

BURNHAM PARISH COUNCIL

Minutes of the Recreation & Amenities Committee held on 2nd June 2026 at 6:30pm in Burnham Park Hall.

Committee members present:

Cllr Paul Bunce (Chair)

Cllr Graham Mummery (Vice Chair)

Cllr John Carey

Cllr Judith Foster

Cllr Zoe Gardiner

Cllr Pat Bird

Cllr Marie Hammon

Officers of the Council: Adam Killeya (Parish Clerk)

Members of the public: None

RA2627/01 Election of Chair

It was **RESOLVED** to elect Cllr Paul Bunce as Chair of the Recreation & Amenities Committee for the 2026-27 municipal year.

RA2627/02 Election of Vice Chair

It was **RESOLVED** to elect Cllr Graham Mummery as Vice Chair of the Recreation & Amenities Committee for the 2026-27 municipal year.

RA2627/03 Apologies for Absence

Apologies for absence were received from Cllrs Wallis and Linton.

It was **NOTED** that no apologies had been received from Cllr Gamble.

RA2627/04 Declarations of Interest

Cllr Hammon declared an interest in item 15b: Correspondence from Burnham Tennis Association (minute RA2627/15) as a member of the Burnham Tennis Association. She left the meeting for this item.

RA2627/05 Public Forum

As there were no members of the public present there was no public forum.

RA2627/06 Minutes

It was **RESOLVED** to approve the minutes of the committee meeting of 17th March 2026.

RA2627/07 Finance

It was **RESOLVED** to accept and approve the end of year accounts and budget monitoring report for the committee for 2025-26.

RA2627/08 Head Groundsman's Report

The report was **NOTED**.

The Clerk added that the Parochial Church Council of St Peter's had now given approval for 'dog on lead' signs in the Churchyard, and this would now be actioned.

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RA2627/09 Street Furniture

The Clerk reported that a new memorial bench near the trim trail in Burnham Park had been agreed in principle and the site was being confirmed. Discussions were also in progress for a possible bench on the tree avenue. Benches at the pond were included in the report under minute RA2627/11 Project updates below.

The Clerk further reported that they and the Deputy Clerk had held their quarterly meeting with the streetlighting contractor in May, and had agreed further works in line with the Council's policy of utilising solar replacements where possible. They also briefed the committee on the Council's approach regarding streetlight moves.

The Clerk finally reported that two additional dog bins had been provided, at the Chery Orchard and at the Burnham Park Hall end of the High Street, through a sponsorship agreement with Claire's Comfy Canines.

The reports were **NOTED**.

RA2627/10 Sustainability, ecology and climate emergency

The updated list of eco actions was **NOTED**.

RA2627/11 Project updates

The Clerk reported that the lights for installing in Burnham Park had now been ordered and should be installed soon.

Cllr Carey reported that he and the Deputy Clerk were continuing to progress works at The Knowledge Stream (formerly 'Project 57'), and had completed the judging of the new naming competition. Going forward the area would be named 'The Burn'. Runners-up had been 'Harmony Garden' and 'Green Springs'. The Committee **NOTED** their thanks to the Deputy Clerk for her hard work on this project.

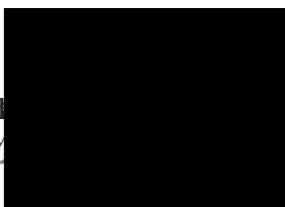
The Clerk further reported that the library box on the Village Green was still in progress and coming along well, and that it was hoped that the box would be ready for installation in June or July.

The Clerk additionally reported that the Memorial Tree Scheme had now been advertised and multiple expressions of interest had been received. Planting the trees was being impacted by seasonal tree availability but this was being advanced by the Deputy Clerk working with the Head Groundsman.

The Clerk updated the committee on progress with the pond at Lent Green Lane, and reminded Councillors of the 'official re-opening' of the pond scheduled for Saturday 13th June which the Lord-Lieutenant of Buckinghamshire was attending. New litter bins and the first bench had been installed that day, and the second bench, information board and safety equipment would be installed shortly.

The Clerk confirmed that works to the mosaic outside Burnham Park Hall had been commissioned and would commence once the contractor had sources matching or 'best match' materials.

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Cllr Mummery gave an update on progress on the play areas project, on which he, Cllr Bunce and Cllr Gardiner were working with the Deputy Clerk. He stated that whilst the focus was currently on exploring an extension to the play area in Burnham Park, no options had yet been ruled out or decisions made, and this would be brought to committee in due course to take a formal view.

The reports were all **NOTED**.

RA2627/12 Patch of land adjacent to hall car park

The written report was **NOTED**, and it was **RECOMMENDED** to the Burnham Park Management Committee and the Policy & Resources Committee to approve the work plan, up to a total budget of £700, to be funded from the Community Infrastructure Levy.

RA2627/13 War Memorial

The Burnham War Memorial Condition Report was **NOTED**. The Clerk reported that they had shared the report with key officers from Burnham Royal British Legion. The Deputy Clerk was seeking estimated costs from the surveyor for implementing the recommendations to facilitate a decision about how and when to stage works. Further quotes would be needed before commissioning work.

The Clerk further confirmed that there was currently just over £2,500 in the War Memorial Renovation Fund, and that this was separate from the £500 revenue item for War Memorial Maintenance. They added that it was potentially possible to apply for a grant towards 50% of the renovation costs.

RA2627/14 Risk Assessments

The following risk assessments were **NOTED**:

- General Risk Audit for the George Pitcher Memorial Ground
- Fire Risk Assessment for the George Pitcher Memorial Ground
- Risk Assessments for Council Play Areas

The Clerk stated that they would implement the recommendations appropriately working with other relevant staff.

RA2627/15 Correspondence

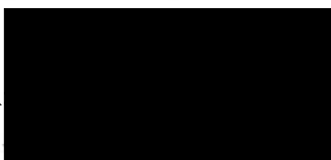
The correspondence and additional notes from the Clerk regarding drones and unmanned aircraft were **NOTED**. It was **RESOLVED** that the Council would permit drones being flown from its lands provided that

- i. the operator is complying with Civil Aviation Authority regulations and other legislation;
- ii. drones are not being flown over by-standers, residential properties or roads.

It was **RECOMMENDED** to BPMC to update the hall terms and conditions of hire to include this policy with respect to the use of drones by hall hirers.

The Clerk reported on the correspondence and discussions with Burnham Tennis Association regarding a request to jointly fund tree work on the Council's land. It was **RESOLVED** to approve the Council paying 50% of the costs for works, up to a maximum total contribution of £1000, and

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subject to sufficient appropriate quotes being obtained by the BTA, from the outside spaces grounds maintenance budget.

RA2627/16 High Street obelisk

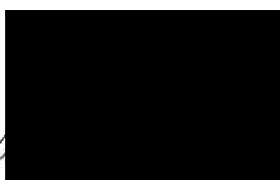
The Chair reported that the full proposal was anticipated at the next meeting in July.

RA2627/17 Parking charges – George Pitcher Memorial Ground

The written report was **NOTED**. It was **RESOLVED** not to amend the scheme for a further year, with a further formal review to be carried out in the first Recreation and Amenities Committee meeting of the 2027-28 Council year and with due consideration given at that time to alternative revenue streams.

The meeting closed at 19:54
Date of next meeting: Thursday 7th July

Signed:



Date:

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