

**BURNHAM PARISH COUNCIL
MINUTES OF THE POLICY & RESOURCES COMMITTEE**

Minutes of Part 1 of the meeting of the Policy & Resources Committee held on 15th October 2018 at 6:30pm in Burnham Park Hall.

Members of the Committee present:

Cllr Richard Kirkham (Chair)	Cllr Perry Davies
Cllr Judith Foster	Cllr Marie Hammon
Cllr Ekta Kaur Ross	Cllr Chris Long
Cllr Lola Owolabi	

In attendance:

Officers of the Council:	Sheridan Jacklin-Edward (Parish Clerk) Alexa Collins (Finance Manager)
Other attendees:	0
Members of the public:	0

593 Apologies

Cllrs Lin Hazell and David Pepler.

594 Declarations of interest

None.

595 Public forum

A resident attended the meeting regarding the ending of the one-hour free car parking scheme at the Summers Road car park, to ask whether the Parish Council would be monitoring the trends in ticket sales from during and after the scheme. The Committee confirmed that they would.

596 Minutes

It was **RESOLVED** to approve the Part 1 and Part 2 of the minutes as an accurate record of the Policy & Resources Committee meeting of 3rd September 2018.

597 Matters arising

The Clerk reported that the Local Area Forum (LAF) highways schemes proposed by the Committee at the previous meeting had been submitted to Transport for Bucks to cost up. It was noted that the costings were yet to be received. However, it was also noted that the petition for a pedestrian crossing at Stomp Road was due to be discussed at the LAF meeting that Wednesday, where County Council officers would be making recommendations that no further action was taken until funding had been identified to progress it.

598 Financial statements

The Clerk reported that the September finances were still being finalised, and would be presented to the Council at the next Full Council meeting.

599 Expenditure

The Clerk reported that they had received a request from Taplow Parish Council to make a contribution towards providing eight street lights along Institute Road. It was noted that the new development had not made provision for street lights, and that the road was well used by pedestrians from Burnham accessing Taplow

Signature: 

Date: 14/01/2019

Station. It had been proposed that the Parish Council provide a 12.5% (£1,125) contribution subject to the scheme receiving funding from the Local Area Forum. It was felt that although the proposal represented good value, was felt to be much needed for residents, commuters, and users of the scout and guide hut, the Committee voiced disappointment that neither the District nor County councils had sought s106/s278 contributions from the developer of the Institute Road housing. The Committee **RESOLVED** to approve the earmarking of £1,125 from the 2019/20 Capital Programme Fund towards the scheme, subject to match-funding from the LAF. The Committee also felt that should LAF funding not be forthcoming, pressure be put on the County Council to provide assistance for the scheme.

600 Policies

The Clerk reported on the ongoing work to create a comprehensive set of up-to-date policy documents, following the approval of the Policy Framework. The Committee reviewed the revised Staff Handbook and Publication Scheme, and also reviewed the proposed data retention and freedom of information summary statements, and **RESOLVED** to approve the adopt of each of the documents, subject to an amendment to item 1.3 of the Staff Handbook to reinstate reference to the Staffing Sub-Committee.

601 Hag Hill traffic scheme

The Clerk reported despite Transport for Buck's previous assurance that the work would start in October, the Parish Council was yet to receive the finalised Project Initiation Document (PID). The Clerk had chased TfB for this and had been assured he would receive it that week. He stated he would continue to put pressure on TfB to progress the work.

602 Exclusion of the press and public

It was **RESOLVED** that further to s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that in view of the confidential nature of the business to be transacted, that the public be excluded and the matter dealt with in a subsequent Part 2 meeting.

Part 1 of the meeting closed at 7:10pm

Next meeting: Monday 19th November 2018 at 6:30pm

Signature: _____

RACB

Date: _____

14/01/2019