

## Burnham Parish Council

Minutes of the meeting of the Council held on 10<sup>th</sup> March 2025 at 7:00pm in Burnham Park Hall.

### Members of the Council present:

Cllr Marie Hammon (Chair)	Cllr John Carey (Vice Chair)	Cllr Carol Linton
Cllr Pat Bird	Cllr Terence Gamble	Cllr Graham Mummery
Cllr Rukhsana Pasha	Cllr Lindsey Chatralia	Cllr Paul Bunce
Cllr Jackie Slater	Cllr Judith Foster	Cllr David Pepler
Cllr Alexa Collins	Cllr Ekta Kaur Ross (part of meeting)	

**Officers of the Council:** Adam Killeya (Parish Clerk)

**Public and others:** Councillor David Moore (Buckinghamshire Councillor)  
4 members of the public.

### FC2425/105 Apologies for Absence

Apologies were received from Cllr Stewart, and for late arrival from Cllr Kaur Ross.

It was **NOTED** that no apologies had been received from Councillor Kelly.

It was **RESOLVED** to approve the absence of Cllr Stewart up to the end of the council term, in accordance with Section 85(1) of the Local Government Act 1972.

### FC2425/106 Declarations of interest

Cllr Carey declared a non-pecuniary interest in agenda item 8e Hall Lease (minute FC2425/112), as a member of St Peter's Church and of the Care and Share Steering Committee.

### FC2425/107 Public Forum

No matters were raised by members of the public.

### FC2425/108 Police Report

The written report was **NOTED**. It was queried why the report did not refer to vandalism. Concerns were also expressed at the absence of the police from council meetings; and about continued issues with shoplifting. The Clerk stated that they would pass these points on to the Police.

### FC2425/109 Minutes

It was **RESOLVED** to approve the follow minutes:

- a) The Council meeting held on 27<sup>th</sup> January 2025.
- b) The Extraordinary Council meeting held on 27<sup>th</sup> February 2025.

### FC2425/110 Minutes of Parish Council committees

The following minutes were **NOTED**

- a) Recreation and Amenities Committee – 28<sup>th</sup> January 2025 (draft)
- b) Planning Committee – 10<sup>th</sup> February 2025
- c) Policy & Resources Committee – 11<sup>th</sup> February 2025 (draft)
- d) Burnham Park Management Committee – 25<sup>th</sup> February 2025 (draft)

### **FC2425/111 Finance**

It was **RESOLVED** to accept and approve the list of payments and receipts for January 2025. The total of the payments was £55,486.37.

It was **RESOLVED** to accept and approve the January 2025 bank reconciliations.

### **FC2425/112 Recommendations from committees**

It was **RESOLVED**:

- a) That subject to agreeing details with Buckinghamshire Council, the Parish Council would take on responsibility for a 'Your Speed Is' sign at Littleworth Common after installation.
- b) To delegate authority to the Clerk to confirm the details with Buckinghamshire Council and to progress unless a further report was felt necessary.

It was **RESOLVED** to approve the following updated policies:

- a) The updated Diversity, Equity and Inclusion Policy.
- b) The updated Training Policy.

It was **RESOLVED**:

- a) To allocate works for new streetlighting posts for 2024-25, totalling £14,040, to the Community Infrastructure Levy.
- b) To instruct the Clerk to bring back a proposal for the use of CIL for streetlighting works in 2025-26 when the level of work necessary through the year becomes clearer.

The summary of possible options, and accompanying map, for the use of Section 106 funding held by Buckinghamshire Council 'towards the general improvement of pedestrian/cycling facilities on Stomp Road', written following a site meeting of councillors and officers, was **NOTED**. It was **RESOLVED**:

- a) To ask Buckinghamshire Council to use the funds towards Option 6, a crossing on the section of Stomp Road between Stomping Ground and Lent Rise Road; and to seek the input and support of Lent Rise School for this project.
- b) To ask Buckinghamshire Council to pursue option 3, repairs to park-side path, as an ordinary Buckinghamshire Council responsibility which should form part of their normal programme of repairs.

It was also felt that Option 4, creation of a park entrance and path at the current 'cut through' into Burnham Park, should be considered as a Parish Council project using Community Infrastructure Levy funds. The Clerk stated that they would investigate the costs further and bring a report to a future Recreation & Amenities Committee meeting.

The Clerk reported that following further consideration of the agreement with Burnham Care and Share and Burnham Health Promotion Trust concerning the lease and use of the hall, the Council's solicitors were now advising that a single licence agreement covering all three parties would be sufficient. A draft agreement had been sent over, and trustees of Burnham Care and Share were happy with it. A response was being awaited from Burnham Health Promotion Trust due to annual leave, but no issues were expected. It was **RESOLVED**:

- a) To approve the updated proposed agreement with Burnham Care and Share and Burnham Health Promotion Trust concerning the lease and use of the hall.
- b) To delegate authority to the Clerk to progress and conclude this matter, unless a further report is felt necessary.

- c) To continue to permit Burnham Care and Share to operate on the current basis whilst this matter is formally resolved; with this to be reviewed at the next Full Council meeting if not resolved by that date.

The Clerk reported that they were still awaiting an update position from Buckinghamshire Council with respect to the Pond at Lent Green Lane. The report was **NOTED**.

The Clerk reported that, due to anticipated costs relative to return, and to changes in market circumstances, the Council had not received offers from EV charge point providers to provide charging points in the Burnham Park Hall Car Park. They advised that they would continue to monitor this matter, in consultation with the Eco Group, and would bring further reports in future as appropriate. The report was **NOTED**.

### **FC2425/113 Grants**

The Clerk noted that the budget for cash grants for 2024-25 had now been spent but, as the council had decided going forward to only run cash grants against this budget, they considered it reasonable to continue to make in-kind awards.

The Clerk further advised that in their judgement the 'Your Speed Is' sign qualified as infrastructure and could be considered for the use of Community Infrastructure Levy funds rather than grant funds. They confirmed that the expected costs for the project included £3,075 for the sign, and £492 for delivery, sign mounting and training (exclusive of VAT). There were other potential costs for enhanced security, a laptop for installation and data logging, spare batteries, site survey etc; as well as for consultation. It was **RESOLVED** to spend £1,000 of Community Infrastructure Levy Funding towards the 'Your Speed Is' sign at Littleworth Common, subject to permission being secured from Buckinghamshire Council.

It was **RESOLVED** to grant a donation in kind to the Burnham Community Association for the use of Burnham Park for the Village Fete. It was further **RESOLVED** this donation would not count against the grants budget for 2024-25.

The Clerk confirmed that future grant applications would be taken against the budget for the financial year 2025-26, and that in line with the new council policy only cash grants would be counted against this budget.

### **FC2425/114 2025-26 Annual Council Meeting and meetings calendar**

The Clerk reported that under Standing Orders, meeting dates for the council year ahead must be set by the Annual Meeting of the Council, and that the 2024 Annual Meeting had therefore set meetings dates up to and including the Annual Meeting on 19<sup>th</sup> May 2025. They added that it was felt that it would be better to bring this meeting forward by a week to take place as soon as possible after the Council Elections in May 2025. The report was **NOTED**. It was **RESOLVED**:

- a) To move the date for the 2025 Annual Meeting of the Council from Monday 19<sup>th</sup> May 2025 to Monday 12<sup>th</sup> May at 2025 at 7pm;
- b) To cancel the meeting of the Planning Committee meeting scheduled for 12<sup>th</sup> May, with a meeting to instead be held on Monday 19<sup>th</sup> May at 4:30pm, subject to approval at Full Council.

The proposed calendar of meetings for 2025-26 to be considered at the Annual Meeting of the Council was **NOTED**.

### **FC2425/115 Reports from working groups**

The Clerk reported that, in accordance with the resolution of the Extraordinary Meeting of the Council, minute FC2425/102, the Neighbourhood Plan had now been submitted to Buckinghamshire Council, and they have acknowledged receipt. Submission had unfortunately been delayed until 10<sup>th</sup> March due to an unforeseen late issue regarding photograph copyright, which had now been resolved. Thanks were given to Cllr Linton in particular for her help with taking new photographs. Following checks under regulation 15 the next stage would be for Buckinghamshire Council to hold a further period of consultation under regulation 16. It was hoped that if the process ran smoothly the plan might be put to referendum and adopted by the end of 2025. The report was **NOTED**.

Cllr Carey reported progress with the improvements to the former Project 57, temporarily named the Knowledge Stream for grant application but with the intention of holding a naming competition. He further reported that the Sustainability, Ecology and Climate Emergency Working Group (The Eco Group) was making progress on a number of projects. Cllr Gamble reported plans for further little picks in May. The report was **NOTED**.

### **FC2425/116 Reports from Buckinghamshire Councillors**

Cllr Moore, Buckinghamshire Council, reported that this would sadly be his last meeting as a representation of Burnham, due to boundary changes. He drew councillors' attention to the following points:

- His appreciation of the work done by residents of Littleworth Common regarding a Your Speed Is sign, and of the Parish Council approval of funding.
- His support of the Parish Council's position on the Pond at Lent Green Lane.
- Work to improve the pothole situations; encouraging the use of Fix My Street to bring further pressure for works.
- The approval of the Buckinghamshire Council annual budget
- The threat to the daycare centre in Burnham and its importance to the area.
- Concerns around work in Egypt Woods.
- A new gate and painted lines at Littleworth Common.
- Pressure towards further hidden anti-fly tipping cameras and measures.
- A recent police and crime summit regarding issues in the areas.

### **FC2425/117 Chair's report**

The Chair, Cllr Hammon, reported that it had been a relatively quiet few weeks for engagements, and that she had been working on the following matters:

- The council's strong opposition to the cuts to Burnham Library, and lobbying of Buckinghamshire Council and work with the Friends of the Library on this matter.
- The council's strong objections to the think tank proposal for a 'Taplow New Town', and lobbying on this matter.
- Publicity around the Padel Court project.
- Publicity around, the hanging of the photograph of the Village Project.
- Meetings regarding further work on May's Chocolate Shop.
- A meeting, along with the Vice Chair, Clerk and Assistant Clerk, with representatives of Burnham Beeches Golf Club to discuss community engagement and planning enforcement matters.

The report was **NOTED**.

Cllr Hammon invited Cllr Pepler to speak. He stated that he was first elected to the shadow council in June 1973, his father having been first elected in 1955, and was later re-elected in

1980, also serving as a District Councillor. He expressed thanks to everyone whom he has served alongside, and to everyone involved in nominating him and his wife as a Freeman of the Parish. He wished the whole council well for the future.

Cllr Hammon thanked Cllr Pepler for his long and devoted service, She further thanked all Councillors for their service, wished those Councillors standing for re-election the best of luck, and wished all Councillors who are standing down all the best for a happy 'retirement'. These sentiments were echoed by the whole council.

Cllr Kaur Ross joined the meeting during this item.

#### **FC2425/119 Reports from outside bodies**

Cllr Linton gave an update from the Burnham Beeches consultation group, particularly around parking and 'beyond the beeches' walks.

Cllr Linton gave a further update on the Patient Group and the monthly help sessions around the new booking system.

Cllr Linton further reported on updates to the structure and website of the New School for Burnham Campaign.

Cllr Carey reported a forthcoming meeting of the South Bucks Association of Local Councils, at which views on issues with Buckinghamshire Council, including those submitted by the Parish, would be discussed.

The reports were **NOTED**.

#### **FC2425/120 Clerk's report**

The Clerk's written report was **NOTED**.

It was recognised that it was important for the council retaining the General Power of Competence that sufficient councillors were elected at the ordinary elections in May.

It was **RESOLVED** to record formal thanks to Thames Valley Heartbeat for the award of grant funding towards additional defibrillators in the village, including at the Bee Public House, and Burnham Youth Club.

#### **FC2425/121 CCTV**

It was **RESOLVED** under The Public Bodies (Admission to Meetings) Act 1960, as extended by Schedule 12A of the Local Government Act 1972, to exclude the public for confidential business to be considered; on the grounds that the following item included sensitive information around the prevention of crime.

It was **RESOLVED** to approve the recommendations made in the confidential report.

The meeting closed at 8:24pm

**Date of next meeting:**

**Monday 12<sup>th</sup> May 2025, 7pm – Annual meeting of the Council**