

Burnham Parish Council

Minutes of the Burnham Park Management Committee

Minutes of the meeting of the Burnham Park Management Committee held on 19th September 2023 at 6:30pm in Burnham Park Hall.

Committee members present:

Cllr Alexa Collins (Chairman) Cllr John Carey (Vice Chairman)
Cllr Marie Hammon Cllr Carol Linton Cllr Trevor Stewart
Cllr Ekta Kaur Ross

In attendance:

Councillors: 0
Officers of the Council: Louise Hayday – Parish Clerk
 Alex Thame – General Manager
Members of the Public 0

BP23/014 Apologies

Apologies for absence were received from Cllr Akash Bagga, Cllr Graham Mummery, Cllr Pat Bird and Cllr Jackie Slater.

BP23/015 Declarations of interest

None

BP23/016 Public Forum

None

BP23/0017 Minutes

The Committee **RESOLVED** to approve the minutes as accurate records of the meeting held on 11th July 2023.

BP23/018 Finance Reports

The August management accounts were discussed, the committee noted the reduction in café spend. Due to staff holiday and sickness there had not been the hoped improvement in the casual staff costs.

Hall hire was still below budget as the revenue from the church has not yet been replaced. The utility costs were still incredibly high, the Clerk reported that a consultant is looking at this on behalf of the Council.

BP23/019 Budget

The Committee discussed the draft budget, it was noted that a lot depended on the electricity contract. It was felt that the income figures were optimistic and discussions took place with regards to ways to reduce outgoings.

BP23/020 Events & Hirers

a) Attendance on band nights continued to be low and the General Manager explained that there would be fewer band nights in the calendar in 2024 and those that did take place would be marketed as theme nights.

b) The General Manager reported on the outdoor cinema and its success, the committee congratulated and thanked the General Manager for his hard work on the event. Ways

Signature: _____

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to increase profit were discussed and would be actioned the following year.

The Community Entertainment fund was explained to the newer Councillors.

BP23/021 Future Events

- a) Burnham Rocks – Entrants are 6 solos and 3 bands, compere, judges all confirmed. Drum kit and mics etc needed, the Chair offered kit but a sound engineer would be needed. The Clerk to approach the community board for funding.
- b) Fireworks – Tickets are currently selling well, food vendors and the fairground are confirmed.
- c) Burnham Festival – Various options for the event were discussed and it was agreed that this needs to be referred back to the EWG for a concrete plan to be decided upon prior to the final budget setting for the committee in November.
- d) Spring Festival – The pros and cons of moving the event to the first week of May were discussed, again the event needs further discussion at the EWG.

The Chairman also updated on the commemorative event for 80 years since the D-Day landings, there will be a beacon lighting, all other details to be arranged.

The General Manager updated on the responses to the events survey, a majority were in favour of a ladies night. It was agreed that there was no current demand for bingo and this idea would be parked for the time being.

BP23/022 Entertainment Working Group

An update was given on the progress to date on the major events, a meeting date needs to be set in October to finalise the arrangements for the Burnham Festival and St Georges Day before any request for budget could be discussed by the committee at the November meeting.

BP23/023 Marketing & Publicity

The marketing report was noted by the committee.

BP23/024 Building & Equipment Maintenance

- a) The Committee noted that the LED switch over is now complete.
- b) The Committee noted that the relining of the car park is now complete.
- c) The Committee discussed the hanging of 2 portraits, there were mixed feelings over their suitability for the halls, the General Manager to come back with suggestions of locations to hang them.
- d) The Committee discussed repainting of BPH and agreed there is no budget available for this and it should be done ad hoc by the caretakers.

BP23/025 Eco-audit and green strategy

The Committee noted the progress on the green strategy.

The committee **RESOLVED** to continue past 2 hours

BP23/026 Burnham Park Hall Christmas Lights

After discussion the Committee **RESOLVED** to recommend to P&R the purchase of:

- Stalactite Light LED Warm White with Flash - £4,191.90
- Tree 1 – Foldable Star (8), foldable sphere (8), sparklight LED (10) - £2,937.00
- Tree 3 – Decorative pendant big bulbs - £9,120.00
- Roadside Trees - £2,474.00

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- Estimated total £21,196.90

The Clerk recommended that due to the high cost of Christmas lighting a fund for replacement lights should be started in the 2025/26 budget.

The meeting closed at 8.45pm

Date of next meeting: Tuesday 7th November 2023

Signature: _____



Date: 07/11/23