

Burnham Parish Council Minutes of the Meeting of the Parish Council

Minutes of the Meeting of the Parish Council held on 20th June 2023 at 7:00pm in Burnham Park Hall.

Members of the Council present:

Cllr Marie Hammon (Chairman)	Cllr Carol Linton (Vice-Chairman)	
Cllr David Pepler	Cllr Ekta Kaur Ross	Cllr John Carey
Cllr Pat Bird	Cllr Akash Bagga	Cllr Graham Mummery
Cllr Alexa Collins	Cllr Judith Foster	Cllr Lindsey Chatralia
Cllr John Carey		

In attendance:

Officers of the Council: Louise Hayday (Parish Clerk)
Rupinder Gaidhu (Finance Manager)

Members of other authorities: 0

Members of the public: 4

Members of the press: 0

FC23/016 Apologies

Apologies were received from Cllr Trevor Stewart, Cllr Paul Bunce and Cllr Jackie Slater. No apologies were received from Cllr Paul Kelly and he was considered absent.

FC23/017 Declarations of interest

None

FC23/018 Public Forum

- A resident in attendance informed the Council of the ongoing flooding issues on Chiltern Road, he reported that it was particularly bad at the end of the road and properties were in danger of damage. Cllr Lindsey Chatralia stated the same issues were happening on Lent Rise Road, it appears both roads are being told that it is caused by a water leak, which is not the case. This would be re-reported on Fix My Street.

- A resident in attendance asked for the Council to continue to press Buckinghamshire Council for progress on the MVAS installation, the installation company is currently waiting for information the underground services at the post locations, this has been stalled for three months now and has been escalated within Buckinghamshire Council.

FC23/019 Thames Valley Police

The report from Thames Valley Police was circulated and noted.

FC23/020 Councillor Resignation

The resignations of Edwina Glover and Sarah Webb were noted.

FC23/021 Minutes

The Council **RESOLVED** to approve the minutes of the Annual Meeting of the Parish Council held on 15th May 2023.

FC23/022 Minutes of Parish Council Committees

The Council **RESOLVED** to note the minutes of:

Recreation and Amenities Committee - 13th June 2023 (draft), Cllr Ekta Kaur Ross drew the Councils attention to the 'Bin your Butt' campaign currently active.

Planning Committee - 5th June 2023 (draft)

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FC23/023 Finance

The Council noted the draft May management accounts with any significant variances explained by the Clerk.

The Council **RESOLVED** to approve the April bank reconciliation and April summary of payments.

FC23/024 Internal Audit Report

The Council considered the 2022/2023 internal audit report, noting the recommendations that had been made, the Council discussed the recommendations and it was agreed that the petty cash should stay in place. The Council **RESOLVED** to approve the internal audit report.

The Council thanked the Clerk and the Finance Officer for their work on the year end.

FC23/025 Annual Governance and Accountability Return 2022/23

a) The Annual Governance Statement was considered. It was agreed that the Council had complied with each statement with the exception of statement 5 as highlighted in the audit report. The Council **RESOLVED** to approve the Annual Governance Statement.

b) The Accounting Statement 2022/23 was considered, noting the restated figure was from a payment made in error through the balance sheet. Variances between 2022 and 2023 were explained to Council. The Council **RESOLVED** to approve the Accounting Statements.

c) The Council noted the announcement of electors' rights will be made on Friday 23rd June, to commence on Monday 26th June, closing on Friday 28th July 2023.

FC23/026 Policies & Procedures

Subject to changes to the Clerk delegation in relation to recruitment of staff and the delegated spend of the General Manager being reduced to £1000, the Council **RESOLVED** to approve and adopt the Scheme of Delegation.

FC23/027 Working Groups

a) Cllr Carol Linton reported that there would be a meeting next week with the new consultant to discuss getting the plan moving again. Cllr Alexa Collins questioned the available man power to complete the plan.

b) Cllr Ekta Kaur Ross reported that the photo shoot has been cancelled due to lack of parent interest. There is still a lack of involvement from parent in all elements of the campaign. There had been a recent renewed push on letter writing and the responses were now coming through, they echoed previous responses where Buckinghamshire Council had blamed Central Government and Central Government blamed Buckinghamshire Council. The group were persevering and Cllr Alexa Collins praised them for doing so. The website was now far more comprehensive and the office administrator Halima was thanked for her work on this. The new push is to ask local organisations to write letters of support for the opening of the school.

c) The Clerk reported that all Committees now have the Climate Emergency as standing items on their agendas and were working through relevant actions.

FC23/028 Reports from Buckinghamshire Councillors

The Council were disappointed at the continued lack of presence or reports from Buckinghamshire Councillors representing Burnham.

FC23/029 Chairmans Report

The Chairman reported on the recent police meeting that had taken place and the Council noted the written notes from that meeting.

The Chairman invited new Councillors to attend a coffee morning chat to gain insight from more experienced Councillors, Clerk to arrange.

FC23/030 Reports from Outside Bodies

Cllr David Pepler reported that he would soon be going to the twinned town of St Denis L'Hotel and hoped to bring back some ideas from there.

Cllr Carol Linton reported on the following:

PPG report - Pop-Up Mobile Covid Vaccination Clinic is being held in Burnham Health Centre Car Park on Sunday 25th June between 10am-4pm. It is the Spring Boosters for 75+. No

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appointment needed. A supplier to do Vaccinations for housebound patients is still being sought. The senior NHS manager concerned has been reminded. The PPG have launched a patient survey that is now live.

Burnham Beeches and Stoke Common Consultation Group have a meeting on July 12th to walk round the Beeches and learn about projects. They have around 520,000 visitors a year – the highest number per hectare anywhere. Measures are being strengthened to keep visitors on paths and avoid compression of the soil. The dog policy is continuing. Money from housing development is paying for a warden to advise visitors. There is a presumption against new development within 500m of the boundary, and with the old South Bucks local plan, extensions can be limited as well.

The Beeches Community Board - meeting on June 6th was mainly a presentation of local Best Of Bucks Awards. The Dropmore parents presented their safety concerns. I wrote a proposal last July on the feasible actions, given that Bucks Council has rejected 20mph limits. Joy Morrissey is pushing for 20 mph outside all schools which will please Farnham Common whose proposal was withdrawn at the last moment. It would also help Lent Rise school (if you can get that fast at end of school time). Afterwards St Peters PTA raised safety issues on Minnicroft Road. When the Covid vaccinations were running, police protection was offered due to bad parking and behaviour. A one-way system was suggested.

Cllr John Carey reported that there had been no recent SBALC meeting but the group were still very much active.

FC23/031 Clerks Report

The Council noted the Clerks report, it was suggested that the Clerk contact Cllr Paul Kelly with regards to the emergency plan.

The meeting closed at 8.30pm

Date of the next meeting: Monday 24th July 2023

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