

**Council Offices:**

Burnham Park, Windsor Lane

Burnham, Bucks SL1 7HR

Tel: +44 (0)1628 661381 • Fax: +44 (0)1628 666025

19<sup>th</sup> July 2023

Dear Councillor,

You are hereby summoned to attend a **Meeting of the Parish Council** to be held at Burnham Park Hall, Windsor Lane, Burnham, SL1 7HR on **Monday 24<sup>th</sup> July at 7:00pm.**

Apologies for absence should be sent to the Clerk at the above address.

*Louise Hayday*

Louise Hayday  
Parish Clerk

**MEETING OF THE PARISH COUNCIL**  
**24<sup>th</sup> July 2023**

**AGENDA**

**1. Apologies**

To accept apologies for absence.

**2. Declarations of interest**

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**3. Public forum**

The opportunity for members of the public to address the Parish Council.

**4. Thames Valley Police**

To receive an update on issues affecting the local area.

**5. Minutes**

To approve the minutes of the Council meeting held on 20<sup>th</sup> June 2023.

**6. Minutes of Parish Council Committees**

To note the minutes of:

Burnham Park Management Committee - 11<sup>th</sup> July 2023 (draft)

Planning Committee - 26<sup>th</sup> June 2023 and 17<sup>th</sup> July 2023 (draft)

Policy & Resources - 19<sup>th</sup> June (draft)

**7. Finance**

To review draft June management accounts, May & June bank reconciliations and May & June summary of payments and June balance sheet.

**8. Policies and procedures**

To receive and adopt the Burnham Park Hall strategic plan on the recommendation of BMPC.

**9. Correspondence**

a) To receive an email from a local resident regarding speeding on Dropmore Road.

b) To receive a phase one project report from recent grant recipient Sound & Song.

**10. Working Groups**

a) To receive updates from the Neighbourhood Plan Working Group

- To approve the consultant proposal including funding.



**BURNHAM**  
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- b) To receive updates from the Burnham School Working Group.
- c) To receive updates from the Climate Emergency Working Group.

### **11. Expenditure**

To approve the re-lining of the BPH car park on recommendation from the Burnham Park Management Committee, cost £1400 + vat, to be CIL funded.

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### **12. Reports from Buckinghamshire Council**

To receive verbal reports from members of Buckinghamshire Council.

### **13. Chairmans Report**

To receive a verbal report from the Council Chairman

### **14. Reports from Outside Bodies**

To receive verbal and written reports from Councillors on outside bodies on which they represent the Parish Council, on matters relevant to the Parish Council.

### **15. Clerks Report**

To receive the Clerk report.

**Date of next meeting: Monday 11<sup>th</sup> September 2023**