

# Burnham Parish Council

## Minutes of the Recreation and Amenities Committee

Minutes of the Recreation and Amenities Committee held on Tuesday 3<sup>rd</sup> November 2015 at 6:30pm in the Committee Room at Burnham Park, Burnham.

### Members of the Committee Present:

Cllr Lin Hazell (Chairman)	Cllr Robert Slater
Cllr Edwina Glover	Cllr Judith Foster
Cllr Paul Kelly	Cllr Alan Samson

### In Attendance:

Officers of the Council: Sheridan Edward (Parish Clerk)

### 282 Apologies

**ACTION**

None.

### 283 Declaration of interest

None.

### 284 Minutes

Under item 274 it was clarified that replacement trees for the orchard would be generously donated by the Rotary Club.

The Committee **AGREED** to approve and sign the Minutes as an accurate record of the Committee meeting held on 30<sup>th</sup> September 2015.

### 285 Matter arising

**Bowls and tennis clubs.** It was noted that a meeting was being arranged with the tennis club for the following Monday, which the Clerk and Cllrs Judith Foster and Paul Kelly would attend.

**Fu Jau Academy.** It was noted that several essential repairs had taken place, and quotes were being obtained for electrical work. The Clerk reported that no review had yet taken place due to lack of time. It was **AGREED** that the Clerk write to Fu Jau the following day to inform them that a review would be taking place shortly.

**CLERK**

**Quick Start Motorcycle Training.** The Clerk reported that the Planning Application had been submitted for the car park resurfacing. Pre-application advice stated that the buildings would be permitted development.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

## 286 2016/17 budget

The Committee discussed the proposed budget, drafted by the Clerk, and made the following points:

**Catering at George Pitcher.** The Clerk would be looking into various options for the coming season.

**Burnham Park hire.** The Clerk was formulating a park hire policy, which would be brought back to the Committee. It was hoped that more hires could be attracted in future years.

**Bowls and Tennis club leases.** It was noted that the figure for the current year Bowls Club lease was incorrect and would be changed.

**Bus shelter income.** The forecast for the current year should be £160.

**Public conveniences.** It was noted that the toilets would be renovated in the coming months, and therefore the cleaning and maintenance costs were unknown. For security, the maintenance budget was increased to £500.

**Tied accommodation.** It was noted that redecoration and maintenance work was still outstanding, and these were factored into the current year and next year's budget. The Clerk was talking with the groundsmen to ascertain a priority list for the work, and arrange a rolling maintenance schedule.

**Groundsman apprentice.** The need for an apprentice would be considered during forthcoming appraisals. In case one was needed, a budget of £15k was set aside.

**Street lights.** It was noted that electricity costs and repairs were very high. The contracts and suppliers would be reviewed, but until this had happened it, the budget was unchanged.

**Grounds.** The budget for playgrounds, parks and the Pond was increased to £5,500. It was felt that no separate budget was needed for the churchyard unless tree work was needed. The Clerk would be arranging for a tree survey.

**George Pitcher.** It was noted that the cost of groundwork could be decreased, and options were being investigated. The budget was also agreed for outstanding maintenance work on the pavilion. It was noted that energy costs at the Pavilion were high, and options for reducing this were being considered. £5k was set aside for the relaying of the car park, which would be offset by the income from Quick Start. The septic tank budget was just for emptying. It wasn't felt that it would need to be replaced at present.

**Equipment / machinery.** The budget anticipated the need to replace smaller items in the coming year, as well as the possibility of the failure of one larger item, i.e. a tractor or mower. It was noted that the red diesel figure seemed high, and this would be investigated.

On the basis of the discussion and amendments above, the Committee AGREED to recommend the budget to the Policy & Resources Committee.

The meeting closed at 8:15pm

Date of next meeting: Wednesday 2<sup>nd</sup> December 2015.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_