

**Council Offices:**

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9<sup>th</sup> February 2023

To: Members of the Policy & Resources Committee, and all other Burnham Parish Councillors for information.

You are hereby summoned to attend a **meeting of the Policy & Resources Committee** to be held at Burnham Park Hall, Windsor Lane, Burnham, SL1 7HR on **Tuesday 14<sup>th</sup> February 2023 at 6.30pm**

*Louise Hayday*

Louise Hayday  
Clerk to the Council

**POLICY & RESOURCES COMMITTEE**  
**14<sup>th</sup> February 2023**

**AGENDA**

- 1. To accept apologies for absence**
- 2. Declarations of interest**  
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
- 3. Public forum**  
An opportunity for members of the public to address the Committee.
- 4. Minutes**  
To receive and approve the minutes of the Committee meeting 6<sup>th</sup> December 2022.
- 5. Finances**  
To receive draft management accounts, balance sheet and ring-fenced funds for January.
- 6. Calendar of Meetings 2023/24**  
To receive the proposed calendar of meetings for 2023/24

## **7. Expenditure**

To approve items as requested by the Clerk or other Committees

- Recommendation from R&A – To approve purchase of a new Trimax mower, to be funded from the Tractor & Mower Fund.
- Recommendation from R&A – To approve funding for a gate at the stumping ground should the TVP funding request be unsuccessful.

## **8. Project updates**

- MVAS
- Eco-audit
- Neighbourhood development plan

## **9. Communications**

To approve the precept leaflet for publication in line with the new Council tax year.

## **10. Staffing**

To approve the procedure for staff appraisals and bonuses.

## **11. Exclusion of Press and Public**

The Public Bodies (Admission to Meetings) Act 1960 makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.

## **12. Staffing**

To receive and approve recommendations on staff remunerations for 2023/24

**Date of next meeting:  
Tuesday 25<sup>th</sup> April 2023**