

Burnham Parish Council
Minutes of the Burnham Park Management Committee

Minutes of the meeting of the Burnham Park Management Committee held on 11th July 2023 at 6:30pm in Burnham Park Hall.

Committee members present:

Cllr Alexa Collins (Chairman)	Cllr John Carey (Vice Chairman)	
Cllr Marie Hammon	Cllr Carol Linton	Cllr Jackie Slater
Cllr Pat Bird	Cllr Trevor Stewart	Cllr Graham Mummery

In attendance:

Councillors:	0
Officers of the Council:	Louise Hayday – Parish Clerk Alex Thame – General Manager
Members of the Public	0

BP23/001 Chair of the Committee

Cllr Alexa Collins was voted as Chair of the Committee for the 2023-24 municipal year.

BP23/002 Vice-Chair of the Committee

Cllr John Carey was voted as Vice-Chair of the Committee for the 2023-24 municipal year.

BP23/003 Apologies

Apologies for absence were received from Cllr Ekta Kaur-Ross, no apologies were received from Cllr Akash Bagga and he was considered absent.

BP23/004 Declarations of interest

None

BP23/005 Public Forum

None

BP23/006 Minutes

The Committee **RESOLVED** to approve the minutes as accurate records of the meeting held on 11th April 2023.

BP23/007 Finance Reports

The draft June management accounts were discussed, the Clerk explained that she had been working with the General Manager on the staff costs and the café spend and there will be improvement seen in these areas in the coming months.

The café figures were lower than budget but stable, with the increase in drivetech figure an upturn should be seen, the Clerk was due to deliver some training on margins this week.

BP23/008 Events & Hirers

a) St Georges Day was discussed and while the event had been a success profits were lower than expected, the Clerk to work with the General Manager on controlling costs at future events.

b) The coronation event had been well received despite the rain, a small loss was made

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Date: 19/09/23

however events such as these should draw funds from the community entertainment fund in future.

c) Attendance on band nights continued to be lower than pre-covid and possible reasons for this were discussed. It was agreed that a survey should be conducted to ascertain if demand was still out there for monthly live music.

d) The classic car show was hailed a success and the General Manager was congratulated on the event. The Clerk to work with the General Manager on cutting costs and raising income for future events.

BP23/009 Future Events

a) Burnham Rocks – The General Manager reported that there were currently 5 solo acts and 3 bands entered. The Committee asked the Clerk to apply for community board funding. Drum kit to be arranged.

b) Fireworks – Event organisation is in hand, it was agreed that a bonfire would not take place due to health & safety and a larger fairground in the park.

c) Burnham Festival – Entertainment group to be formed to discuss further ideas for 2024, possibly including the High Street.

d) Ladies Night – Mixed feeling from the Committee, idea to be included in public survey.

e) Utilisation of the village green – Cllr Trevor Stewart asked that the village green be used more, the General Manager stated he had some ideas.

f) Quarterly new events – New events once a quarter, to be discussed further by the Entertainment group.

BP23/010 Marketing & Publicity

The marketing report was noted by the committee.

BP23/011 Building & Equipment Maintenance

a) The Committee noted that the LED switch over would begin on Monday 24th July.

b) The Committee noted that a new PA had been purchased as agreed at the April meeting.

c) The Committee noted the new DEC, it was disappointing that the score had decreased but it was hoped that with the energy saving measures now in place an improvement would be seen when it is renewed in 2024.

d) The Committee **RESOLVED** to recommend to P&R that the BPH car park is re-lined, following the recommendation from Cllr Graham Mummery to accept quote 3.

BP23/012 Eco-audit and green strategy

The Committee noted the progress on the green strategy and the updated Qtr 2 poster.


BP23/013 Burnham Park Hall Strategic Plan

The Committee **RESOLVED** to recommend to Full Council that the strategic plan for Burnham Park Hall be adopted.

The meeting closed at 8.20pm

Date of next meeting: Tuesday 19th September 2023

Signature: _____



Date: 19/09/23

Page 2 of 2