

Burnham Parish Council

Minutes of the Annual Meeting of the Council held on 22nd June 2026 at 7:00pm in Burnham Park Hall.

Members of the Council present:

Cllr Marie Hammon (Chair)	Cllr John Carey (Vice Chair)	Cllr Carol Linton
Cllr Graham Mummery	Cllr Judith Foster	Cllr Ekta Kaur Ross
Cllr Jackie Slater	Cllr Pat Bird	Cllr Terry Gamble
Cllr Jo Sommer	Cllr Inder Birdi	

Officers of the Council: Adam Killeya (Parish Clerk)

Public and others: None

FC2627/26 Apologies for absence

Apologies for absence were received from Cllrs Gardiner, Caesar, Pasha, Wallis and Bunce, and for possible early departure from Cllr Gamble.

It was **NOTED** that no apologies had been received from Cllrs Doel, Kelly or Collins

FC2627/27 Declarations of interest

No declarations were received.

FC2627/28 Public forum

As there were no public present, there was no public forum.

FC2627/29 Police report

No police report was received.

FC2627/30 Minutes

It was **RESOLVED** to approve the minutes of the annual meeting of the Council held on 18th May 2026.

FC2627/31 Minutes of Parish Council committees

The following minutes were **NOTED**:

- a) Planning Committee – 1st June 2026 (draft).
- b) Recreation and Amenities Committee – 2nd June 2026 (draft).
- c) Burnham Park Management Committee – 9th June 2026 (draft).
- d) Policy & Resources Committee – 16th June 2026 (draft).

FC2627/32 Finance

The Clerk reported that the list of payments for April and May 2026, and hopefully also June 2026, would be submitted at the next meeting. This was due to the change in accounting system and end of year accounts.

It was **RESOLVED** to accept and approve the April 2026 bank reconciliations.

FC2627/33 Other matters recommended by committee.

It was **RESOLVED** to approve the updated Fire Safety Policy for the George Pitcher Memorial Ground, as recommended by the Policy & Resources Committee.

It was **RESOLVED** to approve the updates to the Staff Handbook following the passage of the Employment Rights Act, as recommended by the Policy & Resources Committee.

It was **RESOLVED** to:

- a) increase staff mileage rates to match the increased HMRC rates, backdated to 1st April;
- b) confirm that going forward the Council will automatically match any increase in HMRC rates;
- c) authorise an overspend in mileage budget items for 2026-27, provided that the expenditure would have been within budget at the previous rate.

FC2627/34 Spatial Settlement Plan

The advice note on the joint Settlement Spatial Plan produced in partnership with Taplow Parish Council was **NOTED**. The Clerk and Chair gave a brief summary of the process that had led to this document. It was **RESOLVED** to authorise the Planning Committee and the Strategic Planning Working Group to use this document and any associated evidence when responding to planning and strategic planning matters on behalf of the Council.

FC2627/35 Consultations and correspondence

The request from the Burnham Beeches hotel to place a sign on council land near Grove Road was **NOTED**. The Clerk stated that they and the Head Groundsman had surveyed the general site, and the only point of concern was that it did not interfere with the hedge. It was **RESOLVED** to approve the request subject to the applicant securing advertising consent, meeting all costs, and agreeing the precise sighting with the Clerk and Head Groundsman.

FC2627/36 Reports from working groups

The Chair and Clerk reported on behalf of the Planning Strategy Working Group that they were continuing to work on a range of strategic planning matters including the consultation on the Slough HELAA methodology.

Cllr Carey reported on the meeting of Eco Group, and the planned updates to the Bio-diversity policy. Cllr Gamble reminded councillors about the litter pick this Saturday.

Cllr Sommer gave an update on behalf of the Village Centre Regeneration Group on her communications with the Burnham Business Association.

The reports were **NOTED**.

FC2627/37 Report from Buckinghamshire Councillors

The Chair read out the written report from Cllr Caesar, Buckinghamshire Councillor, circulated at the meeting, which covered the Short Break Centre and other matters. The report was **NOTED**.

Cllr Foster reported that Buckinghamshire Council had circulated a survey of roads, buses and cycling provision to a randomly chosen selection of residents including herself.

FC2627/38 Chair's report

Cllr Hammon reported that she had attended a number of events including:

- Opening the 35th Almost the Donkey Derby, which was a great privilege and for which she expressed thanks to all of the organisers and groups involved.

- The Annual Parish Meeting, which was very informative and covered many relevant subjects.
- Meetings of the Strategic Planning Working Group, working with Taplow Parish Council who are now starting their own Neighbourhood Plan.
- A field trip with the Clerk and Cllr Foster to a development to gather information around possible future developments in Burnham.
- The second Theatre in the Park performance by the Rude Mechanical Theatre Company of 'The Wife', which was colourful, exciting and amusing.
- The Official Reopening of the Pond, where she spoke along with the Lord Lieutenant of Buckinghamshire, Tia Latham from the Friends of the Pond, and Reverend Josh Cleaver, Vicar of St Peters. The event had perfect weather and well over 100 people in attendance, and was an excellent event. Cllr Hammon gave thanks to all of those involved in the event, including the Cllr Carey and the Deputy Clerk for taking the photographs, and to the Burnham Health Promotion Trust for putting on the children's activities.
- A photograph at the Five Bells Public House, along with the Burnham Foundation, the Phoenix Rugby Club, Cllr Mummery and the Clerk to mark a new defibrillator and bleed kit.

Cllr Hammon thanked the Clerk, staff and Councillors for their work in achieving the Silver Award from the Local Council Award Scheme for the Council, and the council applauded this achievement.

The report was **NOTED**.

FC2627/39 Outside bodies

No reports were received.

FC2627/40 Clerk's report

The Clerk's written report was **NOTED**.

The Council's accreditation for the Silver Award in the Local Council Award Scheme was **NOTED**.

The Clerk reported that they and the Chair had sent a letter of thanks to the Lord Lieutenant for her attendance at the reopening of the pond and had received a kind and positive reply.

The Clerk updated the meeting on arrangements for council stalls at the Village Fete on Saturday 11th July, and requested volunteers to assist with staffing the stall. Cllrs Hammon, Linton, Foster, Slater, Carey and Mummery all volunteered to assist.

The Clerk sought views on an asset walk, and it was suggested that this could be done next year.

The Clerk concluded by congratulating the Chair of the Council for outlasting another Prime Minister of the United Kingdom in office.

The meeting closed at 7:39pm
Date of next meeting: Monday 27th July 2026

Burnham Parish Council
Summary of payments
April 2026

All payments made by the Council Excluding Petty Cash and Staff Salaries.

Date	Payment type	Supplier	Details	Gross Amount
01/04/2026	Bank Transfer	DD - Buckinghamshire Council	Council Tax Tied Accommodation	£316.26
01/04/2026	Bank Transfer	DD - Buckinghamshire Council	Council Tax & Rates Halls	£1,653.00
01/04/2026	Bank Transfer	DD - Information Commissioners Office	Annual Data Protection Fee	£73.00
01/04/2026	Bank Transfer	DD - Bank Charges	Bank Charges	£0.75
07/04/2026	Bank Transfer	DD - Peninsula	HR Services	£261.92
07/04/2026	Bank Transfer	DD - Leigh Electrical	Street Lighting Maintenance	£705.00
07/04/2026	Bank Transfer	DD - Wex Europe Services	Grounds Maintenance Fuel Costs	£31.10
08/04/2026	Bank Transfer	BACS - R Watts & Sons	Property Maintenance	£3,360.00
08/04/2026	Bank Transfer	BACS - Rialtas Business Solutions	Accounts S/ware	£7,287.60
08/04/2026	Bank Transfer	BACS - Trim Trail Ltd	Grounds Maintenance	£10,424.16
09/04/2026	Bank Transfer	DD - Google Cloud	IT Software	£7.00
09/04/2026	Bank Transfer	DD - YU Energy	Energy Costs - Street Lighting	£982.69
10/04/2026	Bank Transfer	DD - YU Energy	Energy Costs - BPH	£6,391.31
10/04/2026	Bank Transfer	DD - Crown Oil	Grounds Maintenance Fuel Costs	£2,169.50
10/04/2026	Bank Transfer	DD - Barclaycard Payments	Till System Maintenance	£123.36
10/04/2026	Bank Transfer	DD - YU Energy	Energy Costs - BPH	£46.33
13/04/2026	Bank Transfer	DD - Wex Europe Services	Grounds Maintenance Fuel Costs	£12.00
13/04/2026	Bank Transfer	DD - EE Limited	Rental charges for mobile phones	£126.31
14/04/2026	Bank Transfer	BACS - HMRC	HMRC/PAYE M1	£9,713.42
14/04/2026	Bank Transfer	BACS - Prudential Pension	Pension Costs M12	£100.00
14/04/2026	Bank Transfer	DD - Bank Charges	Bank Charges	£10.25
14/04/2026	Bank Transfer	BACS - Bucks Pension	Pension Costs M1	£2,617.50
15/04/2026	Bank Transfer	BACS - Thames Valley Copiers	Stationery	£30.00
15/04/2026	Bank Transfer	BACS - Bidfood	Café & Pitchside Supplies	£320.55
15/04/2026	Bank Transfer	BACS - Beer Warehouse	Bar Supplies	£767.20
15/04/2026	Bank Transfer	BACS - Nevermind Band	Entertainment	£400.00
15/04/2026	Bank Transfer	BACS - Tom Shakespeare	Expenses	£75.60
15/04/2026	Bank Transfer	BACS - Nisbets	Café & Pitchside Supplies	£69.56
15/04/2026	Bank Transfer	BACS - Image Creation	Property Maintenance	£1,638.72
15/04/2026	Bank Transfer	BACS - Windowflowers Ltd	Property Maintenance	£2,286.30
15/04/2026	Bank Transfer	BACS - O'Neill Homer	Professional Fees	£780.00
15/04/2026	Bank Transfer	BACS - Milberry & Co	Payroll Support	£403.68
15/04/2026	Bank Transfer	BACS - Royal Mail	Postage Collection Charges - Referendum	£1,209.35
15/04/2026	Bank Transfer	BACS - Heppelthwaite Red Van Plumbers	Property Maintenance	£170.20
15/04/2026	Bank Transfer	BACS - Michelle's Mobile Catering	Staff Welfare	£182.00
15/04/2026	Bank Transfer	BACS - Bucks Pension	Pension Costs	£192.12
15/04/2026	Bank Transfer	BACS - Crown, Water & Coffee	Café & Pitchside Supplies	£280.28
15/04/2026	Bank Transfer	BACS - Earth Anchors	Property Maintenance	£730.80
16/04/2026	Bank Transfer	DD - Sage	Accounts S/ware	£292.20
20/04/2026	Bank Transfer	DD - Grondon Waste Management	Wheeled Bins	£637.69
20/04/2026	Bank Transfer	DD - Valda Energy	Energy Costs - Jennery Lane	£54.02
22/04/2026	Bank Transfer	BACS - SW Pension M1	Pension Costs M1	£3,134.55
22/04/2026	Bank Transfer	DD - Bank Charges	Bank Charges	£1.75
22/04/2026	Bank Transfer	BACS - S Gill	Pitch Hire Refund	£95.00
22/04/2026	Bank Transfer	BACS - Tio Fire Safety	Property Maintenance	£11.99
24/04/2026	Bank Transfer	DD - Dayla	Bar Supplies	£681.16
24/04/2026	Bank Transfer	BACS - Best Kept Village	Subscription	£25.00
24/04/2026	Bank Transfer	BACS - R Jones	Entertainment	£125.00
24/04/2026	Bank Transfer	BACS - Sharon Smith	Expenses	£27.50
24/04/2026	Bank Transfer	BACS - SG World Ltd	Property Maintenance	£27.66
24/04/2026	Bank Transfer	BACS - Drain Clearance	Property Maintenance	£690.00
27/04/2026	Bank Transfer	DD - Take Payments	Till System Maintenance	£63.00
27/04/2026	Bank Transfer	DD - Bank Charges	Bank Charges	£4.25
27/04/2026	Bank Transfer	DD - Barclaycard Fee	Bank Charges	£32.00
27/04/2026	Bank Transfer	DD - Smartest Energy	Property Maintenance	£288.93
28/04/2026	Bank Transfer	DD - Bank Charges	Bank Charges	£0.75
28/04/2026	Bank Transfer	BACS - Adam Killeya	Expenses	£16.20
28/04/2026	Bank Transfer	BACS - Tom Shakespeare	Expenses	£43.20
28/04/2026	Bank Transfer	BACS - Whitehill Direct	Property Maintenance	£1,366.80
29/04/2026	Bank Transfer	BACS - Castle Water BPH	Water & Sewage - BPH	£250.21
29/04/2026	Bank Transfer	BACS - Castle Water GPMG	Water & Sewage - GPMG	£109.56
29/04/2026	Bank Transfer	BACS - Royal Mail	Postage Collection Charges - Referendum	£90.00
29/04/2026	Bank Transfer	DD - Rural Services Partnership	Subscription	£66.16
29/04/2026	Bank Transfer	BACS - Dyno Rod	Property Maintenance	£276.00

29/04/2026	Bank Transfer	BACS - Engie Power	Energy Costs - GPMG	£2,203.49
29/04/2026	Bank Transfer	BACS - Heineken UK	Property Maintenance	£223.20
29/04/2026	Bank Transfer	BACS - Thames Valley Copiers	Stationery	£396.30
29/04/2026	Bank Transfer	BACS - IT Mighty	IT Support	£984.35
29/04/2026	Bank Transfer	BACS - Leigh Electrical	Street Lighting Maintenance	£2,604.00
29/04/2026	Bank Transfer	BACS - Laughter Craft Comedy	Entertainment	£996.00
29/04/2026	Bank Transfer	BACS - Image Creation	Property Maintenance	5568.00
29/04/2026	Bank Transfer	BACS - Walshys Windows	Property Maintenance	69.00
29/04/2026	Bank Transfer	BACS - WeMaintain Technologies Ltd	Property Maintenance	150.00
29/04/2026	Bank Transfer	BACS - Gutter Clean	Property Maintenance	20.00
29/04/2026	Bank Transfer	BACS - Lyreco	Stationery	99.00
29/04/2026	Bank Transfer	BACS - Bidfood	Café & Pitchside Supplies	392.71
30/04/2026	Bank Transfer	DD - Bank Charges	Bank Charges	22.75
01/04/2026	Credit Card	B/card - Amazon	Property Maintenance	£19.99
01/04/2026	Credit Card	B/card - Amazon	Cleaning	£14.11
01/04/2026	Credit Card	B/card - Amazon	Signage - Pond	£12.39
01/04/2026	Credit Card	B/card - Amazon	Property Maintenance	£71.97
01/04/2026	Credit Card	B/card - ASPLI Safety Ltd	Health & Safety	£322.68
02/04/2026	Credit Card	B/card - Drain Clearance	Property Maintenance	£333.60
02/04/2026	Credit Card	B/card - SLCC	Training	£168.00
06/04/2026	Credit Card	B/card - Amazon	Stationery	£4.82
07/04/2026	Credit Card	B/card - Amazon	Community Expenses	29.25
07/04/2026	Credit Card	B/card - Amazon	Equipment Purchase	£89.99
07/04/2026	Credit Card	B/card - Furniture Work Ltd	Equipment Purchase	£105.60
07/04/2026	Credit Card	B/card - Wix.Com	Website License	£432.00
09/04/2026	Credit Card	B/card - Amazon	Property Maintenance	£29.99
09/04/2026	Credit Card	B/card - Booker	Café & Pitchside Supplies	£45.30
09/04/2026	Credit Card	B/card - Bucks Council	Licences - Halls	£23.00
09/04/2026	Credit Card	B/card - Safety Signs	Health & Safety	£41.83
10/04/2026	Credit Card	B/card - Epos Now	Till System Maintenance	£172.80
13/04/2026	Credit Card	B/card - Amazon	Property Maintenance	£11.09
13/04/2026	Credit Card	B/card - Amazon	Equipment Purchase	£159.98
13/04/2026	Credit Card	B/card - Amazon	Property Maintenance	£13.40
13/04/2026	Credit Card	B/card - Amazon	Cleaning	£6.98
13/04/2026	Credit Card	B/card - Amazon	Café Supplies	£12.95
14/04/2026	Credit Card	B/card - Amazon	Property Maintenance	£16.10
14/04/2026	Credit Card	B/card - Booker	Café & Pitchside Supplies	£134.15
15/04/2026	Credit Card	B/card - Amazon	Property Maintenance	£18.97
16/04/2026	Credit Card	B/card - Defib Store	Health & Safety	£71.40
17/04/2026	Credit Card	B/card - First 4 Magnets	Community Expenses	£14.51
17/04/2026	Credit Card	B/card - JWL Architectural Ltd	Property Maintenance	£90.00
17/04/2026	Credit Card	B/card - Plastic Sheets Ltd	Community Expenses	£58.34
19/04/2026	Credit Card	B/card - Amazon	Community Expenses	£46.44
19/04/2026	Credit Card	B/card - Amazon	Community Expenses	£69.95
19/04/2026	Credit Card	B/card - Zoom	Councillor's Expenses	£13.99
20/04/2026	Credit Card	B/card - Amazon	Community Expenses	£25.61
20/04/2026	Credit Card	B/card - Post Office	Postage	£22.95
21/04/2026	Credit Card	B/card - Booker	Café & Pitchside Supplies	£59.07
22/04/2026	Credit Card	B/card - Defib Store	Health & Safety	£71.40
22/04/2026	Credit Card	B/card - Funky Hampers Ltd	Staff Welfare	£41.98
22/04/2026	Credit Card	B/card - Medisave Ltd	Health & Safety	£16.73
22/04/2026	Credit Card	B/card - Occassions Cards	Staff Welfare	£5.00
25/04/2026	Credit Card	B/card - Wix.Com	Website License	£33.28
26/04/2026	Credit Card	B/card - Amazon	Property Maintenance	£6.99
26/04/2026	Credit Card	B/card - Amazon	Property Maintenance	£24.98
27/04/2026	Credit Card	B/card - Amazon	Property Maintenance	£19.99
27/04/2026	Credit Card	B/card - Amazon	Property Maintenance	£12.00
27/04/2026	Credit Card	B/card - Amazon	Property Maintenance	£23.99
27/04/2026	Credit Card	B/card - Amazon	Property Maintenance	£23.99
27/04/2026	Credit Card	B/card - Amazon	Property Maintenance	£28.99
28/04/2026	Credit Card	B/card - Amazon	Property Maintenance	£14.99
28/04/2026	Credit Card	B/card - SP Ecatering Ltd	Property Maintenance	£111.98
28/04/2026	Credit Card	B/card - Timberstore Ltd	Grounds Maintenance	£119.06
29/04/2026	Credit Card	B/card - Amazon	Property Maintenance	£4.54
29/04/2026	Credit Card	B/card - Amazon	Stationery	£4.74
29/04/2026	Credit Card	B/card - Amazon	Property Maintenance	£8.45
29/04/2026	Credit Card	B/card - Amazon	Property Maintenance	£24.87
29/04/2026	Credit Card	B/card - Amazon	Equipment Purchase	£17.10
29/04/2026	Credit Card	B/card - Booker	Pitchside Café Supplies	£45.18
29/04/2026	Credit Card	B/card - Broadway Flowers	Staff Welfare	£25.00
29/04/2026	Credit Card	B/card - Bucks Council	Licences - Halls	£23.00

29/04/2026	Credit Card	B/card - DLS Lighting	Property Maintenance	£17.99
30/04/2026	Credit Card	B/card - Amazon	Stationery	£31.30
Total				£81,608.92

Burnham Parish Council
Summary of payments
May 2026

All payments made by the Council Excluding Petty Cash and Staff Salaries.

Date	Payment type	Supplier	Details	Gross Amount
01/05/2026	Bank Transfer	DD - Buckinghamshire Council	Council Tax Tied Accomodation	£316.00
01/05/2026	Bank Transfer	DD - Buckinghamshire Council	Council Tax & Rates Halls	£1,658.00
05/05/2026	Bank Transfer	DD - Peninsula	HR Services	£261.92
05/05/2026	Bank Transfer	DD - Welcome (Focus Group)	Telephone Rental lines	£217.97
07/05/2026	Bank Transfer	DD - Leigh Electrical	Street Lighting Maintenance	£705.00
08/05/2026	Bank Transfer	DD - Google Cloud	IT Software	£7.00
11/05/2026	Bank Transfer	DD - Wex Europe Services	Grounds Maintenance Fuel Costs	£12.00
11/05/2026	Bank Transfer	DD - YU Energy	Energy Costs - Gas usage	£20.63
11/05/2026	Bank Transfer	DD - YU Energy	Energy Costs - BPH	£5,940.90
11/05/2026	Bank Transfer	DD - Barclaycard Payments	Till System Maintenance	£101.58
11/05/2026	Bank Transfer	DD - Valda Energy	Energy Costs - Streetlighting	£1,124.51
12/05/2026	Bank Transfer	DD - Bank Charges	Bank Charges	£11.00
12/05/2026	Bank Transfer	DD - EE Limited	Rental charges for mobile phones	£120.00
14/05/2026	Bank Transfer	BACS - HMRC	HMRC/PAYE M2	£8,848.00
14/05/2026	Bank Transfer	BACS - Prudential Pension	Pension Costs M2	£100.00
14/05/2026	Bank Transfer	BACS - Bucks Pension	Pension Costs M2	£2,617.50
15/05/2026	Bank Transfer	BACS - Crown, Water & Coffee	Café Supplies	£285.28
15/05/2026	Bank Transfer	BACS - Rialtas Business Solutions	Accounts S/ware	£1,799.10
15/05/2026	Bank Transfer	BACS - Beer Warehouse	Bar Supplies	£1,301.95
15/05/2026	Bank Transfer	BACS - Mulberry Local Authority	Professional Fees	£326.36
15/05/2026	Bank Transfer	BACS - George Browns	Grounds Maintenance	£178.00
15/05/2026	Bank Transfer	BACS - Insx Pest Control	Property Maintenance	£60.00
15/05/2026	Bank Transfer	BACS - James Hallam Ltd	Professional Fees	£929.20
15/05/2026	Bank Transfer	BACS - Barry Fitzgerald	Expenses	£48.60
15/05/2026	Bank Transfer	BACS - Sharon Smith	Expenses	£21.97
15/05/2026	Bank Transfer	BACS - Nisbets	Café Supplies	£73.54
15/05/2026	Bank Transfer	BACS - Legionella Management Ltd	Property Maintenance	£750.00
15/05/2026	Bank Transfer	BACS - WJ Fire & Security	Property Maintenance	£1,925.00
15/05/2026	Bank Transfer	BACS - Tom Shakespeare	Expenses	£21.60
15/05/2026	Bank Transfer	BACS - Image Creation	Property Maintenance	£2,808.00
15/05/2026	Bank Transfer	BACS - O'Neill Homer	Professional Fees	£4,725.00
15/05/2026	Bank Transfer	BACS - Earth Anchors	Property Maintenance	£1,407.60
18/05/2026	Bank Transfer	DD - Sage	Accounts S/ware	£292.20
18/05/2026	Bank Transfer	BACS - SW Pension M2	Pension Costs M2	£2,662.56
18/05/2026	Bank Transfer	DD - Smartest Energy	Energy Costs - Porta Cabin	£226.58
20/05/2026	Bank Transfer	DD - Valda Energy	Energy Costs	£53.92
20/05/2026	Bank Transfer	DD - Tio Fire	Software Charges	£11.99
22/05/2026	Bank Transfer	DD - Grundon Waste Management	Wheeled Bins	£285.85
26/05/2026	Bank Transfer	BACS - ASPLI Safety Ltd	Property Maintenance	£690.00
26/05/2026	Bank Transfer	DD - Take Payments	Till System Maintenance	£63.00
28/05/2026	Bank Transfer	DD - Welcome (Focus Group)	Telephone Rental lines	217.97
28/05/2026	Bank Transfer	DD - Bank Charges	Bank Charges	7.75
29/05/2026	Bank Transfer	BACS - Clymac	Property Maintenance	£1,182.01
29/05/2026	Bank Transfer	BACS - Lyreco	Stationery	£99.00
29/05/2026	Bank Transfer	BACS - BALC	Annual Subcription	£2,300.16
29/05/2026	Bank Transfer	BACS - PFJ Band	Entertainment	£400.00
29/05/2026	Bank Transfer	BACS - Beer Warehouse	Bar Supplies	£2,183.49
29/05/2026	Bank Transfer	BACS - The Defib Pad Store	Health & Safety	£393.60
29/05/2026	Bank Transfer	BACS - Barry Fitzgerald	Expenses	£72.90
29/05/2026	Bank Transfer	BACS - Earth Anchors	Property Maintenance	£628.80
29/05/2026	Bank Transfer	BACS - Stuart Goodwin	Entertainment	£100.00
29/05/2026	Bank Transfer	BACS - Windsor Fire & Security	Property Maintenance	£1,925.00
29/05/2026	Bank Transfer	BACS - Leigh Electrical	Property Maintenance	£756.00
29/05/2026	Bank Transfer	DD - Bank Charges	Bank Charges	£25.30
29/05/2026	Bank Transfer	BACS - Legionella Management Ltd	Health & Safety	£609.26
29/05/2026	Bank Transfer	BACS - Online Playgrounds	Property Maintenance	£840.00
29/05/2026	Bank Transfer	BACS - Castle Water - Jennery Lane	Water & Sewage - Public Toilets	£140.34
29/05/2026	Bank Transfer	BACS - Castle Water BPH	Water & Sewage - BPH	£385.82
29/05/2026	Bank Transfer	BACS - Castle Water GPMG	Water & Sewage - GPMG	£115.18
29/05/2026	Bank Transfer	BACS - Proludic Ltd	Property Maintenance	£937.81
29/05/2026	Bank Transfer	BACS - Jubilee Conservation	Property Maintenance	£576.00
29/05/2026	Bank Transfer	BACS - Origin Amenity	Grounds Maintenance	£4,714.13
29/05/2026	Bank Transfer	BACS - K&S Signs Ltd	Signage	£785.40
29/05/2026	Bank Transfer	BACS - Thames Valley Copiers	Stationery	£146.52

29/05/2026	Bank Transfer	BACS - IT Mighty	IT Support	£984.35
29/05/2026	Bank Transfer	BACS - Insx Pest Control	Property Maintenance	£60.00
29/05/2026	Bank Transfer	BACS - Nisbets	Café Supplies	£9.54
29/05/2026	Bank Transfer	BACS - PHS Group	Property Maintenance	£12,062.46
29/05/2026	Bank Transfer	BACS - Engle Power	Energy Costs - GPMG	£2,050.46
29/05/2026	Bank Transfer	BACS - Walshys Windows	Property Maintenance	69.00
29/05/2026	Bank Transfer	BACS - WeMaintain Technologies Ltd	Property Maintenance	150.00
29/05/2026	Bank Transfer	BACS - WJ Fire & Security	Property Maintenance	£17.20
01/05/2026	Credit Card	B/card - Amazon	Property Maintenance	£14.85
02/05/2026	Credit Card	B/card - Indeed	Recruitment	£186.63
05/05/2026	Credit Card	B/card - Amazon	Property Maintenance	£13.24
06/05/2026	Credit Card	B/card - Amazon	Property Maintenance	£21.67
07/05/2026	Credit Card	B/card - Amazon	Health & Safety	£37.99
07/05/2026	Credit Card	B/card - B&Q	Equipment Purchase	£269.00
07/05/2026	Credit Card	B/card - Post Office	Staff Welfare	£90.00
08/05/2026	Credit Card	B/card - Facebook	Advertising	£21.93
10/05/2026	Credit Card	B/card - Epos Now	Till System Maintenance	£172.80
11/05/2026	Credit Card	B/card - Amazon	Property Maintenance	£22.99
11/05/2026	Credit Card	B/card - Amazon	Property Maintenance	£202.80
11/05/2026	Credit Card	B/card - B&Q	Property Maintenance	£56.80
11/05/2026	Credit Card	B/card - Defib Pad Store	Health & Safety	£98.10
11/05/2026	Credit Card	B/card - Ebay	Property Maintenance	£73.50
11/05/2026	Credit Card	B/card - Facebook	Advertising	£8.00
11/05/2026	Credit Card	B/card - Plastic Sheets	Property Maintenance	£174.84
11/05/2026	Credit Card	B/card - Post Office	Postage	£9.95
11/05/2026	Credit Card	B/card - Purlfrost Ltd	Property Maintenance	£51.00
11/05/2026	Credit Card	B/card - Quickstep	Property Maintenance	£32.50
12/05/2026	Credit Card	B/card - Amazon	Property Maintenance	£29.82
12/05/2026	Credit Card	B/card - Amazon	Stationery	£12.30
12/05/2026	Credit Card	B/card - Facebook	Advertising	£4.00
12/05/2026	Credit Card	B/card - St John Ambulance	Health & Safety	£113.94
13/05/2026	Credit Card	B/card - Amazon	Health & Safety	£11.00
14/05/2026	Credit Card	B/card - Amazon	Property Maintenance	£31.30
14/05/2026	Credit Card	B/card - Amazon	Stationery	£27.91
14/05/2026	Credit Card	B/card - Amazon	Property Maintenance	£37.44
14/05/2026	Credit Card	B/card - Amazon	Café Purchases	£13.28
14/05/2026	Credit Card	B/card - Davies Brothers	War Memorial Plants	£167.74
15/05/2026	Credit Card	B/card - Amazon	Property Maintenance	£5.21
15/05/2026	Credit Card	B/card - Earth Anchors	Equipment Purchase	£171.54
19/05/2026	Credit Card	B/card - Amazon	Stationery	£6.64
19/05/2026	Credit Card	B/card - Zoom	Councillor's Expenses	£13.99
19/05/2026	Credit Card	B/card - Facebook	Advertising	£8.00
20/05/2026	Credit Card	B/card - Amazon	Stationery	£2.99
21/05/2026	Credit Card	B/card - Amazon	Property Maintenance	48.97
21/05/2026	Credit Card	B/card - Amazon	Property Maintenance	£59.99
21/05/2026	Credit Card	B/card - Amazon	Stationery	£22.88
22/05/2026	Credit Card	B/card - Defib Pad Store	Health & Safety	-£26.70
22/05/2026	Credit Card	B/card - Facebook	Advertising	£12.00
26/05/2026	Credit Card	B/card - Facebook	Advertising	£12.00
28/05/2026	Credit Card	B/card - Amazon	Property Maintenance	£27.98
28/05/2026	Credit Card	B/card - Amazon	Property Maintenance	£10.88
28/05/2026	Credit Card	B/card - Amazon	Property Maintenance	£7.58
28/05/2026	Credit Card	B/card - Amazon	Property Maintenance	£28.03
28/05/2026	Credit Card	B/card - Booker	Café Purchases	£25.95
28/05/2026	Credit Card	B/card - Facebook	Advertising	£36.00
28/05/2026	Credit Card	B/card - HP Warehouse Ltd	Property Maintenance	£67.80
29/05/2026	Credit Card	B/card - Amazon	Café Purchases	£8.34
30/05/2026	Credit Card	B/card - Amazon	Property Maintenance	£42.95
31/05/2026	Credit Card	B/card - Amazon	Property Maintenance	£30.00
			Total	£81,385.10

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2027" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **BURNHAM PARISH COUNCIL**

County area (local councils and parish meetings only): **BUCKINGHAMSHIRE**

Financial year ending 31 March 2027

Prepared by : **Rupi Gaidhu**

Date: **31/05/2026**

		£	£
Balance per bank statements as at 31/05/26:			
	Unity Bank - Current	83,212.02	
	Public Sector Fund	695,985.04	
	Petty Cash	1,041.56	
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			780,238.62
Petty cash float (if applicable)			0.00
Less: any unpresented cheques as at 31/05/26 (enter these as negative numbers)			
	item 1		
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			0.00
Add: any un-banked cash as at 31/05/26			
			0.00
			<u>780,238.62</u>

Signed by: RFO

Signed by Council Chair:

Signed by P & R Chair:

Bank Reconciliations checked &
Approved by Vice Chair:

**Bank Reconciliation Statement as at 31/05/2026
for Cashbook 3 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	31/05/2026		1,041.56
			<u>1,041.56</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			1,041.56
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			1,041.56
		Balance per Cash Book is :-	1,041.56
		Difference is :-	0.00

RFO:

NameSignedDate

Chair of Council:

NameSignedDate

Chair of P&R:

NameSignedDate

Designated Cllr:

NameSignedDate

**Bank Reconciliation Statement as at 31/05/2026
for Cashbook 2 - CCLA - PSDF**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA - PSDF	31/05/2026		695,985.04
			<u>695,985.04</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			695,985.04
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			695,985.04
		Balance per Cash Book is :-	695,985.04
		Difference is :-	0.00

RFO:

NameSignedDate

Chair of Council:

NameSignedDate

Chair of P&R:

NameSignedDate

Designated Cllr:

NameSignedDate

Statement of Account

Mrs Rupinder Gaidhu
Burnham Parish Council
Burnham Park Hall
Windsor Lane
Burnham
SLOUGH
SL1 7HR

5 June 2026

Account name: **BURNHAM PARISH COUNCIL-Land Securities Fund**
Account number: **PS3079024-001**
Statement period: **30/04/2026 to 31/05/2026**

Account summary

Total valuation as at 31 May 2026 **£695,985.04**
Total valuation as at last statement at 30 April 2026 **£394,765.33**

Holdings as at 31 May 2026

Fund name	Unit/share holdings	Price per unit/share	Value
Public Sector Deposit Fund SC4 - Public Sector GB00B3LDFH01	695,985.0400	£1.00	£695,985.04
			Total value
			£695,985.04

Transactions for the period from 30 April 2026 to 31 May 2026

Public Sector Deposit Fund SC4 - Public Sector

Transaction date	Transaction type	Unit/shares	Price per unit/share	Amount (GBP)
05/05/2026	Income Reinvestment	1,219.7100	£1.0000	£1,219.71
13/05/2026	Deposit	150,000.0000	£1.0000	£150,000.00
14/05/2026	Deposit	150,000.0000	£1.0000	£150,000.00
15/05/2026	Deposit	50,000.0000	£1.0000	£50,000.00

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk Freephone 0800 022 3505 www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded.
CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority.
Registered address: One Angel Lane, London EC4R 3AB.

Transaction date	Transaction type	Unit/shares	Price per unit/share	Amount (GBP)
21/05/2026	Withdrawal	-50,000.0000	£1.0000	-£50,000.00

The average Fund yield for this period was 3.79% p.a.

Income for the period is as follows:

Month	Date paid	Fund name	Method	Amount (£)	Destination
May 2026	02/06/2026	Public Sector Deposit Fund SC4 - Public Sector	Reinvestment	£1,886.11	PS3079024-001

All CCLA forms are available on our website: www.ccla.co.uk/resources/client-documentation. Please ensure that you download and use the latest available form to make any transaction or amendment. Using an old form will result in the instruction being rejected.

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, www.ccla.co.uk. Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at clientservices@ccla.co.uk.

Please keep all documents (including this statement) safe as you may need to refer to the information in the future.

If you would like to discuss any of the information on your statement please contact Client Services.

A glossary of terms used in this communication is available on www.ccla.co.uk/glossary. If you would like the information in an alternative format or have any queries, please call us on **0800 022 3505** or email us at clientservices@ccla.co.uk.

**Bank Reconciliation Statement as at 31/05/2026
for Cashbook 1 - Unlty Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Bank	29/05/2026		83,212.02
			<u>83,212.02</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			83,212.02
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			83,212.02
		Balance per Cash Book is :-	83,212.02
		Difference is :-	0.00

RFO:

NameSignedDate

Chair of Council:

NameSignedDate

Chair of P&R:

NameSignedDate

Designated Cllr:

NameSignedDate

Transactions for Current T2 account 20491725

Date	Type	Details	Paid Out £	Paid In £	Balance £
29/05/2026	Faster Payment Debit	B/P to: Castle Water	£385.82✓	£0.00	£94,904.03
29/05/2026	Faster Payment Debit	B/P to: KandS Signs	£785.40✓	£0.00	£94,118.63
29/05/2026	Faster Payment Debit	B/P to: Insx Pest Control	£60.00✓	£0.00	£94,058.63
29/05/2026	Faster Payment Debit	B/P to: PHS Group	£12,062.46✓	£0.00	£81,996.17
29/05/2026	Faster Payment Debit	B/P to: P Scutareanu	£50.00✓	£0.00	£81,946.17
29/05/2026	Faster Payment Debit	B/P to: Nisbets Ltd	£9.54✓	£0.00	£81,936.63
29/05/2026	Credit	Credit 000165	£0.00	£579.90✓	£82,516.53
29/05/2026	Credit	ROTARY CLUB OF BURNHAM BEECHES TRUS	£0.00	£513.24✓	£83,029.77
29/05/2026	Credit	BCARD1699571280526 BCARD	£0.00	£7.55✓	£83,037.32
29/05/2026	Credit	S Mahesu	£0.00	£200.00✓	£83,237.32
31/05/2026	Fee	Service Charge	£25.30✓	£0.00	£83,212.02

Dec 21
JB

Initial enquiry

War memorial Burnham village. Dear sirs, upon viewing your memorial I was wondering why it did not include my fathers cousin who came from Burnham. He was Sub Lieutenant Derek John Theodore Marais of the Fleet Air Arm. He was KIA, 22 september 1940.

Additional information / formal request for addition

Their Burnham address was Tylers Cottage, Taplow Common Road.

Date of birth 25 May 1919, Isleworth Middlesex. Death 22 september 1940. Crashed into the sea 110 miles west of Sunburgh Shetlands. Body washed ashore november 1940. Buried Lady Kirkyard Sunday island Orkneys. Details from the WW2 Index to Allied Airmen Roll of Honour 1939-1945. Please note his name on his birth certificate is Derek John Theodore Marais and not Theobald. Sorry I do not have his service number.

As far as im aware Derek is not on any other memorial, I have checked the isleworth memorial online and he is not listed. I do not know whether there is a memorial in Orkney. I can not find when he moved to Burnham but he is recorded as living in Burnham in Fleet Airarm records and also at the War Grave Commision and in newspaper reports at the time. His father was already dead and his mother had remarried and moved to Burnham with Chester Jeffries, Derek's stepfather. I have applied to the Royal Navy for his service record to work out when he joined up and find out where he worked. It is possible he worked at his stepfathers factory. I would be grateful if you could proceed as stated and apply for his inclusion to the Burnham Memorial.

Additional information, in response to request for article / fleet air arm records (added after R&A)

I am still waiting for Derek's service record from the Fleet Airarm! I applied for it through the MOD online service some weeks ago. I will send a chasing e-mail. As for the newspaper, it was only an obituary written, I assume by his widow. Its only a cutting online on the Ancestry UK website and does not show the newspapers name or a date of the article. Again I assume it was in a local paper but can not find it in either the Slough Express or the Windsor And Eton Observer. I have not tried the Maidenhead papers



As the creation of war memorials has traditionally been organised locally, with there being no central government directives or funding, the question of who is or is not commemorated and the form in which their details are recorded is usually held to be a local matter.

Please note that there are no definitive 'rules' about the names and inscriptions on war memorials. Different criteria for inclusion were used by different communities and so who is commemorated, which conflicts are commemorated and the style in which these details appear varies from memorial to memorial. This is why some war memorials only include those who fought and died, whilst others also include those who fought and survived, and why some include civilian as well as service casualties.

Points for consideration

- **Establish 'ownership'**

Use local sources to establish if there is a formal transfer of 'ownership' to a community body (e.g. parish council, local trust, etc) in order to obtain permission for adding names (or conflicts). If this cannot be established, then the War Memorials (Local Authorities' Powers) Act of 1923 and subsequent amendments allow a local authority to add names (or conflicts) to a war memorial within its area whether it 'owns' it or not and you may need to obtain permission from them. The Trust would suggest contacting your local Conservation Officer (normally based in the conservation or planning departments) for further advice. If the memorial is located in a place of worship or in its grounds then you may need to obtain permission from the relevant religious authority to add names (or conflicts).

- **Research the history of the war memorial**

Use local sources (e.g. parish records, local archives at libraries or museums, local newspaper archives) to establish the history of the memorial. You might want to check if there were specific criteria for inclusion on the war memorial and that there are no legal requirements/legacies attached to the site of the war memorial which might affect any proposed additions. Please note that criteria for inclusion can be adapted if the local community feel this is appropriate, but it might be useful to know what they were originally so that the proposed additions do not compromise the original intentions of the community or the memorial's design.

- **Research the names**

Before adding any names to the war memorial, you should research all the names, dates, facts and details - make sure these are correct, especially spellings. Useful sources for research include local and regional libraries (including contemporary press reports), local and regional archives, appeals for information and material in local press, regimental bodies and their records, the Commonwealth War Graves Commission (2 Marlow Road, Maidenhead, Berkshire SL6 7DX, T: 01628 507200/634221, W: www.cwgc.org), The National Archives (The

National Archives, Kew, Richmond, Surrey TW9 4DU, T: 020 8876 3444, W: www.nationalarchives.gov.uk) and the Ministry of Defence (Veterans Agency, Norcross, Thornton Cleveleys, Lancashire FY5 3WP, T: 0800 169 2277, W: www.mod.uk).

- **Record the war memorial**

Take photographs and make a record of the memorial in its current condition, paying particular attention to the inscriptions, before any work begins in case it is damaged.

- **Check the listed status**

Check with the Conservation Officer at your local planning authority if the war memorial is listed or attached to a listed building. If it is then you will need listed building consent from the local planning authority before any changes can be made to the memorial.

- **Notify the community**

The Trust strongly recommends that the local community is made aware of the additions to the existing memorial **before** any work begins (via a local newspaper, newsletter, notice board, etc).

- **Employ an experienced professional**

Always use a suitably qualified conservation/restoration practice to advise about the practicalities of making additions and to establish the costs of works. See War Memorials Trust's 'Conservation contacts' helpsheet for further information. The Trust recommends that you obtain more than one quote for the works and that additions are **always** made in a style which matches the original design of the memorial.

- **Establish a programme of works**

Before any work begins, clearly set out the steps of your project in order to avoid starting a project which cannot be finished. These should include: carefully planning the additions in a style which matches the original design; drawing up a detailed schedule of works; identifying any restoration work which maybe needed at the same time; establishing that your contractor has the experience to complete the project; and making plans for the future.

After the addition of names

- **Plan for the future**

As work has been carried out to the war memorial, it would be an excellent time to establish a maintenance plan and consider insuring it. Please see War Memorials Trust's 'Advice on the maintenance of war memorials' and 'Insurance for war memorials' helpsheets.

- **Inform the Imperial War Museums' War Memorials Register**

The Archive aims to compile a comprehensive record of all the war memorials in the UK. They should be informed of any changes to an existing war memorial once the work is completed (c/o Imperial War Museum, Lambeth Road, London SE1 6HZ, E: memorials@iwm.org.uk, W: www.iwm.org.uk/memorials/search).

Derek John Theodore Marais 1919 - 1940

Born 25 May 1919, Isleworth, Middx. (From Application letter)

1921 Census Derek was in Isleworth, Middx with Frederick Humphries 62 his grandfather & Charlotte Humphries 49 his grandmother; also their 25 year old single daughter Ethel. Both his parents were still alive.

Not found in England on **1939 Register**.

Marriage 3 Aug 1940 to **Betty Aileen Hill**, Spring Grove, Middx.

Death 22 Sept 1940 in Scotland details on WWII Index

1939 Register Heston & Isleworth 323 Jersey Road

Hill Bert A b. 11 Aug 1885 M Civil Servant Inspection AM

Hill Edith M b. 10 April 1887 M Unpaid domestic duties

(Marais) Betty A b. 22 May 1920 S Secretary Outside Broadcast Dept BBC

Marriage 3 August 1940 **Betty A Hill to Derek J Marais in Brentford district**

When she remarried in 1946 in New South Wales, Australia she was described as Journalist.

1921 Census Wiltshire, Westbury

William Lenthall Jefferies 54 Widower Manager leather glove factory in Wilts.

Chester William Jefferies 29 Single A @ A @

Dorothy Kathleen Jefferies 27 Single Housekeeper

Marriage **Chester W Jefferies to Kathleen V Marais** Jan Q 1936 London City

1939 Register In Shaftesbury Street, Salisbury, Dorset

Chester W Jefferies b 13 Oct 1891 Glove Manufacturer

Kathleen V Jefferies 1900

The **1939 Register** was taken on **29 September 1939**.

The information was to provide Identity Cards and, once rationing was introduced in January 1940, to facilitate the issuing of ration books. From 1948 until 1991 it was used to update National Health records, until paper-based records were discontinued. Changes of name were recorded, mostly when women married. They were shown by the new surname being shown in capital letters above the crossed out original.

Note about **Hitcham Place**/Burnham Lodge in Parliament Lane

Now a nursing home, it was built in 1910 for Sir Henry Dixon Kimber Bt. (1862 - 1950). It was sold in October 1940 to the BBC along with the other cottages and the 21 acres of ground. It was to be run as a rest home and hostel for staff needing to be away from the pressures of living in London. It opened early in 1941.

Another note from an early website of Burnham Lodge says that In WW2 the house was used by the RAF as part of its communications/control network. No details currently available.@

Is there a link between the area and Betty through Hitcham Place??

FBMD stands for Free Births, Marriages & Deaths It is a free online search facility which gives basic information.

Ancestry is a search engine requiring a subscription.

From 1921 Census

Derek John Theodore Marais Recorded by Ancestry as Martins but clearly Marais

As from Ancestry

Name	Derek John Theodore Martins
Gender	Male
Age	2 Years 3 Months
Relation to Head	Grandson
Orphanhood	Both Parents Alive
Estimated Birth Year	1919
Birth Place	Isleworth, Middlesex, England
Residence Date	1921
Residence Street Address	125 Haliburton Raosm St Margaret Middx
Residence Place	Isleworth, Middlesex, England

Household Members (Name)	Age	Relationship
Frederick William Humphries	62 Years 11 Months	Head
Charlotte May Humphries	49 Years 7 Months	Wife
Ethel May Humphries	25 Years 10 Months	Daughter
Derek John Theodore Martins	2 Years 3 Months	Grandson

As from Census

1	Frederick William Humphries	Head	62	11	M	Married	London Middlesex St James's
2	Charlotte May Humphries	Wife	49	7	F	Married	London Middlesex St Ann's
3	Ethel May Humphries	Daughter	25	10	F	Single	Surrey Richmond
4	Derek John Theodore Marais	Grandson	2	3	M	Single	Middlesex Isleworth
5	George Cooper Brand	Boarder	40	2	M	Single	Norfolk Weston

This information is added by users of ASN. Neither ASN nor the Flight Safety Foundation are responsible for the completeness or correctness of this information. You can contribute by [submitting additional or updated information](#).

Date:
Time:

Sunday 22 September 1940

Share

Post



Type: [Fairey Swordfish Mk I](#)
Owner/operator: 821 Sqn FAA RN
Registration: L7635
MSN: F3377
Fatalities: 3 / Occupants: 3
Other fatalities: 0
Aircraft damage: Destroyed
Location: North Sea, off the Central Norwegian coast, -
Phase: Combat
Nature: Military
Departure airport: RNAS Hatston (HMS Sparrowhawk), Kirkwall, Orkney Islands, Scotland
Destination airport: RNAS Hatston (HMS Sparrowhawk), Kirkwall, Orkney Islands, Scotland
Narrative:

821 Sqn.FAA Royal Navy, Fairey Swordfish L7635, failed to return to its base at RNAS Hatston (HMS Sparrowhawk), Kirkwall, Orkney Islands, Scotland, following an anti-submarine patrol over the North Sea. The aircraft was lost with its three aircrew, Pilot, Sub-Lieutenant, Frederick Christopher Saunders; Observer, Sub-Lieutenant, Derek John Theobald Marais and Air Gunner, Naval Airman, George Harry Gaynon, 200 miles north west of Trondheim, Norway.

Sources:



Marcus Doris

MARSH.—In ever-loving memory of Doris
Christened of Doris, on his 21st birthday, killed September
1940, Fleet Air Arm. Doris, Margaret, and Chester,
"He has outlived the shadow of 1940."
Doris and Margaret and Chester

England, Andrews Newspa

Name

Derek John Theobald Marais

Rank

Telegraphist/Sub Lieutenant (Fleet Air Arm)

Death Age

21

Birth Year

1919

Death Date

22 Sep 1940

Military Base

Hatston, Orkney

Unit

821 Squadron

Command

Hms Sparrowhawk

Hms Sparrowhawk

Ship

Swordfish I

Occupation

Obs

Casualty

Killed in action

Residence Place

Burnham, Buckinghamshire

Burial Place

Lady Old Chyd, Orkney

Notes

Forced Landed in the Sea About 110 Miles West of
Sumburgh, Shetland During an Asw Patrol; Body

War memorial – request for additional of name

Report to R&A and Full Council

Context

We have received a request to add a name to the Burnham War Memorial, from a relative of a fallen serviceman who lived in Burnham. Having investigated the process and specific request, along with the Burnham Branch of the Royal British Legion, this is being brought to the committee to make a recommendation to Full Council on 27th July. The committee of the Burnham Branch of the Royal British Legion will also consider this matter on 26th July, although the final decision lies with the Council as the responsible body for the memorial.

Original report recommendations

1. To recommend whether or not to add the name of Sub Lieutenant Derek John Theodore Marais, Fleet Air Arm, to the Burnham War Memorial.
2. If recommending the addition, to recommend how it be funded.
3. If recommending the addition, to recommend delegating authority to the Clerk to implement the addition, working with the Burnham Branch of the Royal British Legion and with the family of Sub Lt Marais.

Recreation and Amenities Committee on 7th July resolved RECOMMENDED to Full Council

1. To add the name of Sub Lieutenant Derek John Theodore Marais to the Burnham War Memorial.
2. To approve a vire from the Community Entertainment Fund to the War Memorial maintenance fund to cover the cost of adding the name.
3. To delegate authority to the Clerk to implement the addition, working with the Burnham Branch of the Royal British Legion and with the family of Sub Lt Marais.

Since this meeting I had received a further email from the family (added to Appendix A) and some images of records and newspaper cuttings which are also enclosed as Appendix E.

Alternative options not considered

The Clerk opted not to make a recommendation to committee either way, as there is no recent precedent, and this is a matter for the Council to determine whilst giving due weight to any views expressed by the Royal British Legion. That said, the Clerk is satisfied that there is a reasonable basis for this request to be considered.

Commentary

- An enquiry was received from the son of the cousin of St Lt Marais, asking why his relative was not on the memorial.
- The Clerk contacted the Secretary of the Burnham Branch of the Royal British Legion, and both carried out research. The Region also contacted the Commonwealth War Graves Commission for advice. From this they established that:
 - We are not aware of any specific reason why Sub Lt Marais is not included on the Burnham War Memorial.
 - Whilst Sub Lt Marais is confirmed as buried in Lady Old Churchyard in Orkney, he does not appear to be commemorated on any war memorial there or elsewhere.

- It is permissible for a fallen serviceman to be commemorated on memorials either where he was born or where he lived, and this is at the discretion of those responsible for the memorial.
- The point regarding alternative memorials is significant as it is general custom, albeit not a fixed rule, that a fallen serviceman only be commemorated on one local memorial. That said, as stated in the War Memorials Trust guidance, “there are no definitive ‘rules’ about the names and inscriptions on war memorials”.
- There was a query as to whether Sub Lt Marais’ address is in Burnham or Taplow: we have confirmed that it is in Burnham.
- The Clerk requested further information from the family member. This is contained in appendix A. The Clerk has since asked the family if they can provide copies of the Fleet Air Arm records and newspaper reports cited in this information.
- The County Chairman of the Royal British Legion has shared guidance from the War Memorials Trust on the addition of names to war memorials. This is contained in appendix B.
- Further information about Sub Lt Marais can be found from the Commonwealth War Graves Commission here: <https://www.cwgc.org/find-records/find-war-dead/casualty-details/2460513/derek-john-theobald-marais/>. This includes the line “Son of Jack and K. V. Marais, of Burnham, Buckinghamshire; husband of Betty Aileen Marais.”
- The Clerk contacted Burnham Historians to ask if they had any information to add. They have collated and sent some information in appendices C and D, but in summary cannot find additional information beyond that offered by the family to confirm the link to Burnham.

Funding

No budget is set aside from the additional of names to the memorial. The Clerk advises that funds could be viated from the Community Entertainment Fund, which has some slack in planned expenditure, to the War Memorial Maintenance Fund. This would allow costs to be met without detracting from annual maintenance.

We have been quoted £620 to add the name as SLT D.J.T. MARAIS RVR

Risks

- War memorials are a sensitive area. On the other hand it is important that their sacral nature is respected, and that additional names are only added when there is a proper basis. It is equally important that those fallen and not yet commemorated on a memorial are properly and appropriately commemorated. These countering risks are for the council to weigh and determine.

Adam Killea, Parish Clerk, June 2026

Strategic priorities

The Council has decided not to set a single 'top priority', but instead to group its individual priorities and actions within themes which represent the Council's and community's priorities, as evidenced both through direct community engagement and Councillors as community representatives. Inevitably some actions cross over more than one of the below themes, since they are symbiotic goals and not 'silos'.

1. Community safety and crime reduction

Considering the reduction of crime is a statutory duty of the Council, whilst helping to keep people safe is a primary responsibility for any public body. The Council will work with those, such as the police, who have the direct responsibility for tackling crime, but will also take its own actions to promote safety and crime reduction in the community and within Parish facilities.

2. A pleasant and sustainable environment

The Council is committed to environmental sustainability, and prioritising projects with an 'eco benefit'. We are committed to making our operations ever more sustainable and environmentally friendly, whilst undertaking new projects to enhance Burnham's environment.

3. A high level of services

The Council already offers a high level of services, especially around leisure and green spaces, street furniture and public conveniences; and we are determined to both maintain and enhance this offer, including introducing new services where feasible and there is demand.

4. Planning for the future

It is clear from national priorities that the coming years will be a time of significant planning development, some of which will fall on Burnham. We are determined to ensure that development is as suitable as possible for the area, incorporates good design, and protects local heritage and services.

5. A community hub

Burnham Park Hall, which has its own strategic plan, is a vital community hub as well as the base of the Parish Council. We will continue to develop the hall as a community hub in line with our hall values: 1. A part of our community; 2. An inclusive and accessible space; and 3. A sustainable facility.

Clerk's Report – Full Council, 27th July 2026

Whilst our big projects, covered in recent reports, are now in place, work continues to keep them running, as well as on a range of other Council matters.

- Strategic Planning - we have had confirmation that the Burnham Neighbourhood Plan was formally 'made' on the 25th June 2026. Other aspects of strategic planning have kept us very busy:
 - The next draft on the Buckinghamshire Local Plan, which is on this meeting agenda. Whilst it does not contain as much development in Burnham as in some other areas, the 125 houses on the former school site is a significant concern. This goes against the aspirations in the Neighbourhood Plan and would significantly prejudice the chances of getting a comprehensive school back to Burnham.
 - Cllrs Hammon, Linton and Carey, the Deputy Clerk and I visited Haddenham to look at their excellent 'streetscapes' project, and I had a follow up meeting with the consultant they used.
 - We continue to keep a watching brief on the proposal for a housing development at land West of Lent Rise Road, and other potential developments.
- Further detailed work on Phase 2 of CCTV, the report for which is presented to this meeting.
- Pond - the Pond Working Group has had its first meeting after the official reopening, looking at a works plan for the next 1-2 years, including both environmental works and additional street furniture. I am also continuing to liaise with Bucks Council regarding dredging.
- Welcoming our first work experience student in some years, who was with us for a week. She gained a broad range of experience over all departments and roles, and also gave some very useful contributions to our work – particularly research on our new play areas project with Laiba, and looking at our website and social media from a younger person's perspective.
- Padel Courts - we continue to liaise and work with the Padel Courts over matters of mutual interest.
- Attending the unveiling of the Burnham Grammar School Product Design projects at the hall, including our colourful new artistic stairs, and the incredible heritage table on the mezzanine. Thanks go to the students and staff of the school, to Sharon, and to Shirley from Burnham and District Heritage Society for all their hard work on this.
- Accounts - Rupi and I have been working to 'catch-up' on this year's accounts following the change over to Rialtas and the completion of last year's accounts in Sage. As of 16th July we were up to the end of month 2, and our next stage will be completing month 3 (June) and the end of 1st Quarter budget monitoring report. Thank you to Rupi for all her work getting us up to speed on this, which will really help our accounting and financial reporting going forwards.
- Budget and strategic planning: early work on the Council's strategic priorities for 2027-28, ahead of working on the 1st draft budget over the summer.
- A variety of hall matters with Sharon and her team, including Legionella testing, fire assessments, and the Heating, Ventilation and Air Conditioning (HVAC) System

- Further work on a wider variety of grounds matters, alongside Tim, Tom and Barry, and Laiba, including dog bins, the pavilion and numerous others.
- Preparing materials for our stall at the Village Fete.
- Continuing to follow up the safer crossing at Stomp Road with Bucks Council. They are now aiming for consultation in the autumn and hopeful implementation in early 2027.
- Working with Laiba on a staffing matter.
- Working with Laiba and Tim to present options for renovating Public Toilets at the GPMG pavilion, which have been through committee and come to this meeting for decision.
- Working with Cllrs Bunce, Carey and Linton and Laiba to start work on a 'Burnham Green and Blue' project with a view to applying for HCT funding over the summer.
- Working with the Royal British Legion, and especially Cllr Slater, to investigate a request for a name to be added to the Burnham War Memorial. This is coming to this meeting for a decision.
- Dealing with various insurance matters.
- Responding to a variety of correspondence on diverse matters including lamp posts, parking, play areas and others.
- A variety of other meetings: including the New School Campaign, the Annual 'site visit' for the Burnham Beeches Consultation Group, staffing matters etc

In addition to the usual tasks of meeting preparation and follow up, budget monitoring etc.

Adam Killeya, 21st July 2026