

BURNHAM PARISH COUNCIL

Minutes of the Recreation & Amenities Committee held on 7th July 2026 at 6:30pm in
Burnham Park Hall.

Committee members present:

Cllr Paul Bunce (Chair)	Cllr Graham Mummery (Vice Chair)	Cllr John Carey
Cllr Judith Foster	Cllr Zoe Gardiner (part of meeting)	Cllr Pat Bird
Cllr Marie Hammon	Cllr Carol Linton	Cllr Terry Gamble
Cllr Jane Wallis (part of meeting)		

Officers of the Council: Adam Killeya (Parish Clerk)
Laiba Malik (Deputy Clerk)

Members of the public: None

RA2627/18 Apologies for Absence

Apologies were received for late arrival from Cllr Wallis, and for early departure from Cllr Gardiner.

RA2627/19 Declarations of Interest

Cllr Wallis declared an interest at time of item in item 12, Correspondence - Heartstopper (minute RA2627/29), as a member of the Burnham Pride Committee.

RA2627/20 Public Forum

As there were no members of the public present there was no public forum.

RA2627/21 Minutes

It was **RESOLVED** to approve the minutes of the committee meeting of 2nd June 2026.

RA2627/22 Finance

The draft end of month 1 accounts for the committee were **NOTED**. The Clerk stated that the end of month 2 accounts would be available for the Policy and Resources Committee meeting; and the end of 1st quarter accounts and budget monitoring report would be circulated by email when available and before the summer meeting break.

Cllr Wallis joined the meeting during this item.

RA2627/23 Head Groundsman's Report

The report was **NOTED**. The Clerk noted that the Grounds Team had been an integral part of several recent additional projects - including the pond, additional streetlighting, the library box, the padel courts etc - and stated that their hard work and expertise was very much appreciated.

The Clerk further reported that they and the Head Groundsman were building links with Burnham Beeches Hotel, and there was the potential for working together with professional football teams who were staying at the hotel hiring the GPMG pitches for training as had been done in the past.

RA2627/24 Street Furniture

The Clerk reported that a new memorial bench near the trim trail in Burnham Park had been

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installed as part of the Trim Trail, and a new bench for Truham Row was in progress. A sponsor had now also been secured for the second bench at the Pond.

The Clerk further reported that they and the Deputy Clerk were continuing to progress streetlighting and MVAS matters. They update the committee that streetlight 326 had been moved a short distance at the request of a resident to accommodate his widened drive. The resident had fully funded the costs of the move which would provide a new column and solar light.

Finally, the Clerk reported the installation of two additional dog bins, at the Cherry Orchard and at the end of the high street by the bus shelter, generously funded by Claire's Comfy Canines.

The reports were **NOTED**.

RA2627/25 Sustainability, ecology and climate emergency

The updated list of eco actions was **NOTED**.

RA2627/26 War memorial

The report and appendices regarding the question for an additional name to be added to the War Memorial were **NOTED**. The Clerk confirmed that they had written to the Burnham Branch of the Royal British Legion requesting their formal view, which would be considered on 26th July ahead of Full Council on 27th July. They reported that the quote for adding a name was £620 which they advised was not relevant to the principle, only to the question of how it would be funded.

It was **RECOMMENDED** to Full Council

1. To add the name of Sub Lieutenant Derek John Theodore Marais to the Burnham War Memorial.
2. To approve a vire from the Community Entertainment Fund to the War Memorial maintenance fund to cover the cost of adding the name.
3. To delegate authority to the Clerk to implement the addition, working with the Burnham Branch of the Royal British Legion and with the family of Sub Lt Marais.

The quote for renovation works to the war memorial was **NOTED**. The Clerk stated that a final decision was not being requested at this meeting, but they were seeking a steer as to the preferred timescale for renovations to the memorial. They advised that having discussed the matter with the Deputy Clerk, and Cllr Slater, who had also consulted the Branch President of Burnham Royal British Legion, it was felt that the best course was to defer works to the 2027-28 financial year, and to allocate a further sum for the renovation fund in the 2027-28 budget. This would then allow more time to seek grants. The Committee felt that it was wise to work towards the recommended works in 2027-28 as outlined above.

RA2627/27 Play areas expansion project

The report was **NOTED**. The Deputy Clerk summarised the report and recommendations.

The Committee expressed thanks to the Deputy Clerk and to Councillors Bunce, Mummery and Gardiner for their hard work on this project so far.

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It was **RESOLVED** to:

1. Proceed with exploring Option 2 as the 'preferred option' - an extension to the Burnham Park play area, to add a section for older children.
2. Establish an ad hoc Working Group for the play area project, with the terms of reference outlined in Appendix A of the report.
3. Appoint Cllrs Mummery, Gardiner and Foster to the group, in addition to Cllr Bunce and the Deputy Clerk who were ex-officio members.

RA2627/28 GPMG trim trail

The report and accompanying appendix showing the annual external inspection report on the GPMG trim trail was **NOTED**. It was **RESOLVED**:

1. To approve the removal of the balance beam, hurdles and sit up bars at the George Pitcher Memorial Ground.
2. To delegate authority to the Clerk, in consultation with the Head Groundsman, to remove other pieces, or parts, of equipment should the costs of repairs appear disproportionate to the costs of the work.

RA2627/29 Correspondence - Heartstopper

The request to place an installation in Burnham Park in connection with 'Heartstopper' was **NOTED**. It was **RESOLVED**:

- a) To approve the request subject to mutual agreement being reached.
- b) To delegate authority to the Clerk to negotiate the details and make arrangements for the installation, on the basis that it was a gift to the Council.

RA2627/30 Other project updates

The Clerk reported that the lights for in Burnham Park had now been arrived and should be installed soon, including the perspex protection system.

Cllr Carey reported that he and the Deputy Clerk were continuing to progress works at The Burn, and had met with Cllr Bunce to discuss this along with the adjacent area. The Clerk reported that applications had opened for the next round of Heathrow Community Trust funding which could be of potential relevance to The Burn and to other related projects, potentially under a theme of 'Burnham Green and Blue'.

The Clerk further reported that the library box on the Village Green would be installed towards the end of July, and an opening event was planned on Friday 31st July, 3pm for 3:30pm.

The Clerk additionally reported that the Memorial Tree Scheme was being advanced by the Deputy Clerk working with the Head Groundsman. The Deputy Clerk stated that several expressions of interest had been received.

The Clerk reported on the successful Pond reopening, and stated that the Pond Working Group was meeting on Friday 10th July to discuss future plans. They noted an issue with emptying the new bins at the pond which they were working on.

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The Clerk confirmed that works to the mosaic outside Burnham Park Hall should take place in September, based around the availability of the expert contractor.

The reports were all **NOTED**.

RA2627/31 GPMG toilets

It was **RESOLVED**:

- i) under The Public Bodies (Admission to Meetings) Act 1960, as extended by Schedule 12A of the Local Government Act 1972, to exclude the public for confidential business to be considered, on the grounds that the following item included confidential commercial information;
- ii) to invite the Deputy Clerk to remain for this item.

The report on proposals to refurbish the toilets at the George Pitcher Memorial Ground pavilion was **NOTED**.

It was **RECOMMENDED** to the Policy and Resources Committee, and Full Council:

1. To commission the refurbishment of the toilets at the George Pitcher Memorial Ground, using a combination of the GPMG Improvement Fund, and CIL in line with the budget in the report.
2. To further authorise the Clerk to loan up to £10,000 from General Reserves to the GPMG Improvement Fund as required to complete the project, these funds to be restored to the General Reserve from future income from the GPMG parking charges.
3. To select County Washrooms as the contractor
4. To delegate authority to the Clerk to implement this project within a total project budget of £40,000, including making any adjustments necessary in consultation with the Chair of the Recreation and Amenities Committee.

It was **RESOLVED** to come out of confidential session.

RA2627/32 Committee priorities and budget for 2027-28

The current committee priorities under the Council Strategy and Action Plan, and the annotations on progress, were **NOTED**. The Clerk stated that suggestions for updates to the plan were being sought ahead of the plan being updated and the 2027-28 budget cycle. Various options were discussed including table tennis tables, eco-coordination and mapping projects, repair cafes etc. It was **RESOLVED** to ask the Policy and Resources Committee to consider the possibility of employing a part-time Community Engagement Officer for 2027-2028.

The Clerk sought a steer on pricing policy at the George Pitcher Memorial Ground for 2027-28 ahead of the first draft budget. It was **RESOLVED** to base the first draft budget on an inflationary increase.

Cllr Gardiner left the meeting during the item.

The meeting closed at 20:04

Date of next meeting: Tuesday 8th September (1st budget meeting)

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