

Minutes of the Meeting of the HALLS COMMITTEE held in Committee Room on Wednesday, 29 June 2005 at 04:00 PM

Those present :

Chairman : Cllr J P Capel

Vice-Chairman : Cllr B S Dhillon

Councillors : Cllr P A Davies, Cllr M J Horwood, Cllr B Park-weir, Cllr J M M Thomson, Cllr S L Tilbey

Officers : Mrs J Mansford

1 **Appointment of Chairman**

Cllr M Thomson proposed and Cllr P A Davies seconded that Cllr J P Capel be appointed Chairman of Halls Committee.

RESOLVED

As there were no other propositions Cllr J P Capel was duly elected as the Chairman of Halls Committee for the municipal year 2005/06.

Cllr J P Capel accepted the office of Chairman of Halls Committee and assumed the duties of the office.

2 **Appointment of Vice-Chairman**

Cllr S L Tilbey proposed and Cllr M J Horwood seconded that Cllr J M M Thomson

be appointed Vice-Chairman of Halls Committee for the municipal year 2005/06.

RESOLVED

As there were no other propositions Cllr J M M Thomson was duly elected as the Vice-Chairman of Halls Committee.

Cllr J M M Thomson accepted the office of Vice-Chairman of Halls Committee and

3 **To accept apologies for absence**

Apologies were received and accepted from Cllrs. B S Dhillon and J A Howes.

4 **Declarations of interest**

Cllrs S L Tilbey, J P Capel, L K Hazell and P A Davies declared an interest in The Bee, Public House, Britwell Road.

5 **Minutes of the Halls Committee Meeting**

Cllr J P Capel, Chairman of the Committee presented and moved the minutes of the Halls Committee held on 27 April 2005.

RESOLVED

6 **Hall Development**

- a) Cllr S L Tilbey updated the Members on the refurbishment of the Halls: Planning Application being submitted end of June 2005; Plans to be on display at The Carnival and Round and About to be approached.
- b) John Emerson Associates to be formally appointed.
- c) A letter from Shirley Shaw was discussed.

7 **Franchise Agreement**

The first draft of the Franchise Agreement had been received. Comments were invited from Members of the Halls Committee.

8 **Terms of the Franchise Agreement**

Non-bar functions were discussed by the Members.

RESOLVED

Members agreed that non-bar functions could be taken and that soft drinks only could be brought onto the premises. This would be monitored by The Caretaker as The Franchise Manager would not be required at these events. The hire charge

9 **Investigation of Alleged Noise Complaint**

The letter from Environmental Control Officer (Jeanne Blackbee) was noted.

10 **Certificate of Compliance**

The Certificates of Recalibration and Compliance for Dropmore and Hitcham Room were noted.

11 **Party in the Park**

Members considered the proposal put by Paul Duddy, The Franchise Manager, to hold a party in the Park over the August Bank Holiday weekend.

RESOLVED

The proposal was agreed in principle subject to considerations:
Police - notification and agreement
Fire/Emergency services informed/approval
Environmental Health approval
Statutory requirements met
All necessary Risk Assessments carried out.

12 **Date and time of next meeting**

The date of the next meeting of the Halls Committee was confirmed as Friday 22 July 2005 at 4 p.m.