

**BURNHAM PARISH COUNCIL
MINUTES OF THE POLICY & RESOURCES COMMITTEE MEETING**

Minutes of the Policy & Resources Committee held on 25th April 2023 at 6:30pm in Burnham Park Hall.

Committee members present:

Cllr Carol Linton (Chairman)	Cllr David Pepler	Cllr Jackie Slater
Cllr Alexa Collins (Vice-Chair)	Cllr Judith Foster	Cllr Marie Hammon
Cllr Ekta Kaur Ross (From item 980)		

In attendance:

Councillors: Cllr Akash Bagga
Cllr Edwina Glover
Cllr Trevor Stewart

Officers of the Council: Louise Hayday (Parish Clerk)
Rupinder Gaidhu (Finance Manager)

Members of the public: 0

969 Apologies for Absence

Apologies were received from Cllr Paul Kelly.

970 Declarations of Interest

Cllr Judith Foster declared an interest in item 8, being a member of Burnham Beeches Rotary.

Cllr Alexa Collins declared an interest in item 13, the consultant is currently also working for Beaconsfield Town Council where she is employed as the Clerk.

Cllr Jackie Slater and Cllr Marie Hammon both declared an interest in item 12, being members of the bowls and tennis club respectively.

971 Public Forum

None

972 Minutes

The Committee **RESOLVED** to approve the minutes as an accurate record of the meeting held on 14th February 2023.

973 Finances

The March/year end draft finances were presented by the Clerk, the surplus was explained and largely contributed to the income from Burnham Park Hall being better than the prudent budget.

Cllr Carol Linton explained that due to the increase in expenditure the general reserves were currently sitting at around 2.6 months against the recommended 3-6 months.

974 Expenditure

a) The Committee **RESOLVED** to approved the recommendation from BPMC to proceed with quote 2 for the LED lighting conversion.

b) The Committee **RESOLVED** to approve the contract renewal for the HVAC

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system at BPH at a cost of £10,794.84.

975 Project Updates

The Committee received updates on the following projects:

MVAS – The post installation company are ready to install the posts, before this can be done the local area technician needs to confirm there are no underground services in the agreed locations.

Neighbourhood Development Plan – A brief progress update was given, Cllr Carol Linton asked that Councillors read and respond to the information sent through recently regarding green belt. The idea of using the Annual Parish Meeting to draw in resident help was discussed, as was other methods of promotion including the library.

976 Grants

The Committee **RESOLVED** to approve the grant of £1000 from the Burnham Beeches Rotary for the Almost Donkey Derby.

977 Energy Supplier

The Committee **RESOLVED** to agree the street lighting energy company as proposed, with YU Energy for a period of 3 years.

978 Eco Audit/Green Strategy

The Committee noted the report and the actions relevant to the P&R Committee. There was discussion over moving to a cloud-based IT system and some concerns were raised over security and compatibility with certain software packages. There was also discussion over the ideas for the North church yard. The Clerk explained that the list was merely the recommendations pulled from the report and the Council did not have to follow them all to the letter.

Implications coming from some of the recommendations included a disaster recovery plan and work place assessments.

The committee noted the quarter one progress and it was asked if it could go in to noticeboards.

979 Exclusion of Press and Public

It was **RESOLVED** that under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting for the remaining items of business on the grounds that publicity would be prejudicial to the public interest.

980 Land Purchase Enquiry

The Committee **RESOLVED** not to consider the purchase enquiry.

981 Neighbourhood Development Plan

The Committee **RESOLVED** to engage a new consultation company for the continuation of the plan.

Meeting Closed at 7.35pm

Next meeting: **Monday 19th June 2023**

Signature: _____

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