

**Council Offices:**

Burnham Park, Windsor Lane

Burnham, Bucks SL1 7HR

Tel: +44 (0)1628 661381 • Fax: +44 (0)1628 666025

4<sup>th</sup> September 2023

Dear Councillor,

You are hereby summoned to attend a **Meeting of the Parish Council** to be held at Burnham Park Hall, Windsor Lane, Burnham, SL1 7HR on **Monday 11<sup>th</sup> September at 7:00pm.**

Apologies for absence should be sent to the Clerk at the above address.

*Louise Hayday*

Louise Hayday  
Parish Clerk

**MEETING OF THE PARISH COUNCIL  
11<sup>th</sup> September 2023**

**AGENDA**

**1. Apologies**

To accept apologies for absence.

**2. Declarations of interest**

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**3. Public forum**

The opportunity for members of the public to address the Parish Council.

**4. Thames Valley Police**

To receive an update on issues affecting the local area.

**5. Minutes**

To approve the minutes of the Council meeting held on 24<sup>th</sup> July 2023.

**6. Minutes of Parish Council Committees**

To note the minutes of:

Planning Committee - 7<sup>th</sup> August 2023 (draft)

**7. Finance**

a) To review draft July management accounts, July bank reconciliations and July summary of payments.

b) To note the 2024/25 budget timeline.

**8. Policies and procedures**

To receive and adopt the New Councillor Induction Pack.

**9. Terms of Reference**

To receive and approve the Terms of Reference for the Entertainment Working Group

**10. Working Groups**

a) To receive updates from the Neighbourhood Plan Working Group

b) To receive updates from the Burnham School Working Group.

c) To receive updates from the Climate Emergency Working Group.

**11. Expenditure**

None

**12. Reports from Buckinghamshire Council**

To receive verbal reports from members of Buckinghamshire Council.

**13. Chairmans Report**

To receive a verbal report from the Council Chairman

**14. Reports from Outside Bodies**

To receive verbal and written reports from Councillors on outside bodies on which they represent the Parish Council, on matters relevant to the Parish Council.

**15. Clerks Report**

To receive the Clerk report, including the BPC online analytic report.

**16. Boundary Change**

To note the proposed community governance review on the southern boundary change.

**17. Rest Centre**

To consider Buckinghamshire Councils request for Burnham Park Hall to become a potential rest centre if ever required.

**18. Permitted Development Rights Consultation**

To approve the compiled response to the above consultation.

**19. BMKALC Annual Survey**

To approve the complied response to the above survey.

**Date of next meeting: Monday 16<sup>th</sup> October 2023**