

**Council Offices:**

Burnham Park, Windsor Lane

Burnham, Bucks SL1 7HR

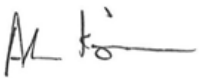
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3<sup>rd</sup> June 2026

To members of the Burnham Park Management Committee, and all other Burnham Parish Councillors for information.

You are hereby summoned to attend **a meeting of the Burnham Park Management Committee** to be held at Burnham Park Hall, Windsor Lane, Burnham, SL1 7HR on **9<sup>th</sup> June 2026 at 6.30pm.**

Apologies for absence should be sent to the Clerk at the above address.



Adam Killea  
Clerk to the Council  
clerk@burnhamparish.gov.uk

## **BURNHAM PARK MANAGEMENT COMMITTEE**

**9th June 2026, 6:30pm**

### **AGENDA**

*Please note that under Council standing orders, a person who attends a meeting is permitted to report on / record the part of the meeting that is open to the public. Where a meeting is being recorded, the Chair of the meeting should be informed, and they will inform the meeting. You may not provide an oral report or oral commentary about a meeting **as it takes place** unless you have been given permission.*

- 1. To elect a Chair for the Burnham Park Management Committee for 2026-27.**
- 2. To elect a Vice Chair for the Burnham Park Management Committee for 2026-27.**
- 3. To accept apologies for absence**
- 4. Declarations of interest**
  - a) To note any declaration of interest made by Members in connection with an agenda item. Members to specify the nature of the interest.
  - b) To receive any written requests for dispensations for disclosable pecuniary interests.
  - c) To grant any requests for dispensation as appropriate.
- 5. Public forum**

An opportunity for members of the public to address the Committee.
- 6. Minutes**

To approve the minutes of the Committee meeting of 7<sup>th</sup> April 2026.
- 7. Finance**

To review the end of year accounts and budget monitoring report for the committee for 2025-26.
- 8. Hall Manager's report**

To receive a written report and to consider options and recommendations for action:

  - a) Health and safety
  - b) Building maintenance
  - c) Staffing
  - d) Lettings
  - e) Events
  - f) Hall café
  - g) Any other matters of relevance, not included elsewhere on the agenda.
- 9. Sustainability, ecology and climate emergency**

To review the updated list of eco-actions.
- 10. Heating, ventilation and air-conditioning (HVAC)**

To receive an update regarding HVAC strategy.

**11. Recommendations from other committees**

- a) Recommendation from the Recreation and Amenities regarding proposals for the patch of land adjacent to the hall car park.
- b) Recommendation from the Recreation and Amenities regarding amending the terms of hire to include conditions around the use of drones.

**12. Martyn's Law**

To receive a verbal update on the Terrorism (Protection of Premises) Act 2025 (Martyn's Law)

**13. Hall staffing**

To receive an update regarding Hall Staffing.

**Date of next meeting: Tuesday 14<sup>th</sup> July 2026**