

Burnham Parish Council

Minutes of the Annual Meeting of the Council held on 27th July 2026 at 7:00pm in Burnham Park Hall.

Members of the Council present:

Cllr Marie Hammon (Chair)	Cllr John Carey (Vice Chair)	Cllr Carol Linton
Cllr Judith Foster	Cllr Jo Sommer	Cllr Ekta Kaur Ross
Cllr Jane Wallis	Cllr Zoe Gardiner	Cllr Inder Birdi
Cllr Terry Gamble	Cllr Jackie Slater (part of meeting)	

Officers of the Council: Adam Killea (Parish Clerk)

Public and others: None

The meeting opened at 1904

FC2627/44 Apologies for absence

Apologies were received from Cllrs Caesar, Pasha, Bunce, Bird and Mummery, and for early departure from Cllr Slater.

It was **NOTED** that no apologies had been received from Cllrs Collins, Kelly or Doel.

FC2627/45 Declarations of interest

No declarations were received.

FC2627/46 Public forum

As there were no members of the public present there was no public forum.

The Chair moved item 8a), recommendation from committees concerning the war memorial, up the agenda at the request of Cllr Slater.

FC2627/47 Recommendations from committees.

The report and appendices regarding the question for an additional name to be added to the War Memorial were **NOTED**. The Clerk noted that additional information had been added since the matter was considered by committee. Cllr Slater reported that the Burnham Branch of the Royal British Legion had stated that they supported the addition. The Clerk further reported that the quote for adding a name was £620 which they advised was not relevant to the principle, only to the question of how it would be funded.

It was **RESOLVED:**

1. To add the name of Sub Lieutenant Derek John Theodore Marais to the Burnham War Memorial.
2. To approve a vire from the Community Entertainment Fund to the War Memorial maintenance fund to cover the cost of adding the name.
3. To delegate authority to the Clerk to implement the addition, working with the Burnham Branch of the Royal British Legion and with the family of Sub Lt Marais.

Cllr Slater left the meeting after this item.

Signed: _____

Date: _____ Page 1 of 5

FC2627/48 Police report

No police report was received. The Clerk reported that they had received an email from Inspector Brixey introducing himself as the new Neighbourhood Inspector for South Buckinghamshire. It was **RESOLVED** to invite Inspector Brixey to attend the next Full Council meeting.

FC2627/49 Minutes

It was **RESOLVED** to approve the minutes of the meeting of the Council held on 22nd June 2026.

FC2627/50 Minutes of Parish Council committees

The minutes of the Parish Committees, as detailed on the agenda, were **NOTED**.

FC2627/51 Finance

The Clerk reported that the list of payments for June, and hopefully July and August, would be submitted at the next meeting. The slight backlog was due to the change in accounting system and end of year accounts.

It was **RESOLVED** to accept and approve the list of payments for April 2026 and May 2026. The total of the payments for April 2026 was £81,608.20 and for May 2026 £81,385.10

It was **RESOLVED** to accept and approve the May 2026 bank reconciliations.

The Chair moved item 8b), recommendation from committees concerning the toilets at the George Pitcher Memorial Ground, down the agenda to allow it to be taken in confidential session towards the end of the meeting.

FC2627/52 Council Strategy and Action Plan.

The Clerk reported that the Policy and Resources committee had agreed that the Council Strategy and Action Plan be considered for formal update in the Autumn as part of the budget process, following input from all committees and the Full Council in this meeting cycle.

The Council discussed whether any major changes were needed to the Council Strategy and Action Plan. It was not felt that any major changes needed to be made, and any updates could be considered by the Policy and Resources Committee and Full Council in the autumn.

FC2627/53 Consultations and correspondence

The Clerk reported that the final version of the Buckinghamshire Local plan (Regulation 19) had been officially confirmed by Buckinghamshire Council's Cabinet on 22nd July. The public consultation had opened on 23rd July and would close on 6th September.

It was **RESOLVED**:

- a) That the Council opposes the allocation of the former secondary school site for housing, and affirms that this is contrary to the adopted Burnham Neighbourhood Plan Policy BUR6, which includes the site as a Local Community Use.
- b) To delegate authority to the Clerk, in consultation with the Strategic Planning Working Group, to submit a full response to the Local Plan consultation.

- c) To authorise the Clerk to issue any publicity or take any other steps to promote the Council's response as confirmed under a) and b) above.

FC2627/54 Reports from working groups

It was **NOTED** that the Burnham Neighbourhood Plan was formally 'made' on 25th June 2026, having taken effect on 30th April 2026.

The Chair and Clerk reported on behalf of the Planning Strategy Working Group that they were continuing to work on a range of strategic planning matters including the consultations on the emerging Slough local plan. The Chair added that there had been a positive meeting with Buck Council Officers to outline the implications of the Burnham Neighbourhood Plan.

Cllr Sommer summarised her report from the Village Centre Regeneration Group as submitted to the Policy and Resources Committee.

Cllr Gamble reported on behalf of the Eco Group that he and the Deputy Clerk were working to further promote the upcoming litter picks.

The reports were **NOTED**.

FC2627/55 Report from Buckinghamshire Councillors

No report was received. Cllr Foster advised that there had been Bucks Council enforcement officers seen recently in Lent Rise and that tickets had been issued.

FC2627/56 Chair's report

Cllr Hammon thanked everyone for their hard work on multiple projects over the last several months. She reported that she had attended a number of events since the last meeting including:

- The opening of the Trim Trail in Burnham Park on 23rd June which had been funded by the Burnham Health Promotion Trust.
- A visit to Haddenham Parish Council along with Cllrs Carey and Linton, and the Clerk and Deputy Clerk to gather information on a transport project.
- The opening of the Burnham Village Fete on 11th July, where she had welcomed and assisted the Lord Lieutenant of Buckinghamshire.
- Annual training for the Planning Committee.
- The acceptance and unveiling of the design pieces produced by Burnham Grammar School students, including wonderful stair designs and an incredible coffee table and books portraying the history of Burnham, at which Cllr Kaur Ross had spoken.
- A meeting of the communication group of the New School for Burnham campaign

Cllr Hammon passed on her best wishes to Cllr Terry Gamble on his forthcoming run in the Burnham Beeches Half Marathon in aid of local charities.

Cllr Hammon finally drew attention to several events coming up this week:

- A visit to Burnham Lighthouse on Thursday 30th July.
- The unveiling of the Little Library Box on Friday 31st July.
- The opening of the Padel Courts at the George Pitcher Memorial Ground on 1st August.

The report was **NOTED**.

FC2627/57 Outside bodies

Cllr Linton reported that the patient group was present at the village fete consulting residents, and would be at the health centre on 3rd August raising awareness of the social prescriber. The report was **NOTED**.

FC2627/58 Clerk's report

The Clerk's written report was **NOTED**.

It was **RESOLVED** under The Public Bodies (Admission to Meetings) Act 1960, as extended by Schedule 12A of the Local Government Act 1972, to exclude the public for confidential business to be considered, on the grounds that the following item included confidential commercial information (agenda items 8b and 16) and confidential information concerning crime (item 16).

FC2627/59 Recommendations from committees (continued).

The report on proposals to refurbish the toilets at the George Pitcher Memorial Ground pavilion was **NOTED**.

The Clerk reported that an updated quote had been received from the recommended contractor with costs added for hand dryers, toilet rolls holders, bins, and an additional asbestos survey which may be required. They asked for the total budget and amount that could be loaned from General Reserves against future income from the GPMG parking charges each be increased by £2,000 from the committee recommendation.

It was **RESOLVED**:

1. To commission the refurbishment of the toilets at the George Pitcher Memorial Ground, using a combination of the GPMG Improvement Fund, and CIL in line with the budget in the report.
2. To further authorise the Clerk to loan up to £12,000 from General Reserves to the GPMG Improvement Fund as required to complete the project, these funds to be restored to the General Reserve from future income from the GPMG parking charges.
3. To select County Washrooms as the contractor, subject to the confirmation of references.
4. To delegate authority to the Clerk to implement this project within a total project budget of £42,000, including making any adjustments necessary in consultation with the Chair of the Recreation and Amenities Committee.

FC2627/60 CCTV

The confidential report on CCTV was **NOTED**. It was **RESOLVED**:

1. To approve the CCTV phase 2 project at the three sites detailed in the report, up to a capital budget of £32,000 and funded from the Community Infrastructure Levy, subject to securing wayleaves and any other necessary permissions for the two sites not owned by the Council; going ahead with a smaller number of sites if necessary.
2. To select Quote 1, and to confirm that further quotes are not required.
3. To enter into a five-year agreement with Buckinghamshire Council for the maintenance and monitoring of all three cameras, to be funded from the CCTV maintenance and monitoring budget.

4. To delegate authority to the Clerk to implement this project, including signing the wayleaves and any other necessary permissions on behalf of the council, making any minor adjustments necessary in consultation with the Chair of the Policy and Resources Committee.

The meeting closed at 8:00pm

Date of next meeting: Monday 5th October 2026

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