

Council Offices:

Burnham Park, Windsor Lane

Burnham, Bucks SL1 7HR

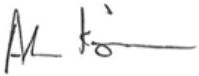
Tel: +44 (0)1628 661381 • Fax: +44 (0)1628 666025

13th November 2024

To members of the Policy & Resources Committee, and all other Burnham Parish Councillors for information.

You are hereby summoned to attend a **meeting of the Policy & Resources Committee** to be held at Burnham Park Hall, Windsor Lane, Burnham, SL1 7HR on **19th November 2024 at 6.30pm**

Apologies for absence should be sent to the Clerk at the above address.



Adam Killea
Clerk to the Council
clerk@burnhamparish.gov.uk

POLICY & RESOURCES COMMITTEE

19th November 2024 6:30pm

AGENDA

- 1. To accept apologies for absence**
- 2. Declarations of interest**
 - a) To note any declaration of interest made by Members in connection with an Agenda item. Members to specify the nature of the interest.
 - b) To receive any written requests for dispensations for disclosable pecuniary interests.
 - c) To grant any requests for dispensation as appropriate.
- 3. Public Forum**

An opportunity for members of the public to address the Committee.
- 4. Minutes**

To approve the minutes of the Committee meeting of 30th July 2024.
- 5. Finance and budget**
 - a) To receive the accounts and budget monitoring report for all committees for the second quarter of 2024-25.
 - b) To consider a further report on pension schemes, and make provision within the budget.
 - c) To review the latest draft budget for all committees for 2025-26, and to make recommendations on the budget to Full Council.
- 6. Policies**
 - a) To consider the consolidated GDPR, data, privacy and CCTV policy, note the updated data audit, and recommend to full council.
 - b) To consider the updated Freedom of information policy and scheme of publication, and recommend to full council.
 - c) To consider the updated Risk assessment policy and risk register for 2024-25, and recommend to full council.
- 7. Defibrillators**

To further consider provision for additional defibrillators within the town, and make recommendations to Full Council.
- 8. Legislation in progress - Employment Rights Bill**

To receive a briefing note, and to note that several provisions in the bill are likely to affect our employment practices, especially with respect to casual hall staff, and that further consideration will need to be given to this matter in the future.
- 9. Car parking**

To note the written information from Buckinghamshire Council, and to consider making requests for free parking days.
- 10. Road Traffic Orders**
 - a) To receive a report on the costs and practicalities of the Parish Council applying for a Road Traffic Order, and to consider next steps and associated expenditures.
 - b) To consider a response to the Bucks Council consultation on disabled bays at 28 Byways, and 21 Hanbury Close.
- 11. Consultations**
 - a) To note that the council has submitted responses to consultations on:

- i. Buckinghamshire Fire and Rescue Service: Community Risk Management Plan (CMRP) 2025-2030.
 - ii. Buckinghamshire Taxi policy.
 - iii. Buckinghamshire Council Adult Social Care Day and Overnight Respite (consultation response ANON-YGN1-2JT8-7)
- a) To consider a response to the consultation from Buckinghamshire Council on the all-age carers strategy.

12. Community Infrastructure Levy

- a) To note receipt of £14,443.98 in CIL payments in connection with developments at Wethered Drive.
- b) To note funds incorrectly ascribed to CIL, and now moved to General Reserves.
- c) To note the CIL report for 2024/25.

13. Correspondence – Burnham Care and Share

To consider a letter from Burnham Care and Share, to consider recommendations from Burnham Park Management Committee, and to make recommendations to Full Council.

14. Staffing and appraisals

- a) To receive a verbal update on staffing, including a summary of annual appraisals.
- b) To receive a written report and recommendations on staff remuneration for 2025-26, including noting the NJC national pay rise now agreed for 2024-25 and backdated to 1st April 2024.

The Public Bodies (Admission to Meetings) Act 1960, as extended by Schedule 12A of the Local Government Act 1972, makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.

15. Report on leases

To note the list of current council leases, and to consider rent rises.

Date of next meeting: Tuesday 11th February 2025.