

BURNHAM PARISH COUNCIL

Minutes of the Burnham Park Management Committee held on 25th February 2025 at
6:30pm in Burnham Park Hall.

Committee members present:

Cllr Alexa Collins (Vice Chair, Chairing)	Cllr Marie Hammon	Cllr Jackie Slater
Cllr Terry Gamble (part of meeting)	Cllr Ekta Kaur Ross	Cllr Graham Mummery
Cllr Pat Bird	Cllr John Carey	

Officers of the Council:

Adam Killeya (Parish Clerk)
Sharon Smith (Hall Manager)

Members of the public:

None

BP2425/53 Apologies for absence

Apologies were received from Cllrs Stewart (Chair) and Linton; and for early departure from Cllr Gamble.

BP2425/54 Declarations of Interest

No declarations were received.

PR2425/55 Public Forum

As there were no members of the public present there was no public forum.

BP2425/56 Minutes

The Clerk noted some minor corrections of minute numbers since the draft version. Subject to these changes, it was **RESOLVED** to approve the minutes of the meeting of 14th January 2025.

BP2425/57 Finance

The accounts and budget monitoring report for the committee for the third quarter of 2024-25 were **NOTED**.

BP2425/58 Hall Manager's report

The written report was **NOTED** with thanks to the Hall Manager. Cllr Carey offered to perform it in song, but it was felt that this would not strike the right note.

The Hall Manager reported that some of the door work needed may be achievable in house. It was **RESOLVED** to approve up to £1,600 the Property Maintenance and Repairs budget to fix the main hall door if necessary; subject to confirming the cost, with the work to be carried out before or after 1st April depending on available budget.

It was **RESOLVED** to approve up to £4,500 from the Property Maintenance and Repairs budget to carry out joint work on the front path and drainage, with the work to be carried out before or after 1st April depending on available budget.

BP2425/59 Village Green path

The written report was **NOTED**. It was recognised that this matter falls between the Recreation & Amenities and Burnham Park Management Committees, and that this was the first available meeting to consider this report.

It was **RESOLVED** to approve option 2 – a gravel binder, noting that the Clerk can authorise the expenditure from the appropriate budget, and approve the temporary closure of the path as needed to carry out the work.

BP2425/60 Sustainability, ecology and climate emergency

The Clerk reported that they and the Hall Manager were looking at the list of eco actions for Burnham Park Hall and would be advancing these as appropriate in the coming months. The verbal update was **NOTED**.

BP2425/61 Heating, ventilation and air-conditioning (HVAC)

The Hall Manager reported that they were continuing to progress this matter and hoping to have further information to bring to a future meeting. The verbal update was **NOTED**.

Cllr Gamble left the meeting.

BP2425/62 Burnham Park Hall Strategic Plan

The report, including a draft process and timetable for an updated Hall Strategic Plan, was **NOTED**.

It was **RESOLVED** to approve the strategic plan process, adopting a modified version of timetable A, delegating authority to the Clerk in consultation with the Chair to confirm and circulate the specific dates.

BP2425/63 Burnham Park Events

The following events booked for Burnham Park, were **NOTED**:

- a) Almost The Donkey Derby: Saturday 24th May.
- b) Village Fete: Saturday 12th July.

It was confirmed that the council had booked stalls for both events; that the Clerk would seek Councillors to volunteer to help staff the stalls; and the Hall Manager would liaise with the Village Fete committee about the possibility of providing a bar.

It was recognised that these dates might fit well with public consultation on the strategic plan.

The meeting closed at 1953
Date of next meeting: Tuesday 8th April 2025