

**Burnham Parish Council
Budget 2019-20**

OVERVIEW

		2017/18	2018/19	2018/19	2019/20
		Actual	Budget	Forecast	Budget
Overheads & administration					
	Income	4,020	5,000	5,000	5,000
	Expenditure	170,937	190,500	187,150	207,800
	Net Income/(Expenditure)	(166,917)	(185,500)	(182,150)	(202,800)
Burnham Park Hall					
	Income	327,205	367,000	357,522	368,900
	Expenditure	385,679	408,000	415,535	416,442
	Net Income/(Expenditure)	(58,474)	(41,000)	(58,013)	(47,542)
Recreation & amenities					
	Income	53,664	54,500	51,100	55,915
	Expenditure	181,662	196,450	191,802	200,560
	Net Income/(Expenditure)	(127,997)	(141,950)	(140,702)	(144,645)
Precept PWLB Loan					
	Income	510,000	522,700	522,700	538,000
	Expenditure	122,091	123,000	123,000	123,000
	Total net surplus	34,521	31,250	18,835	20,013
Reserves	Closing general reserves	130,503	161,753	149,338	169,351
Precept calculations		Total	Tax Band D rate	Tax base	
	2017/18 actual	510,000	103.83	4911.8	
	2018/19 - 2% rise	522,700	105.90	4935.4	
	2019/20 - 2% rise	538,000	108.00	4981.1	

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OVERHEADS AND ADMINISTRATION

		2017/18	2018/19	2018/19	2019/20
		Actual	Budget	Forecast	Budget
INCOME	Other income	4,020	5,000	5,000	5,000
Total income		4,020	5,000	5,000	5,000
EXPENDITURE					
Staffing	Salaries	106,351	110,000	107,500	122,750
	Legal and Professional fees	7,782	6,000	6,000	6,000
	Pension costs	1,152	1,000	1,200	1,300
	Office staff mileage	208	100	350	350
	Training & subscriptions	4,867	5,500	5,500	5,500
	Staff welfare	1,065	1,500	1,500	1,500
	Recruitment	0	200	0	200
Subtotal		121,425	124,300	122,050	137,600
Office	Office maintenance	268	500	300	300
	Office equipment	6,827	6,000	5,500	6,000
	Postage	757	600	600	600
	Stationery	3,209	3,000	2,800	3,000
	Office telephones	3,784	3,500	3,700	3,000
	Bank charges	294	1,000	500	500
Subtotal		15,138	14,600	13,400	13,400
Council	Insurance	10,637	11,000	11,300	11,650
	Twinning expenses	457	200	200	300
	Advertising	170	500	500	500
	Chairman's Fund	566	1,500	1,500	1,500
	Councillor expenses	326	200	200	250
	Election costs	0	200	0	13,000
	Meeting expenses	532	500	500	600
	Capital Programme Fund	17,270	30,000	30,000	20,000
	Community Events	2,550	4,000	4,000	4,000
	Grants / donations	1,867	3,500	3,500	5,000
Subtotal		34,374	51,600	51,700	56,800
Total Expenditure		170,937	190,500	187,150	207,800
Total Net Income/Expenditure		166,917	185,500	182,150	202,800

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BURNHAM PARK HALL

INCOME	Dept	2017/18 Actual	2018/19 Budget	2018/19 Forecast	2019/20 Budget
Hire	2 BPH hire	161,258	180,000	174,957	177,000
Food and drink sales	3 Café sales	56,709	65,000	58,651	63,000
	4 Bar sales	102,332	115,000	113,356	115,000
	5 Event income	5,598	4,000	6,168	6,500
Other income	6 Other income	1,308	3,000	4,390	7,400
Total income		327,205	367,000	357,522	368,900
EXPENDITURE - Operating					
Direct Costs	Purchases				
	2 BPH Hire	4,892	4,500	3,572	4,000
	3 Café	25,587	29,300	28,524	28,000
	4 Bar	41,949	50,600	48,241	50,600
	6 BPH Admin	3,673	2,000	1,358	2,000
	Staff salaries	138,808	145,000	160,147	160,000
	Staff wages	22,940	13,000	14,791	14,000
	Staff training	0	2,000	1,854	2,000
	Event Promotion	5,025	7,000	6,472	7,000
	Entertainment	12,911	13,000	15,683	15,000
	Equipment Purchase	11,442	10,000	6,395	10,000
	Licences	2,684	1,200	1,524	1,500
	Equipment Hire	0	1,000	745	1,000
	Laundry	2,543	2,500	2,099	2,000
	Clothing	0	50	121	100
Subtotal		272,454	281,150	291,526	297,200
Operational Profit/Loss		54,750	85,850	65,996	71,700
EXPENDITURE - Overheads					
Staffing	Halls staff mileage	0	50	28	50
	Stationery	585	800	766	800
Other	Property maintenance and repairs	45,514	39,500	39,744	40,000
	HVAC Repair Fund	21,588	25,000	25,000	25,000
	Bank Charges	3,049	2,500	2,229	2,500
	Rates	17,435	17,000	17,280	11,520
	Refuse	3,414	4,000	4,152	4,500
	Utilities	21,640	38,000	34,810	30,000
	Solar power loan payments	0	0	0	4,872
	Bad debt write off	0	0	0	0
Subtotal		113,224	126,850	124,009	119,242
Total Expenditure		385,679	408,000	415,535	416,442
Total Net Income / Expenditure		58,474	41,000	58,013	47,542

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RECREATION & AMENITIES

		2017/18	2018/19	2018/19	2019/20
INCOME		Actual	Budget	Forecast	Budget
George Pitcher	Sports and grounds lettings	20,380	23,000	19,500	23,000
	Pavilion lettings	26,000	26,000	26,000	27,200
Outside spaces	Burnham Park	1,000	1,000	1,000	1,000
	Leases	1,000	1,000	1,000	1,000
	Other	5,284	3,500	3,600	3,715
TOTAL INCOME		53,664	54,500	51,100	55,915
EXPENDITURE					
George Pitcher Memorial Ground Dept 7	Mileage	0	50	20	30
	Salaries	35,073	35,500	35,500	36,200
	Clothing	73	200	200	200
	Maintenance & repairs	19,382	22,000	21,000	20,000
	Refuse	1,320	1,500	1,500	1,600
	Fuel	1,410	1,500	1,500	1,500
Subtotal		57,258	60,750	59,720	59,530
GP Pavilion Dept 8	Utilities	6,260	6,000	5,000	4,500
	Maintenance	6,019	4,000	4,000	4,000
	Solar power loan payments	0	0	0	3,250
Subtotal		12,279	10,000	9,000	11,750
Pub Conveniences Dept 9	Cleaning	2,730	3,500	3,700	3,800
	Rates	1,584	1,700	1,632	1,700
	Utilities	1,867	1,000	400	400
	Maintenance	3,393	3,000	3,000	3,000
Subtotal		9,575	9,200	8,732	8,900
Tied Accomodation Dept 10	Council tax	3,791	3,800	4,000	4,080
	Maintenance	4,197	8,000	8,000	6,000
Subtotal		7,988	11,800	12,000	10,080
Outside Spaces Dept 11	Fuel	773	1,500	750	800
	Equipment purchase and repair	4,624	4,000	4,000	4,500
	Salaries	45,332	50,000	51,000	53,200
	Clothing	516	300	500	500
	Tractor / mower replacement fund	10,000	15,000	15,000	15,000
	Property Maintenance & repairs	15,973	15,000	15,000	20,000
Subtotal		77,218	85,800	86,250	94,000
Street lights Dept 12	Electricity	4,645	3,900	4,100	4,300
	Maintenance & repairs	12,698	15,000	12,000	12,000
Subtotal		17,343	18,900	16,100	16,300
Total Expenditure		181,662	196,450	191,802	200,560
Total Net Income/Expenditure		127,997	141,950	140,702	144,645