for the detailed planning application.

That the funding of the project should be presented to the Finance and General

**55**

**Finance Report**

The Chairman presented the financial report as at 22 March 2005

RESOLVED:

That the financial report at 22 March 2005 was noted.

The Committee considered an invoice of £900 from Mr Brian Harris for cancellation of his employment as consultant for the redevelopment of the halls. Members expressed concern at receiving the invoice as they had not entered an agreement with any terms for severance of the working arrangement.

RESOLVED:

That the Executive Officer would write to Mr Harris after seeking legal advice informing him that it was not the intention of the Parish Council to pay the bill as no formal contract had been agreed.

The Committee considered the viring of £3,000 underspend from the current halls budget to pay for new furniture in the Huntercombe Room.

RESOLVED:

That the £3,000 be vired for the replacement of furniture.

The Executive Officer advised the committee of the cost of providing CCTV around the halls would be approximately £10K, some members had already seen a demonstration of the system. The proposed design would include two dome cameras located at the front and rear of the building and two additional fixed cameras overlooking the car park. The system would be a new digital recording system and would be monitored by the caretaker and have access by Council Office staff.

RESOLVED

That the CCTV system should be purchased as part of the halls refurbishment and a report should be considered at an additional meeting of the Council for that

**56**

**Franchise Agreement**

The Executive Officer reported that the new franchise agreement would be drawn up by the Council's legal advisors and would be forwarded to the franchise managers.

RESOLVED

**57**

**Halls administration and operation**

The Executive Officer updated the committee on the renewal of the Public Entertainments Licence which had been stalled by the licensing officer at the District Council insisting on additional certification despite the licence being renewed the previous year with no conditions.

RESOLVED

Noted

The Committee considered a request from Burnham Concert Band to have the charges for hall hire waived as they did not use the halls in January due to the high incidence of crime.



RESOLVED

RESOLVED

That the Parish Council would discount the charges however were not in a position to waiver the full charge as this would establish a precedence.

The Executive Officer informed Members that the interview process for a new caretaker would be complete by 30 March 2005.

Any interim measures would be resolved by the redeployment of the groundsman Mr P Curtis who would be paid at the agreed caretaker salary.

RESOLVED

Noted

**58**      **Date and time of next meeting**

The date and time of the next meeting was agreed as Wednesday 20 April 2005 at 10.00am in the Committee Room.

**59**      **Exclusion of Press & Public**

RESOLVED:

That under Section 100(a)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 Schedule 12A to the Act.

**Part II**

Minutes of the meeting of Halls Committee held at Burnham Park Hall on Monday 23 March 2005 at 10.00am

**60**

**Minutes of the Halls Committee Meeting**

Cllr J P Capel the Chairman of the Committee presented and moved the minutes of the Halls Committee held on Friday 4 February 2005.

RESOLVED

That the minutes be approved and signed by the Chairman.