

Burnham Parish Council Minutes of the Recreation and Amenities Committee

Minutes of the Recreation and Amenities Committee held on Wednesday 18th October 2018 at 6:30pm in Burnham Park Hall, Burnham.

Members of the Committee Present:

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|-----------------------------|--------------------|
| Cllr Ekta Kaur Ross (Chair) | Cllr Pat Bird |
| Cllr John Carey | Cllr Judith Foster |
| Cllr Marie Hammon | Cllr Lyn Mangisi |
| Cllr Jean McGiffen | Cllr Paula Prince |

In Attendance:

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|-------------------------------|---------------------------------------|
| Other members of the Council: | Cllr Adam Prince |
| Officers of the Council: | Sheridan Jacklin-Edward, Parish Clerk |
| Members of the public: | None |

586 Apologies for absence

Cllr Muzaffar Ahmad.

587 Declarations of interest

Cllr John Carey – a personal interest in item 588, being a member of the Academy Ambassadorial Advisory Group.

Cllr Marie Hammon – a personal interest in item 588, living adjacent to footpath 57.

Cllr Ekta Kaur Ross – a personal interest in item 588, being a member of the Burnham Access Group.

588 Project 57

The Chair stated that the meeting was convened to review the Project Management Plan (PMP) for Project 57, given the scale and importance of the project. The Clerk also stated it was essential for the Committee to review the Plan to ensure that the specifications for the project were as the Committee expected. The Committee discussed the following points:

- **Footpath resurfacing.** It was noted that this only included patch repairs to the top half of the footpath, given budgetary constraints. It was felt that should funds be available following completion of the rest of the project, further resurfacing could be considered. It was also confirmed that the resurfacing included complete removal of the invasive tree roots.
- **Work warranties.** It was felt that guarantees / warranties were needed for each aspect of the project, to ensure the results were enduring.
- **Back garden fencing.** It was noted that many of the properties with back gardens abutting Footpath 57 were owned by L&Q Housing Association. The Committee felt that L&Q should contribute towards the project by wholly funding the work to any back garden fencing for which they were responsible. The Clerk would negotiate this with L&Q.

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18/10/18

Page 1 of 2

- **Vegetation work.** It was noted that vegetation clearance would be for the wooded area only. However, Community Payback could be used to clear overhanging branches from the path.
- **Smoking area.** The Clerk stated that this had not been discussed with the Academy as yet, and would be dependent on finding a suitable site. It was agreed that deliverables, specifications, and any funding would be brought back to the Committee to approve.
- **Local Area Forum funding.** It was noted that the items they would be funding would be expended to include the resurfacing work. It was noted that the street art portion would likely run over the LAF deadline for the funds to be spent. The Clerk confirmed this had been discussed with the LAF officer, and that provision could be made to allow it.
- **Barriers.** 1.2 of the work specification was amended to clarify that the barrier design would be 'in consultation with' rather than 'approved by' the Burnham Access Group. The Committee was also keen that examples of the preferred barriers be viewed in situ to ensure they met the project requirements.
- **Streetlighting work.** It was noted that the work was anticipated to take place alongside / after the footpath resurfacing. The Clerk stated this shouldn't be an issue as the trenching work would not cross the footpath.
- **Covert CCTV.** The Committee discussed the specifications of the CCTV, and it was highlighted that good procedures would need to be in place to comply with data protection and privacy issues. The Clerk stated he would be researching model guidance from principal authorities which carried out similar fly-tipping prevention schemes.
- **Wild play area.** It was noted that there may be in-kind support from the community in terms of both plants and volunteer time to establish the wild play area. The Clerk stated that this could be explored further once the designs for the area had been confirmed. The Committee also suggested a local landscape architect who might be interested in providing a quote.
- **Ongoing management.** It was confirmed that the PMP would go to the Council in order to reaffirm the in-principle funding from the Capital Programme Fund. It was also noted that it would be a standing agenda item for the Committee, for ongoing monitoring.

The meeting closed at 7:35pm

Date of next meeting: Wednesday 14th November 2018 at 6:30pm

Signature: _____



Date: _____

14/11/18

Page 2 of 2