

**Council Offices:**

Burnham Park, Windsor Lane

Burnham, Bucks SL1 7HR

Tel: +44 (0)1628 661381 • Fax: +44 (0)1628 666025

21<sup>st</sup> September 2023

To: Members of the Policy & Resources Committee, and all other Burnham Parish Councillors for information.

You are hereby summoned to attend a **meeting of the Policy & Resources Committee** to be held at Burnham Park Hall, Windsor Lane, Burnham, SL1 7HR on **Tuesday 26<sup>th</sup> September at 6.30pm**

*Louise Hayday*

Louise Hayday  
Clerk to the Council

**POLICY & RESOURCES COMMITTEE**  
**26<sup>th</sup> September 2023**

**AGENDA**

- 1. To accept apologies for absence**
- 2. Declarations of interest**  
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
- 3. Public forum**  
An opportunity for members of the public to address the Committee.
- 4. Minutes**  
To receive and approve the minutes of the Committee meeting 19<sup>th</sup> June 2023.
- 5. Finances**  
To receive August management accounts, balance sheet and ring-fenced funds.
- 6. Budget**
  - a) To receive the first draft of the 2024/25 budget (Parish Office only) and make any amendments.

b) To receive a report and discuss the proposal that the Council becomes a 'Real Living Wage' employer.

**7. Expenditure**

To approve items as requested by the Clerk or other Committees

- To approve the request for CIL spend from R&A and BPMC for Christmas Lighting

**8. Policies & Procedures**

None

**9. Grants**

To receive a grant application from the Burnham Foundation

**10. Project updates**

Neighbourhood development plan

**11. Eco-Audit/Green Strategy**

To review the actions from the eco-audit relevant to this committee.

**12. Banking Arrangements**

To receive a report regarding the banking arrangements for Burnham Parish Council.

**Date of next meeting:  
Tuesday 21<sup>st</sup> November 2023**