

Burnham Parish Council

Minutes of the meeting of the Annual Meeting of the Parish Council

Minutes of the Annual Meeting of the Parish Council held on 15th May 2023 at 7:00pm in Burnham Park Hall.

Members of the Council present:

Cllr Marie Hammon (Chairman)	Cllr Carol Linton (Vice-Chairman)	
Cllr David Pepler	Cllr Ekta Kaur Ross	Cllr Trevor Stewart
Cllr Jackie Slater	Cllr Akash Bagga	Cllr Graham Mummery
Cllr Alexa Collins	Cllr Judith Foster	

In attendance:

Officers of the Council: Louise Hayday (Parish Clerk)
Rupinder Gaidhu (Finance Manager)

Members of other authorities: 0
Members of the public: 0
Members of the press: 0

FC23/001 Election of the Chairman of the Parish Council

The Council elected Cllr Marie Hammon as Parish Council Chairman for the municipal year 2023-2024. The acceptance of office was signed.

FC23/002 Election of the Vice-Chairman of the Parish Council

The Council elected Cllr Carol Linton as Parish Council Vice-Chairman for the municipal year 2023-2024. The acceptance of office was signed.

FC23/003 Apologies

Apologies were received from Cllr Paul Bunce, Cllr John Carey, Cllr Paul Kelly, Cllr Lindsey Chatralia and Cllr Pat Bird.

FC23/004 Declarations of interest

Cllr Alexa Collins declared an interest in relation to the BCA grant application.
Cllr Judith Foster declared an interest in relation to the recent Rotary grant.

FC23/005 Public Forum

Cllr Judith Foster spoke regarding charges that have been brought in at Burnham Recycling Centre, concerns were raised over a possible increase in fly tipping and the extra strain on public finances in a cost of living crisis.

FC23/006 Minutes

The Council **RESOLVED** to approve the minutes of the Council meeting held on 13th March 2023.

FC23/007 Minutes of Parish Council Committees

The Council **RESOLVED** to note the minutes of:

Burnham Park Management Committee - 11th April 2023 (draft)

Cllr Alexa Collins thanked the BPH staff for adapting well under difficult circumstances at the recent Coronation event.

Policy and Resources Committee - 25th April 2023 (draft)

Recreation and Amenities Committee - 28th March 2023 (draft)

Planning Committee - 6th March 2023, 27th March 2023, 24th April 2023 & 9th May 2023 (draft)

FC23/008 Finance

Signed: _____

Date: 20-6-23 Page 1 of 2

The Council **RESOLVED** to approve the March finances including the management accounts, ring fenced funds and summary of payments.

The Council **RESOLVED** to approve the February and March bank reconciliations.

The Council noted the draft April management accounts, the Clerk explained that the annual maintenance charges were included in April and rates relief had been given for BPH.

Cllr Ekta Kaur Ross thanked the Finance Manager for her work on the figures.

FC23/009 Committee/Outside Body Membership

The Council **RESOLVED** to approve the proposed membership of the Council Committees.

The Council **RESOLVED** to accept the terms of reference for the committees and working groups.

The Council **RESOLVED** to approve the membership of outside bodies.

FC23/010 Policies & Procedures

The Council **RESOLVED** to adopt the Councils Standing Orders and Financial Regulations.

The Council **RESOLVED** to approve the risk management document

The Council **RESOLVED** to note the updated asset register – Cllr David Pepler suggested that the Dropmore Estate land was no longer owned by the Parish Council, the office to investigate.

FC23/011 Working Groups

Neighbourhood Plan – The Clerk explained that a new consultant is to be instructed, the remaining grant funding had been returned as necessary and once it had been received the consultant would be instructed and a new grant applied for.

New School – Cllr Ekta Kaur Ross notified the Council that there will be a photo call on Sunday 9th July at 12pm outside the school to attract media attention, it is hoped that the MP could be persuaded to get involved. Cllr Jackie Slater was thanked for writing to the MP but the group expressed disappointment in the standard letter being returned. Parental support was still needed despite a small group now being engaged.

Climate Emergency – The Clerk went through recent progress since the eco-audit results and shared the quarter one progress summary.

FC23/012 Reports from Buckinghamshire Councillors

None

FC23/013 Reports from Outside Bodies

Cllr Marie Hammon and Cllr Carol Linton attended a presentation event for the Thames Valley Police Community Fund where Burnham Parish Council were awarded £1000 towards the cost of the new gate at the stumping ground.

Cllr Marie Hammon and Cllr David Pepler had also attended the Monday Club in relation to the heritage society.

FC23/014 Grant Application

The Council **RESOLVED** to approve the grant application from Burnham Community Association for £500.

FC23/015 Clerks Report

The Council noted the Clerks report.

The meeting closed at 8.42pm

Date of the next meeting: Tuesday 20th June 2023

Signed: _____

Date: 20-6-23 Page 2 of 2