

Minutes of the Meeting of the Council held on 16th June 2025 at 7:00pm in Burnham Park Hall.

Cllr Marie Hammon (Chair)	Cllr John Carey (Vice Chair)	Cllr Carol Linton
Cllr Pat Bird	Cllr Graham Mummery	Cllr Paul Bunce
Cllr Jackie Slater	Cllr Judith Foster	Cllr Ekta Kaur Ross
Cllr Cole Caesar		

Cllr Carole Doel Cllr Jo Sommer Cllr Zoe Gardiner
Cllr Jane Wallis

Adam Killeya (Parish Clerk)
Laiba Malik (Assistant Clerk)
Rupinder Gaidhu (Finance Manager)

Four candidates for co-option to the council (up to item FC2426/24)

Apologies were received from Cllrs Collins, Kelly, Birdi and Gamble.

It was **NOTED** that Cllr Pasha had not submitted apologies.

No declarations were received.

The candidates for co-option were invited to address the Council.

- i) Carole Doel to Lent Rise Ward
- ii) Zoe Gardiner to Church Ward
- iii) Jo Sommer to Lent Rise Ward
- iv) Jane Wallis to Beeches Ward

The meeting was briefly paused to allow the co-opted councillors to make their declarations of acceptance of office. The new councillors then joined the meeting.

It was **RESOLVED** to receive and approve the Internal Audit Report.

It was **NOTED** that the Clerk was progressing the required actions for the 2025-26 AGAR including with respect to ICT, and that as part of this Cllrs must only use their burnhamparish.gov.uk email addresses for Council business.

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FC2526/26 Annual Governance and Accountability Return 2025

The Clerk drew councillors attention to the budget monitoring report. They reported that the end of year financial position was better than forecast during the budget process, as some costs had been paid from the Community Infrastructure Levy, and there had been other savings made via budget control. They stated that individual committees would have the opportunities to consider their own reports in detail at the forthcoming committee meetings. The end of year accounts and budget monitoring report and verbal update were **NOTED**.

It was **RESOLVED** to:

- a) receive the Annual Governance and Accountability Return for 2024/25
- b) approve the Annual Governance Statement.
- c) approve the Accounting Statements.

FC2526/27 Clerk's report – urgent spend

The Clerk reported an urgent spend made under financial regulation 5.18 of £1926.40 for the hire of temporary cooling units for Burnham Park Hall. The report was **NOTED**.

The meeting closed at 7:35pm

Dates of next meeting:

Monday 21st July 2025 (ordinary Full Council meeting).

Signed: W. E. H. A. -

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