

Burnham Parish Council

Minutes of the Recreation and Amenities Committee

Minutes of the Recreation and Amenities Committee held on Wednesday 2nd December 2015 at 6:30pm in the Committee Room at Burnham Park, Burnham.

Members of the Committee Present:

Cllr Lin Hazell (Chairman)	Cllr Robert Slater
Cllr Edwina Glover	Cllr Judith Foster
Cllr Alan Samson	Cllr Marie Hammon

In Attendance:

Officers of the Council:	Sheridan Edward (Parish Clerk)
	Tabish Wazir (Office Administrator)

Members of the public: 2

287 Apologies

ACTION

Cllr Paul Kelly

288 Declaration of interest

Cllr Marie Hammon – member of the Tennis Association
Cllr Bob Slater – social member of the Bowls Club

289 Public Forum

Two members of the public attended the meeting to raise the following concerns regarding Footpath 57, running between Opendale Road and Lent Green Lane:

CLERK

- a) antisocial behaviour – The Clerk reported that the neighbourhood policing team had agreed to patrol the footpath regularly.
- b) littering – this would be reported to the District Council and the Clerk would confirm what instructions the contractor had. It was felt that installing and servicing litter bins could be too expensive, but the Clerk would investigate possible sponsorship through the Academy.
- c) overhanging vegetation – it was noted that the County Council had raised this previously with the Academy, who had failed to carry out the work. The Clerk would raise this with the Academy and with the Local Area Technician at their next meeting, and ask whether Community Payback would carry out the work.
- d) lack of street lighting – it was noted that the two current street lights were owned by the Parish Council and were in the process of being repaired. It was confirmed that the Parish Council did not have the funds to install further lighting, and the Chair reported that County Council funding was very tight, but it would be added to the agenda of the next Local Area Forum meeting. The Clerk would also raise with Mark Shaw at Transport for Bucks.
- e) traffic issues on Opendale Road – it was noted that school traffic caused congestion along Opendale Road and Stomp Road. The Clerk would raise with the Academy.

Signed: _____

Date: _____

290 Minutes

The Committee **AGREED** to approve and sign the Minutes as an accurate record of the Committee meeting held on 3rd November 2015.

291 Matter arising

Jennery Lane toilets. Cllr Bob Slater reported that there had been a delay with the planning application, but that it was moving forward. He would be holding a special meeting of Land Securities to update the Committee.

292 Finance

The Committee received and noted the R&A management accounts to the end of October, with one amendment from the accounts circulated to the Council. It was confirmed that the earmarked reserves had been closed and the funds transferred to general reserves. This did not include the War Memorial Fund which was ring-fenced.

293 Burnham Park Hire

The Clerk had circulated a draft Burnham Park hire policy and list of charges. It was noted that at present there was not a standard set of charges and this had meant that bookings had been individually negotiated, which could be time-consuming and inconsistent. It was proposed that the policy be adopted and that all hirers be charged accordingly, with community groups able to apply separately for grant funding to meet any costs. The Committee **AGREED** to approve the policy and hire charges on the condition that two current hirers have any increase offset by a grant. The Clerk would arrange for the condition to be raised at the next Council meeting.

294 Quick Start Motorcycle Training

The Clerk reported that a decision on the planning application was due on 24th December. Quick Start required the site as soon as possible from the new year, and so quotes for the work had been obtained should permission be granted. It was noted that there were two aspects to the work: improving the surface to meet DVSA for motorcycle training, and upgrading the rest of the car park for suitable parking for hirers. The Committee **AGREED** that the costs for the tarmacking should be met by Quick Start, and that other costs, up to £10k be met by the Council, through a mixture of upfront payment and a reduction in hire fees for the first year. The proposal for upfront costs would be raised at the next Council meeting.

295 Leases and licences

Bowls club and tennis association leases. The Clerk and members of the Committee had met with members of the Tennis Association to discuss future plans. The Association expressed the wish for a longer lease on similar terms, and raised concerns about debris from overhanging trees. It was also noted that the Groundsman maintained the car park used by the tennis and bowls club and users of the Stomping Ground. The lease was due to expire in August 2017 and the Clerk was investigating a longer lease and draft terms. The Bowls Club lease would be investigated at the same time.

CLERK

Signed: _____

Date: _____

Fu Jau Academy. The Clerk was due to meet with the manager of Fu Jau the following week to discuss the ongoing list of repairs and review the lease. It was confirmed that the lease would expire in 2018 or with 6 months' notice, and that rent increases could only be in line with RPI.

Catering van. The Clerk reported that they had received interest from another catering van for the pitch at the George Pitcher on Sundays. The Clerk had agreed a trial period of two weeks, which could then be extended, if successful.

296 Repairs

Tied accommodation. The Clerk reported that they had received three quotes for the double-glazing of both Groundsmen's accommodation and were awaiting two more. The total expected cost was £4.5k. It was noted that the work had previously be agreed by the P&R Committee.

Playgrounds. The Clerk reported that repairs were needed to the surface around play equipment in the St Peter's playground. Repair kits had been ordered and the groundsman would be carrying out the repairs. The Clerk was also obtaining quotes for work to replace the surface around the swings at the playground.

Orchard. It was noted that the orchard sponsored by the Rotary Club had been replanted. The Rotary Club would be providing replacement trees for those that had been vandalised.

297 Burnham Park bench

Following the success of the benches on the High Street, the Committee had received a request from Burnham Access Group to replace a bench in Burnham Park with a disabled-friendly bench. It was noted that there wasn't currently the budget for the work. The Clerk would reply to Burnham Access Group.

CLERK

The meeting closed at 8:15pm

Date of next meeting: Wednesday 3rd February 2016 at 6:30pm at Burnham Park

Signed: _____

Date: _____