

Those present :

Chairman : Cllr J P Capel

Vice-Chairman : Cllr B S Dhillon

Councillors : Cllr P A Davies, Cllr S L Tilbey

Officers : Mrs J Holmes, Mrs Mansford

**61**      **To accept apologies for absence**

Apologies were received from Cllrs J M M Thomson, L K Hazell, J Horwood and J Howes.

**62**      **Declarations of interest**

Cllr S L Tilbey declared a personal interest in agenda item 4 as he knew the consultant through working in the same field of employment.

**63**      **Minutes of the Halls Committee Meeting**

Deferred to next meeting.

**64**      **Hall Development**

Cllr S L Tilbey updated the members and proposed that the refurbishment would be dealt with in 3 phases: i.e.

Phase 1 : Hitcham Room and Huntercombe Room/Bar and Toilets.

Phase 2 : Dropmore Room and internal areas

Phase 3 : New plant room, cafe, foyer, civic hall and existing offices.

It is hoped that Phase 1 can commence on 1 January 2006 and should be completed in 3 months.

Phase 3 should be completed and Burnham Park Hall up and running in May 2006.

The Consultants would wish to meet with Development Control before submitting the Planning Application. Planning Application to be agreed before finance is requested.

RESOLVED

That the financial implications of financing £500K for the refurbishment through a loan from the Public Works Loan Board be put to Full Council on 6 June 2005.

The Executive Officer would review the position with regard to the implications of the Disability Discrimination Act.

That no bookings should be taken for the Phase 1 area from January 2006 to May

**65**      **Finance Report**

Cllr J Capel, Chairman of the Committee, presented a management report on budget expenditure at 31 March 2005.

RESOLVED

That the Report be received and noted.

**66**

**Exclusion of Press & Public**

RESOLVED:

That under Section 100(a)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 Schedule 12A to the Act.....

**Part II**

Minutes of the meeting of Halls Committee held at Burnham Park Hall on Monday 27 April 2005 at 10.00am

**67**

**Montessori: Review of Terms and conditions.**

The Executive Officer informed the Committee that Montessori (Little Explorers) paid £4,200 per annum for the use of the Lent Rise room and kitchen 08:00 - 18:00.

The Parish Council's solicitors have advised that Montessori has a licence. Members expressed concern regarding health and safety issues of the refurbishment.

RESOLVED

The Executive Officer would give written notice of termination of licence at 31