

Burnham Parish Council

Minutes of the Annual Meeting of the Council held on 22nd June 2026 at 7:00pm in Burnham Park Hall.

Members of the Council present:

Cllr Marie Hammon (Chair)	Cllr John Carey (Vice Chair)	Cllr Carol Linton
Cllr Graham Mummery	Cllr Judith Foster	Cllr Ekta Kaur Ross
Cllr Jackie Slater	Cllr Pat Bird	Cllr Terry Gamble
Cllr Jo Sommer	Cllr Inder Birdi	

Officers of the Council: Adam Killeya (Parish Clerk)

Public and others: None

FC2627/26 Apologies for absence

Apologies for absence were received from Cllrs Gardiner, Caesar, Pasha, Wallis and Bunce, and for possible early departure from Cllr Gamble.

It was **NOTED** that no apologies had been received from Cllrs Doel, Kelly or Collins

FC2627/27 Declarations of interest

No declarations were received.

FC2627/28 Public forum

As there were no public present, there was no public forum.

FC2627/29 Police report

No police report was received.

FC2627/30 Minutes

It was **RESOLVED** to approve the minutes of the annual meeting of the Council held on 18th May 2026.

FC2627/31 Minutes of Parish Council committees

The following minutes were **NOTED**:

- Planning Committee – 1st June 2026 (draft).
- Recreation and Amenities Committee – 2nd June 2026 (draft).
- Burnham Park Management Committee – 9th June 2026 (draft).
- Policy & Resources Committee – 16th June 2026 (draft).

FC2627/32 Finance

The Clerk reported that the list of payments for April and May 2026, and hopefully also June 2026, would be submitted at the next meeting. This was due to the change in accounting system and end of year accounts.

It was **RESOLVED** to accept and approve the April 2026 bank reconciliations.

FC2627/33 Other matters recommended by committee.

It was **RESOLVED** to approve the updated Fire Safety Policy for the George Pitcher Memorial Ground, as recommended by the Policy & Resources Committee.

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It was **RESOLVED** to approve the updates to the Staff Handbook following the passage of the Employment Rights Act, as recommended by the Policy & Resources Committee.

It was **RESOLVED** to:

- a) increase staff mileage rates to match the increased HMRC rates, backdated to 1st April;
- b) confirm that going forward the Council will automatically match any increase in HMRC rates;
- c) authorise an overspend in mileage budget items for 2026-27, provided that the expenditure would have been within budget at the previous rate.

FC2627/34 Spatial Settlement Plan

The advice note on the joint Settlement Spatial Plan produced in partnership with Taplow Parish Council was **NOTED**. The Clerk and Chair gave a brief summary of the process that had led to this document. It was **RESOLVED** to authorise the Planning Committee and the Strategic Planning Working Group to use this document and any associated evidence when responding to planning and strategic planning matters on behalf of the Council.

FC2627/35 Consultations and correspondence

The request from the Burnham Beeches hotel to place a sign on council land near Grove Road was **NOTED**. The Clerk stated that they and the Head Groundsman had surveyed the general site, and the only point of concern was that it did not interfere with the hedge. It was **RESOLVED** to approve the request subject to the applicant securing advertising consent, meeting all costs, and agreeing the precise sighting with the Clerk and Head Groundsman.

FC2627/36 Reports from working groups

The Chair and Clerk reported on behalf of the Planning Strategy Working Group that they were continuing to work on a range of strategic planning matters including the consultation on the Slough HELAA methodology.

Cllr Carey reported on the meeting of Eco Group, and the planned updates to the Bio-diversity policy. Cllr Gamble reminded councillors about the litter pick this Saturday.

Cllr Sommer gave an update on behalf of the Village Centre Regeneration Group on her communications with the Burnham Business Association.

The reports were **NOTED**.

FC2627/37 Report from Buckinghamshire Councillors

The Chair read out the written report from Cllr Caesar, Buckinghamshire Councillor, circulated at the meeting, which covered the Short Break Centre and other matters. The report was **NOTED**.

Cllr Foster reported that Buckinghamshire Council had circulated a survey of roads, buses and cycling provision to a randomly chosen selection of residents including herself.

FC2627/38 Chair's report

Cllr Hammon reported that she had attended a number of events including:

- Opening the 35th Almost the Donkey Derby, which was a great privilege and for which she expressed thanks to all of the organisers and groups involved.

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- The Annual Parish Meeting, which was very informative and covered many relevant subjects.
- Meetings of the Strategic Planning Working Group, working with Taplow Parish Council who are now starting their own Neighbourhood Plan.
- A field trip with the Clerk and Cllr Foster to a development to gather information around possible future developments in Burnham.
- The second Theatre in the Park performance by the Rude Mechanical Theatre Company of 'The Wife', which was colourful, exciting and amusing.
- The Official Reopening of the Pond, where she spoke along with the Lord Lieutenant of Buckinghamshire, Tia Latham from the Friends of the Pond, and Reverend Josh Cleaver, Vicar of St Peters. The event had perfect weather and well over 100 people in attendance, and was an excellent event. Cllr Hammon gave thanks to all of those involved in the event, including the Cllr Carey and the Deputy Clerk for taking the photographs, and to the Burnham Health Promotion Trust for putting on the children's activities.
- A photograph at the Five Bells Public House, along with the Burnham Foundation, the Phoenix Rugby Club, Cllr Mummery and the Clerk to mark a new defibrillator and bleed kit.

Cllr Hammon thanked the Clerk, staff and Councillors for their work in achieving the Silver Award from the Local Council Award Scheme for the Council, and the council applauded this achievement.

The report was **NOTED**.

FC2627/39 Outside bodies

No reports were received.

FC2627/40 Clerk's report

The Clerk's written report was **NOTED**.

The Council's accreditation for the Silver Award in the Local Council Award Scheme was **NOTED**.

The Clerk reported that they and the Chair had sent a letter of thanks to the Lord Lieutenant for her attendance at the reopening of the pond and had received a kind and positive reply.

The Clerk updated the meeting on arrangements for council stalls at the Village Fete on Saturday 11th July, and requested volunteers to assist with staffing the stall. Cllrs Hammon, Linton, Foster, Slater, Carey and Mummery all volunteered to assist.

The Clerk sought views on an asset walk, and it was suggested that this could be done next year.

The Clerk concluded by congratulating the Chair of the Council for outlasting another Prime Minister of the United Kingdom in office.

The meeting closed at 7:39pm
Date of next meeting: Monday 27th July 2026

Signed: _____

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