

Burnham Parish Council Minutes of the Burnham Park Management Committee

Minutes of Part 1 of the meeting of the Burnham Park Management Committee held on 27th February 2018 at 6:30pm in the Committee Room, Burnham Park.

Committee members present:

Cllr Perry Davies
Cllr Judith Foster
Cllr Jackie Slater

Cllr John Carey
Cllr Barry Malki

Officers of the Council present:

Louise Hayday (General Manager)
Sheridan Jacklin-Edward (Parish Clerk)

Members of the public:

3

298 Apologies

Cllrs Marie Hammon and Jean Horwood.

299 Declarations of interest

Cllr Jackie Slater – a personal interest in item 304, being a member of the Royal British Legion.

300 Minutes

The Committee **RESOLVED** to approve the minutes of the Burnham Park Management Committee meeting held on 9th January 2018.

301 Matters arising

Christmas Lights. The Clerk reported that there had been no update from Burnham Business Association on their plans for the coming year, and how they intended to manage the High Street lights. The Clerk stated that he would begin contingency planning in the event that they wouldn't be able to deliver them.

Solar power. The Clerk reported that the consultation had concluded with no objections being raised. A concern was raised by a local resident regarding potential noise from the inverters, but the level of noise and location had been assessed and deemed not to be an issue. The Clerk stated that the installer had carried out a site visit and confirmed that there would be minimal disruption to Hall functions, with most of the work being carried out on the exterior of the building, no scaffolding visible from the Dropmore Hall, and a thorough risk assessment would be carried out by the contractor and contract administrator.

302 Finance report

The Committee noted the management accounts, forecast, and café takings summary to 31st January 2018. The Clerk presented a report detailing the overspends in Halls maintenance, and equipment purchase and repairs. He noted that the expenditure had been to improve the condition and amenities of the Hall, address many outstanding issues, and should pay dividends with lower ongoing maintenance costs, and a continued better offer for customers. He also noted the very healthy financial performance of the hall, including an increasing operating profit, and falling year-on-year deficits.

Signature: _____

Date: 10/4/18

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303 Events and hires report

The General Manager reported that January was a quiet month as expected. However, she reported on several new bookings, including language lessons, MMA / boxing classes, twice-weekly soft play sessions, and a large long-term booking from Mars.

304 Future events programme

The Chair and General Manager reported on upcoming events including St Patrick's Day, St George's Day, and the Beer and Music Festival. The General Manager also reported that the Hall would be running the beer tent for that year's Village Fete. Cllr Jackie Slater also summarised the details for the RAFA centenary concert. The Committee discussed ideas for an event to mark the centenary of the end of WWI, and proposed an afternoon and evening event, ticketed at a nominal charge, with catering and entertainment. Cllr Barry Malki suggested that sponsorship be found to cover the costs of the event, and Cllr Jackie Slater offered a donation of £500 from the Royal British Legion towards the event. It was confirmed that the event would be a Burnham Park Hall event, in partnership with the RBL.

305 Marketing & publicity

The Clerk apologised that the marketing report had not been included in the hard copies. However, the General Manager reported that social media engagement continued as expected.

306 Building and equipment maintenance

The General Manager reported that there were no outstanding issues. She stated that although work was needed to improve the Comms Room, this was not pressing, and so would be put back to the coming financial year.

307 Community Entertainment Fund

No update.

308 Mobile bar

The General Manager and Chair reported that the new mobile bar was due to be delivered that Thursday, in time for the Friday in-house music event. It was also confirmed that they would shortly be having Guinness on tap in the main bar.

309 Exclusion of the press and public

It was **RESOLVED** that further to s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that in view of the confidential nature of the business to be transacted, that the public be excluded and the matter dealt with in a subsequent Part 2 meeting.

Part 1 of the meeting closed at: 7:20pm

Date of next meeting: Tuesday 10th April 2018 at 6:30pm

Signature: _____

Date: 10/4/18

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