

Burnham Parish Council

Minutes of the Meeting of the Parish Council

Minutes of the Meeting of the Parish Council held on 11th September 2023 at 7:00pm in Burnham Park Hall.

Members of the Council present:

Cllr Marie Hammon (Chairman)	Cllr Carol Linton (Vice-Chairman)	
Cllr David Pepler	Cllr John Carey	Cllr Paul Kelly
Cllr Pat Bird	Cllr Graham Mummery	Cllr Trevor Stewart
Cllr Judith Foster	Cllr Lindsey Chatralia	

In attendance:

Officers of the Council: Louise Hayday (Parish Clerk)
Rupinder Gaidhu (Finance Manager)

Members of other authorities: 0

Members of the public: 1

Members of the press: 0

FC23/047 Apologies

Apologies were received from Cllr Jackie Slater, Cllr Akash Bagga, Cllr Alexa Collins and Cllr Ekta Kaur Ross. No apologies were received from Cllr Paul Bunce and he was considered absent.

FC23/048 Declarations of interest

None

FC23/049 Public Forum

None

FC23/050 Thames Valley Police

None

FC23/051 Minutes

The Council **RESOLVED** to approve the minutes of the Annual Meeting of the Parish Council held on 24th July 2023.

FC23/052 Minutes of Parish Council Committees

The Council **RESOLVED** to note the minutes of:

Planning Committee – 7th August 2023 (draft)

Cllr Judith Foster expressed her disappointment at the recent decision by Buckinghamshire Council to allow a shop selling alcohol to have a licence until 11pm 7 days a week. It was felt that residents objections were not heard and anti-social concerns had been dismissed. Cllr Paul Kelly also questioned how Buckinghamshire Council was meeting its key corporate priorities by approving the licence application.

The Council requested that a letter be written to Martin Tett expressing the Parishes concerns over the acceptance of this licence application.

FC23/053 Finance

a) The Council noted the draft July management accounts with any significant variances explained by the Clerk. The Council **RESOLVED** to approve the July bank reconciliations and July summary of payments.

b) The Council noted the budget timetable.

Signed: _____

Date: 16-10-23 Page 1 of 3

FC23/054 Policies & Procedures

The Council **RESOLVED** to approve and utilise the New Councillor Induction Pack. The Councillors felt this was a valuable piece of work and expressed their thanks to Cllr Lindsey Chatralia and the Clerk for work done on the pack.

FC23/055 Terms of Reference

The Council **RESOLVED** to adopt the Entertainment Working Group terms of reference. Cllr John Carey asked to join the group.

FC23/056 Working Groups

a) Neighbourhood Plan Working Group - The Clerk gave an update on progress to date, the new consultant has written a rough first draft that will be now be discussed by the working group. It is hoped to have a first draft ready for the Council by the October meeting. Cllr Lindsey Chatralia and Cllr Graham Mummery offered to join the working group and help with the plan.

b) New School Steering Group - An update from the steering group chairman Viv Nicholas was read, summarising that the group were waiting on responses from various letters. It also explained the need to give consideration to year 12 provision as well as year 7. Car stickers are available at BPH reception and Councillors were encouraged to buy one.

c) Climate Emergency Working Group - The Clerk reported on activities including the completion of the LED upgrade, wildflower sowing at George Pitcher, potential sites for new trees and training with the Carbon Literacy Project.

Cllrs thanked the Clerk and Head Groundsman for the recent asset tour and the opportunity to meet other staff members and understand the areas managed by the Council.

FC23/057 Expenditure

None

FC23/058 Reports from Buckinghamshire Councillors

Cllr Paul Kelly gave an update on the leaning lamppost on the corner of Hogfair Lane and Britwell Road, this was due to be fixed in September. He also reported that the second cut on the grass had now begun but was frustrated that Burnham was always last on the schedule. Cllr David Pepler asked when the highways team would be back to finish the road repairs in Haghill, Cllr Kelly to chase.

Cllr Lindsey Chatralia asked about the Orchard Herbs enforcement, it was stated that little could be updated due to the legal process.

FC23/059 Chairmans Report

The Chairman read out a letter from a local resident regarding the recent spate of shop lifting on the High Street, the Chairman had been in to see the manager of Tesco and she had reported huge losses over the last couple of months. The Clerk had been speaking with the PCSO regarding the issues but it was noted that the police had had very few reports.

The Chairman reiterated the need for crime to be reported, either by phone or online.

The Chairman also reported that there is a scam email circulating in her name and Councillors should be very wary of this and not respond to anything that looks in any way suspicious.

FC23/060 Reports from Outside Bodies

Cllr David Pepler stated that the Heritage Society felt that the 2 large portraits currently stored should have a permanent home on a wall in Burnham Park Hall, this would be placed on the next BPMC agenda for discussion.

The Chairman reminded the Council that a whole Council portrait was still needed and a time and date will be set shortly.

Cllr Carol Linton reported that the Youth club is reopening this Friday, a successful social evening had taken place where they received many offers of volunteers.

FC23/061 Clerks Report

The Council noted the Clerks report, including the news that the MVAS were now in their first positions and the car park extension had been completed. It was also noted that Burnham had come runner up in the best kept village competition.

Signed: _____

Date: 16/10/23 Page 2 of 3

The online analytic reports were received and discussed, the Council thanked the Assistant Clerk for her work on this.

FC23/062 Boundary Change

The Council noted the information on the proposed community governance review.

FC23/063 Rest Centre

The Council **RESOLVED** to approve the request for Burnham Park Hall to become a potential rest centre if ever required.

A discussion took place on the emergency plan which is currently work in progress.

FC23/064 Permitted Development Rights Consultation

The Council **RESOLVED** to approve the compiled consultation response.

FC23/065 BMKALC Annual Survey

The Council **RESOLVED** to approve the compiled consultation response.

The meeting closed at 8.20pm

Date of the next meeting: Monday 16th October 2023

Signed: _____

Date: 16/10/23

Page 3 of 3