

**Council Offices:**

Burnham Park, Windsor Lane

Burnham, Bucks SL1 7HR

Tel: +44 (0)1628 661381 • Fax: +44 (0)1628 666025

6<sup>th</sup> March 2024

Dear Councillor,

You are hereby summoned to attend an **Extraordinary Meeting of the Staffing-Sub Committee** to be held at Burnham Park Hall, Windsor Lane, Burnham, SL1 7HR on **Monday 11<sup>th</sup> March 2024 at 10.00am.**

Apologies for absence should be sent to the Clerk at the above address.

Signed: *Marie Hammon*

Marie Hammon

Chair to Burnham Parish Council

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**EXTRAORDINARY MEETING OF THE STAFFING SUB-COMMITTEE**  
**Monday 11<sup>th</sup> March 2024 at 10.00am**  
**AGENDA**

**1. Apologies**

To accept apologies for absence.

**2. Declarations of interest**

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**3. Public forum**

The opportunity for members of the public to address the Parish Council.

**EXCLUSION OF THE PRESS AND PUBLIC – If needed. To exclude the Public and Press from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential) on this agenda**

**4. Staffing**

To agree the spinal scale for the recruitment of the Parish Clerk.

**5. To close the meeting.**