

Council Offices:

Burnham Park, Windsor Lane

Burnham, Bucks SL1 7HR

Tel: +44 (0)1628 661381 • Fax: +44 (0)1628 666025

14th June 2023

To: Members of the Policy & Resources Committee, and all other Burnham Parish Councillors for information.

You are hereby summoned to attend a **meeting of the Policy & Resources Committee** to be held at Burnham Park Hall, Windsor Lane, Burnham, SL1 7HR on **Monday 19th June 2023 at 6.30pm**

Louise Hayday

Louise Hayday
Clerk to the Council

POLICY & RESOURCES COMMITTEE
19th June 2023

AGENDA

- 1. Chair of the Committee**
To elect the Chair of the Committee for the 2023/24 municipal year.
- 2. Vice-Chair of the Committee**
To elect the Vice-Chair of the Committee for the 2023/24 municipal year.
- 3. To accept apologies for absence**
- 4. Declarations of interest**
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
- 5. Public forum**
An opportunity for members of the public to address the Committee.
- 6. Minutes**
To receive and approve the minutes of the Committee meeting 25th April 2023.

7. Finances

- a) To receive year end figures from the 2022/23 financial year.
- b) To receive draft May management accounts and ring fenced funds.

8. Expenditure

To approve items as requested by the Clerk or other Committees

- a) Recommendation from the Clerk – To approve the updated LED conversion quote at Burnham Park Hall.
- b) Recommendation from R&A – To approve the car park extension at George Pitcher Memorial Ground.

9. Policies & Procedures

To review and re-adopt:

- a) Grant Policy
- b) Complaints procedure
- c) Privacy Policy
- d) Data Retention Statement
- e) Councillor Privacy Policy

10. Project updates

- a) MVAS
- b) Neighbourhood development plan

11. Eco-Audit/Green Strategy

To review the actions from the eco-audit relevant to this committee.

**Date of next meeting:
Tuesday 25th July 2023**