Parish Council:	INTERNAL AUDIT	W.P.Ref: MA1
BURNHAM	ASSESSMENT OF COMPLIANCE	Date: 25.5.17
		Auditor: B.T. Dancer

Internal Audit Year: 2016/17

OBJECTIVE ISSUES Matters Arising	RESPONSE
1. The Council should undertake a stock take quarterly and at each year end.	Noted. Raised and confirmed with General Manager.
2. Progress is being achieved in investigating and clearing balances in the Debtors Control Account. Creditors Control Account and Cafe Control Account and this is to be a continuing process.	Noted. Progress on Debtors/Creditors will continue to be reported regularly to the Council.
3. The Historic outstanding HMRC receivable has now been successfully resolved.	Noted.
4. The VAT payable on the Balance Sheet as at 31.3.17 did not agree with the 31st March 2017 VAT Return.	Noted. This will be remedied in the June quarterly Return.

B.T. Dancer (Internal Auditor) ..... Clerk/Chairman .....

Date 26/5/17