

## **Burnham Parish Council**

### **Minutes of the Burnham Park Management Committee**

Minutes of the meeting of the Burnham Park Management Committee held on 7<sup>th</sup> November 2023 at 6:30pm in Burnham Park Hall.

#### **Committee members present:**

|                                    |                     |                     |
|------------------------------------|---------------------|---------------------|
| Cllr Alexa Collins (Chairman)      | Cllr Jackie Slater  | Cllr Pat Bird       |
| Cllr Marie Hammon                  | Cllr Carol Linton   | Cllr Trevor Stewart |
| Cllr Ekta Kaur Ross (until 7.50pm) | Cllr Graham Mummery |                     |

#### **In attendance:**

|                          |  |
|--------------------------|--|
| Councillors:             | 0  |
| Officers of the Council: | Louise Hayday – Parish Clerk<br>Alex Thame – General Manager |
| Members of the Public    | 0  |

#### **BP23/027 Apologies**

Apologies for absence were received from Cllr Akash Bagga and Cllr John Carey.

#### **BP23/028 Declarations of interest**

Cllr Trevor Stewart declared an interest have recently played with the band the PFJ at the hall, Cllr Marie Hammon declared an interest being a member of the heritage society.

#### **BP23/029 Public Forum**

None

#### **BP23/030 Minutes**

The Committee **RESOLVED** to approve the minutes as accurate records of the meeting held on 19<sup>th</sup> September 2023.

#### **BP23/031 Finance Reports**

The Clerk reported that the utility contract had now been moved to a more cost effective contract, this has a significant impact on the finances of the hall. However October hire was particularly low and operating expenses are still high in comparison. The Café figures were discussed and it was noted that the café has shown no growth in 2023, a detailed strategy was needed to increase revenue.

#### **BP23/032 Budget**

The Committee discussed the draft budget, and **RESOLVED** to approve the revised figures.

#### **BP23/033 Events & Hirers**

a) The updated P&L for the bands was discussed. Due to the low attendance figures throughout the year the General Manager explained that he will be looking at bi-monthly themed music events for 2024. Ideas for further promotion were discussed including editorial in Round & About.

b) Burnham Rocks was debriefed and it was felt that while it was a 'feel good' event, it had strayed from the original purpose of the competition. The judges were praised for

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constructive positive comments. It was agreed that Councillors need to be more involved next year and a discussion took place regarding timings of the event and possibly having session musicians on hand to eliminate backing tracks.

c) Fireworks event, overall the event was a success and Alex was thanked for his hard work. There were lots of elements that could be improved if the event was to go ahead the following year including security, volunteers, staffing levels, communication and pricing. A full wash up meeting would be arranged for January. It was agreed that the RBL be allowed to sell poppies at the event.

#### **BP23/034 Future Events**

a) St Georges Day event on 27<sup>th</sup> April was discussed, Cllr Stewart was booking the bands for the event which was almost complete and a PA needed to be sorted, the General Manager to get in touch with the PA from the PFJ event. It was suggested that the Burnham Rocks winner open the entertainment and agreed this was a good idea if they could do it.

An idea was briefly discussed about adding a music event to the end of the classic car show, this needed more thought and a proper plan put together.

b) It was **RESOLVED** that there will not be a Burnham Festival in 2024.

#### **BP23/035 Entertainment Working Group**

The committee **RESOLVED** to close the Entertainment Working Group

#### **BP23/036 Marketing & Publicity**

The marketing report was noted by the committee, the General Manager explained that he would be focusing on keeping visitors on the website for longer.

#### **BP23/037 Building & Equipment Maintenance**

a) The committee **RESOLVED** to hang the 2 portraits on the brick wall outside the Huntercombe.

b) The Committee noted that the smart cellar install is now complete.

#### **BP23/038 Eco-audit and green strategy**

The Committee noted the progress on the green strategy. The General Manager explained that turning off the Jaegar freezer was not viable.

**The meeting closed at 8.30pm**

**Date of next meeting: Tuesday 16<sup>th</sup> January 2024**