

Burnham Parish Council  
Budget Proposal Document 2023-24

		2019-2020	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024
		Actual	Actual	Actual	Budget	Forecast	Proposed Budget
<b>Burnham Parish Office</b>	Income	£4,454	£418	£2,232	£650	£1,500	£16,200
	Expenditure	£169,488	£122,763	£173,866	£196,996	£214,607	£247,737
	<b>Net Income/(Expenditure)</b>	<b>-£165,034</b>	<b>-£122,345</b>	<b>-£171,634</b>	<b>-£196,346</b>	<b>-£213,107</b>	<b>-£231,537</b>
<b>Burnham Park Hall</b>	Income	£320,367	£171,513	£177,423	£110,000	£181,000	£237,000
	Expenditure	£426,131	£247,998	£266,784	£258,318	£277,172	£340,340
	<b>Net Income/(Expenditure)</b>	<b>-£105,764</b>	<b>-£76,485</b>	<b>-£89,361</b>	<b>-£148,318</b>	<b>-£96,172</b>	<b>-£103,340</b>
<b>Recreation &amp; Amenities</b>	Income	£53,506	£38,709	£62,594	£78,296	£95,046	£79,000
	Expenditure	£171,459	£156,903	£174,182	£182,529	£207,804	£243,741
	<b>Net Income/(Expenditure)</b>	<b>-£117,953</b>	<b>-£118,194</b>	<b>-£111,588</b>	<b>-£104,233</b>	<b>-£112,758</b>	<b>-£164,741</b>
<b>Other</b>	Income - precept	£538,000	£552,000	£563,063	£573,406	£573,406	
	Expenditure - loan repayments	£122,391	£122,391	£122,391	£122,391	£122,391	£122,391
	<b>Total Net Income/(Expenditure)</b>	<b>£26,858</b>	<b>£112,585</b>	<b>£68,089</b>	<b>£2,118</b>	<b>£28,978</b>	<b>-£622,008</b>

Burnham Parish Council - Parish Office  
Budget Proposal Document 2023-24

Income	Code	2019-2020 Actual	2020-2021 Actual*	2021-2022 Actual	2022-2023 Budget	2022-2023 Forecast	2023-2024 Proposed Budget
<b>Income</b>							
Miscellaneous Income	4001	£4,454	£418	£2,232	£650	£1,500	£1,200
Lent Green Property	4003						£15,000
Sub Total		£4,454	£418	£2,232	£650	£1,500	£16,200
<b>Income Total</b>		<b>£4,454</b>	<b>£418</b>	<b>£2,232</b>	<b>£650</b>	<b>£1,500</b>	<b>£16,200</b>

Expenditure	Code	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget	2022-2023 Forecast	2023-2024 Proposed Budget
<b>Staffing Expenditure</b>							
Salaries	7000	£107,647	£85,016	£109,157	£136,465	£151,416	£187,150
Legal & Professional Fees	7110	£7,926	£10,371	£17,408	£9,724	£9,724	£6,788
Pension Costs	7007	£610	£621	£723	£670	£670	£683
Office Staff Mileage	6404	£249	£0	£16	£260	£260	£250
Subscriptions (new line)	7020	-£1,461	£2,646	£3,237	£1,400	£2,500	£2,412
Training (new line)	7021	£0	£0	£0	£0	£2,500	£4,000
Staff Welfare	7019	£1,740	£695	£989	£1,800	£1,800	£2,500
Recruitment	7160	£1,747	£0	£0	£500	£200	£100
<b>Sub Total</b>		<b>£118,458</b>	<b>£99,349</b>	<b>£131,530</b>	<b>£150,819</b>	<b>£169,070</b>	<b>£203,883</b>
<b>Office Expenditure</b>							
Office Maintenance	7170	£278	£35	£113	£350	£1,500	£200
Equipment	6440	£8,538	£989	£873	£1,300	£800	£1,000
Software	7217	£0	£7,568	£8,209	£9,500	£9,500	£7,280
Postage	7152	£416	£208	£416	£300	£300	£300
Stationery	7153	£2,358	£742	£2,101	£2,600	£2,600	£2,600
Office Telephones	7155	£3,241	£2,159	£3,359	£3,228	£3,228	£3,600
Bank Charges	7190	£604	£218	£32	£500	£500	£500
<b>Sub Total</b>		<b>£15,435</b>	<b>£11,918</b>	<b>£15,103</b>	<b>£17,778</b>	<b>£18,428</b>	<b>£15,480</b>
<b>Council Expenditure</b>							
Insurance	4300	£11,071	£10,173	£10,423	£12,984	£11,694	£12,984
Health & Safety (new line)	7022					£0	£250
Twinning Expenses	4305	£251	£22	£0	£200	£200	£100
Advertising	4315	£570	£852	£6,420	£515	£515	£300
Chairmans Fund	4320	£1,500	£449	£1,500	£1,500	£1,500	£1,500
Councillors Expenses & Training	7125	£219	£22	£0	£500	£500	£500
Election Costs	7140	£0	£0	£5,713	£4,000	£4,000	£4,000
Meeting Expenses	7156	£697	£314	£277	£700	£700	£740
Capital Programme Fund	7300	£14,212	£3,270	£0	£0	£0	£0
Community Entertainment Fund	6287	£3,543	£0	£2,000	£4,000	£4,000	£4,000
Grants/Donations	6800	£3,532	£3,300	£900	£4,000	£4,000	£4,000
<b>Sub Total</b>		<b>£35,595</b>	<b>£11,496</b>	<b>£27,233</b>	<b>£28,399</b>	<b>£27,109</b>	<b>£28,374</b>
<b>Expenditure Total</b>		<b>£169,488</b>	<b>£122,763</b>	<b>£173,866</b>	<b>£196,996</b>	<b>£214,607</b>	<b>£247,737</b>

Burnham Parish Council - Burnham Park Hall  
Budget Proposal Document 2023-24

Income	Code	2019 - 2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget	2022-2023 Forecast	2023-2024 Proposed Budget
<b>Income</b>							
Hall Hire	4001	£161,358	£18,998	£95,697	£65,000	£105,000	£133,500
Café Sales	4001	£45,760	£2,992	£12,382	£20,000	£16,000	£20,000
Bar Sales	4001	£93,635	£4,636	£27,202	£15,000	£50,000	£70,000
Event Income	4001	£14,123	£56	£5,413	£5,000	£5,000	£4,000
Other Income	4001	£5,491	£144,832	£36,729	£5,000	£5,000	£5,500
Solar Income	4002	£0	£0	£0	£0	£0	£4,000
Sub Total		£320,367	£171,513	£177,423	£110,000	£181,000	£237,000
<b>Income Total</b>		<b>£320,367</b>	<b>£171,513</b>	<b>£177,423</b>	<b>£110,000</b>	<b>£181,000</b>	<b>£237,000</b>

Expenditure	Code	2019 - 2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget	2022-2023 Forecast	2023-2024 Proposed Budget
<b>Operating Costs</b>							
Café Purchases	5000	£25,450	£1,158	£6,599	£10,000	£10,000	£10,000
Bar Purchases	5000	£44,364	£2,087	£14,638	£10,000	£25,000	£35,000
BPH Purchases	5000	£2,343	£225	£1,206	£650	£650	£1,000
Salaries	7000	£159,717	£168,332	£144,720	£110,000	£105,000	£103,000
Wages	6411	£21,196	£7,984	£0	£9,500	£15,000	£15,000
Training	7020	£1,200	£280	£1,042	£750	£750	£1,000
Event Promotion	6420	£7,360	£1,014	£2,996	£3,500	£3,500	£3,000
Entertainment	6430	£27,166	£0	£4,455	£4,000	£8,000	£14,000
Equipment Purchase/Repair	6440	£11,188	£1,671	£2,220	£8,500	£8,500	£5,000
Licences	6445	£3,307	£2,825	£3,545	£3,500	£3,500	£3,500
Equipment Hire	6447	£3,396	£0	£241	£2,000	£1,000	£1,000
Laundry	6451	£879	£0	£250	£0	£500	£300
Clothing	6405	£25	£0	£518	£750	£200	£200
<b>Sub Total</b>		<b>£307,591</b>	<b>£185,577</b>	<b>£182,430</b>	<b>£163,150</b>	<b>£181,600</b>	<b>£192,000</b>
<b>Overheads</b>							
Staff Mileage	6404	£14	£0	£0	£50	£20	£50
Stationery	7153	£281	£0	£0	£220	£220	£0
Property Maintenance & Repairs	7170	£32,891	£14,132	£23,390	£25,000	£30,000	£30,000
HVAC Repair fund		£25,000	£22,500	£0	£12,500	£12,500	£20,000
Bank Charges	7190	£2,885	£1,172	£1,893	£1,200	£1,200	£2,005
Rates & Council Tax	7200	£17,676	£0	£4,585	£13,548	£8,982	£18,305
Refuse	7201	£3,676	£413	£2,099	£2,750	£2,750	£3,000
Utilities	7202	£31,643	£19,324	£47,515	£35,000	£35,000	£70,000
Solar Panel loan payments		£4,474	£4,880	£4,872	£4,800	£4,800	£4,880
Bad debt write off		£0	£0	£0	£100	£100	£100
<b>Sub Total</b>		<b>£118,540</b>	<b>£62,421</b>	<b>£84,354</b>	<b>£95,168</b>	<b>£95,572</b>	<b>£148,340</b>
<b>Expenditure Total</b>		<b>£426,131</b>	<b>£247,998</b>	<b>£266,784</b>	<b>£258,318</b>	<b>£277,172</b>	<b>£340,340</b>

Burnham Parish Council - Recreation & Amenities  
Budget Proposal Document 2023-24

Income	Code	2019 - 2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget	2022-2023 Forecast	2023-2024 Proposed Budget
<b>Income</b>							
Sports and Grounds Lettings	4001	£21,951	£12,676	£17,870	£20,246	£20,246	£18,700
Pavillion Income	4001	£27,295	£14,364	£15,626	£16,500	£26,000	£26,000
Burnham Park Income	4001	£435	£0	£0	£650	£2,800	£1,300
Leases	4001	£1,000	£3,033	£24,732	£1,000	£1,000	£1,000
Forest School	4001	£0	£0	£0	£3,900	£0	£0
Lent Green Property	4003	£0	£0	£0	£15,000	£15,000	£0
Solar Income	4002	£0	£0	£0	£0	£0	£2,000
Pitchside Income	4001				£0	£0	£30,000
Other	4001	£2,825	£8,636	£4,366	£21,000	£30,000	£0
<b>Sub Total</b>		<b>£53,506</b>	<b>£38,709</b>	<b>£62,594</b>	<b>£78,296</b>	<b>£95,046</b>	<b>£79,000</b>
<b>Income Total</b>		<b>£53,506</b>	<b>£38,709</b>	<b>£62,594</b>	<b>£78,296</b>	<b>£95,046</b>	<b>£79,000</b>

Expenditure	Code	2019 - 2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget	2022-2023 Forecast	2023-2024 Proposed Budget
<b>GPMG</b>							
Mileage	6404	£148	£45	£106	£100	£280	£120
Salaries	7000	£37,867	£38,711	£36,148	£43,500	£43,500	£46,280
Clothing	6405	£55	£89	£262	£80	£80	£150
Maintenance & repairs	7214	£17,813	£15,451	£20,908	£17,500	£17,500	£17,000
Fuel	6310	£1,159	£646	£1,478	£900	£1,200	£2,500
Refuse	7201	£1,715	£1,146	£1,097	£1,070	£1,070	£1,500
<b>Sub Total</b>		<b>£58,757</b>	<b>£56,089</b>	<b>£59,999</b>	<b>£63,150</b>	<b>£63,630</b>	<b>£67,550</b>
<b>Pitchside</b>							
Stock costs						£12,500	£15,000
New Equipment						£2,200	£200
Wages						£10,000	£11,500
<b>Sub Total</b>						<b>£24,700</b>	<b>£26,700</b>
<b>GP Pavillion</b>							
Maintenance & repairs	7170	£3,321	£2,901	£2,616	£2,500	£2,500	£2,500
Pavillion Repair Fund	RF	£0	£2,000	£0	£2,000	£2,000	£2,000
Utilities	7202	£5,450	£4,977	£6,069	£6,500	£9,000	£13,000
Solar Power loan repayment		£3,660	£3,254	£3,262	£3,254	£3,254	£3,254
<b>Sub Total</b>		<b>£12,431</b>	<b>£13,132</b>	<b>£11,947</b>	<b>£14,254</b>	<b>£16,754</b>	<b>£20,754</b>
<b>Public Conveniences</b>							
Cleaning	7150	£3,321	£3,630	£4,599	£3,500	£3,500	£5,000
Rates	7200	£1,669	£1,697	£1,697	£1,750	£0	£0
Utilities	7202	£799	£218	£594	£950	£950	£1,900
Maintenance & repairs	7170	£2,777	£1,254	£584	£3,000	£3,000	£2,300
<b>Sub Total</b>		<b>£8,566</b>	<b>£6,799</b>	<b>£7,474</b>	<b>£9,200</b>	<b>£7,450</b>	<b>£9,200</b>
<b>Tied Accommodation</b>							
Council Tax	7200	£4,160	£4,307	£2,467	£2,571	£2,566	£2,617
Maintenance & repairs	7170	£3,849	£392	£1,143	£1,000	£1,000	£1,000
<b>Sub Total</b>		<b>£8,009</b>	<b>£4,699</b>	<b>£3,610</b>	<b>£3,571</b>	<b>£3,566</b>	<b>£3,617</b>
<b>Outside Spaces</b>							
Purchases	5000	£230	£854	£9	£250	£1,000	£250
Fuel	6310	£566	£157	£534	£650	£1,000	£1,800
Equipment purchase & repair	6440	£6,512	£4,072	£3,322	£2,500	£2,750	£3,000
Salaries	7000	£57,057	£52,799	£37,106	£55,000	£55,000	£61,570
Training	7020	£0	£0	£0	£3,000	£1,000	£1,000
Clothing	6405	£344	£209	£281	£250	£250	£300
Tractor/mower replacement	RF	£15,000	£15,000	£15,000	£0	£0	£10,000
Grounds maintenance & repairs	7170	£13,789	£14,766	£17,754	£12,000	£12,000	£12,000
<b>Sub Total</b>		<b>£64,365</b>	<b>£57,882</b>	<b>£74,006</b>	<b>£73,650</b>	<b>£73,000</b>	<b>£89,920</b>
<b>Street Lights</b>							
Electricity	7202	£4,951	£5,649	£5,858	£6,000	£6,000	£12,000
Maintenance & repairs	7170	£14,380	£12,653	£11,288	£12,704	£12,704	£14,000
<b>Sub Total</b>		<b>£19,331</b>	<b>£18,302</b>	<b>£17,146</b>	<b>£18,704</b>	<b>£18,704</b>	<b>£26,000</b>
<b>Expenditure Total</b>		<b>£171,459</b>	<b>£156,903</b>	<b>£174,182</b>	<b>£182,529</b>	<b>£207,804</b>	<b>£243,741</b>