

**Council Offices:**

Burnham Park, Windsor Lane

Burnham, Bucks SL1 7HR

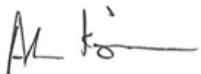
Tel: +44 (0)1628 661381 • Fax: +44 (0)1628 666025

3<sup>rd</sup> March 2025

To all members of the Council

You are hereby summoned to attend a **Meeting of the Parish Council** to be held at Burnham Park Hall, Windsor Lane, Burnham, SL1 7HR on **Monday 10<sup>th</sup> March 2024 at 7:00pm.**

Apologies for absence should be sent to the Clerk at the above address.



Adam Killea  
Clerk to the Council  
clerk@burnhamparish.gov.uk

**MEETING OF THE PARISH COUNCIL**  
**10<sup>th</sup> March 2025 7:00pm**

**AGENDA**

**1. Apologies**

- a) To accept apologies for absence.
- b) To consider approving the absence of a Councillor beyond six months, under Section 85(1) of the Local Government Act 1972.

**2. Declarations of interest**

- a) To note any declaration of interest made by Members in connection with an agenda item; members to specify the nature of the interest.
- b) To receive any written requests for dispensations for disclosable pecuniary interests.
- c) To grant any requests for dispensation as appropriate.

**3. Public forum**

The opportunity for members of the public to address the Parish Council.

**4. Police report**

To receive an update from the Thames Valley Police on issues affecting the local area.

**5. Minutes**

To approve the minutes of

- a) The Council meeting held on 27<sup>th</sup> January 2025.
- b) The Extraordinary Council meeting held on 27<sup>th</sup> February 2025.

**6. Minutes of Parish Council committees**

To note the minutes of:

- a) Recreation and Amenities Committee – 28<sup>th</sup> January 2025 (draft)
- b) Planning Committee – 10<sup>th</sup> February 2025
- c) Policy & Resources Committee – 11<sup>th</sup> February 2025 (draft)
- d) Burnham Park Management Committee – 25<sup>th</sup> February 2025 (draft)

**7. Finance**

- a) To review and accept payments for January 2025.
- b) To review and accept the January 2025 bank reconciliations.

## **8. Recommendations from committees**

- a) Recommendation from the Policy and Resources Committee that the Council agree to take on responsibility for a 'Your Speed Is' sign at Littleworth Common after installation.
- b) Recommendation from the Policy and Resources Committee to approve the following policies:
  - i. The updated Diversity, Equity and Inclusion Policy.
  - ii. The updated Training Policy.
- c) Recommendation from the Policy and Resources Committee to allocate spending from the Community Infrastructure Levy towards streetlighting infrastructure works, based on the report and enclosed schedule.
- d) Recommendation from the Policy and Resources Committee to consider suggestions from a site meeting regarding the allocation of £50,000 of Section 106 funding held by Buckinghamshire Council 'towards the general improvement of pedestrian/cycling facilities on Stomp Road'.
- e) Hall lease: to consider an updated proposed agreement with Burnham Care and Share and Burnham Health Promotion Trust concerning the lease and use of the hall (previous recommendation from the Burnham Park Management Committee and Policy & Resources Committee).
- f) Pond at Lent Green Lane: to consider proposed terms for a management agreement and license from Buckinghamshire Council if received before meeting (previous recommendation from the Recreation and Amenities Committee).
- g) To note an update on EV Charge points in the Burnham Park Hall Car Park (previous recommendation from the Eco Group and the Burnham Park Management Committee).

## **9. Grants**

- a) To consider a grant application from Littleworth Common Speedwatch Group towards a consultation on a Your Speed Is sign; and to consider the use of CIL funding.
- b) To consider a grant application from Burnham Community Association towards the village fete.

## **10. 2025-26 Annual Council Meeting and meetings calendar**

- a) To consider moving the date for the 2025 Annual Meeting of the Council from Monday 19<sup>th</sup> May 2025 to Monday 12<sup>th</sup> May at 2025 at 7pm; and moving the Planning Committee meeting scheduled for 12<sup>th</sup> May to Monday 19<sup>th</sup> May at 4:30pm.
- b) To note the proposed calendar of meetings for 2025-26 to be considered at the Annual Meeting of the Council

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**11. Reports from working groups**

- a) Neighbourhood Plan Steering Group
- b) Sustainability, Ecology and Climate Emergency Working Group

**12. Reports from Buckinghamshire Councillors**

To receive a report from members of Buckinghamshire Council.

**13. Chair's report**

To receive a verbal report from the Council Chair.

**14. Reports from outside bodies**

To receive verbal and written reports from Councillors on outside bodies on which they represent the Parish Council, on matters relevant to the Parish Council.

**15. Clerk's report**

- a) To receive the Clerk's written report.
- b) To note the approval of, and record thanks for, a grant for three defibrillators, including agreed sites at The Bee and Burnham Youth Club, from Thames Valley Heartbeat.

**16. CCTV**

To receive a confidential update and recommendations on CCTV, following on from the recommendation from the Policy and Resources Committee made in confidential session.

The Public Bodies (Admission to Meetings) Act 1960, as extended by Schedule 12A of the Local Government Act 1972, makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.

**Date of next meeting: Monday 12<sup>th</sup> May 2025 (Annual Meeting of the Council, subject to confirmation at this meeting under agenda item 10 above).**