

Burnham Parish Council

Minutes of the Meeting of the Council held on 9th March 2026 at 7:00pm in Burnham Park Hall.

Members of the Council present:

Cllr Marie Hammon (Chair)	Cllr John Carey (Vice Chair)	Cllr Pat Bird
Cllr Terry Gamble (part of meeting)	Cllr Cole Caesar*	Cllr Paul Kelly*
Cllr Zoe Gardiner	Cllr Judith Foster	Cllr Carol Linton
Cllr Jane Wallis	Cllr Graham Mummery	Cllr Carole Doel
Cllr Paul Bunce	Cllr Jo Sommer	Cllr Alexa Collins
Cllr Ekta Kaur Ross (part of meeting)		

* Also a Buckinghamshire Councillor

Officers of the Council: Adam Killeya (Parish Clerk)
Laiba Maik (Assistant Clerk)

Public and others: Cllr Kirsten Ashman, Buckinghamshire Council
Cllr Roger Worthington, Taplow Parish Council
Janneke Willems, Burnham Health Promotion Trust
2 members of the public

FC2526/103 Apologies for absence

Apologies were received from Cllrs Slater and Pasha, and for early departure from Cllr Gamble.

It was **NOTED** that Cllr Birdi had not submitted apologies.

FC2526/104 Declarations of interest

No declarations were received.

FC2526/105 Public forum

No matters were raised.

FC2526/106 Trim Trail

The report on the Trim Trail project with Burnham Health Promotion Trust was **NOTED**.

The Clerk reported that a letter had been received and circulated from the Trustees of Burnham Health Promotion Trust, confirming support and funding for the project on the same basis as outlined in the report.

It was **RESOLVED**

- To approve the plan, layout and budget of the trim trail as detailed in the report.
- To take over the project as a Burnham Parish Council led project prior to placing the order, on the basis outlined in the report.
- To appoint Trim Trail Ltd to provide and install the project, subject to the processes outlined in Financial Regulations and legislation.

Signed: _____

Date: 18-5-26 Page 1 of 5

- d) To delegate authority to the Clerk to carry out the project, including approving any changes that are necessary, proportionate and within the total budget, consulting the joint steering group as required.

Cllr Kaur Ross joined the meeting during this item.

The Chair moved item 12 (Reports from Buckinghamshire Councillors) up the agenda at the request of Cllr Ashman, Buckinghamshire Council.

FC2526/107 Reports from Buckinghamshire Councillors

Cllr Ashman, Buckinghamshire Council, reported on several matters, including:

- The passing of the 2026-2027 Council budget, which is a balanced budget with a council tax increase of 4.99%. She stated that nevertheless the Council was still operating within a very challenging financial environment and that substantial savings would be required.
- A number of continuing challenges with the conditions of roads, exacerbated by inclement weather. She encouraged the continued reporting of any highways issues.
- The proposal for a development for housing West of Lent Rise Road, which is currently at the developer-led consultation stage, pending a formal application later.

Councillors emphasised the importance of addressing potholes as a matter of significant local concern and asked about the failure rate of repairs. Cllr Ashman stated that she would follow this up.

The report was **NOTED**.

FC2526/108 Police report

No police report was received.

The notes of the public meeting held with the Thames Valley Police and Crime Commissioner held on Tuesday 20th January 2026 were **NOTED**.

FC2526/109 Minutes

The Clerk reported an ambiguity in the minutes of the Council meeting held on 19th January 2025 subject. It was **RESOLVED** to approve the minutes of the Council meeting held on 19th January 2025 subject to changing the wording in FC2526/86 to clarify that the approval of Cllr Doel's absence was "for up to one further month from the six months outlined in legislation" and for Cllr Pasha's absence "for up to six further months from the six months outlined in legislation".

FC2526/110 Minutes of Parish Council committees

The following minutes were **NOTED**:

- a) Planning Committee – 12th January 2026, 9th February 2026, 2nd March 2026 (draft)
- b) Recreation and Amenities Committee – 27th January 2026 (draft)
- c) Burnham Park Management Committee – 17th February 2026 (draft)
- d) Policy & Resources Committee – 24th February 2026 (draft)

FC2526/111 Finance

It was **RESOLVED** to accept and approve the list of payments for January 2026. The total of the payments for January 2026 was £75,960.47.

Signed: _____

Date: 18-5-26 Page 2 of 5

It was **RESOLVED** to accept and approve the January 2026 bank reconciliations.

FC2526/112 Recommendations from committees

The report on lighting in Burnham Park, as recommended by the Recreation and Amenities Committee, was **NOTED**. It was **RESOLVED**

- a) To approve the lighting plan as outlined in the report, with a maximum budget of £6,000, to be taken from the Community Infrastructure Levy.
- b) To delegate authority to the Clerk to implement the project and make any amendments as are necessary, proportionate and within budget.

It was **RESOLVED** to approve:

- a) The updated GDPR, data, privacy and CCTV policy, to allow for CCTV at the Pitchside Café.
- b) The draft Waste Reduction Strategy for the Council.

FC2526/113 Reports from working groups

Cllr Hammon and the Clerk gave an update on behalf of the Strategic Planning Working Group, which was **NOTED**. The Clerk reported that the referendum on whether to adopt the Neighbourhood Plan would be held on Wednesday 29th April. The approval for the Neighbourhood Plan to proceed to referendum and the referendum date were both **NOTED**.

It was **RESOLVED**:

- a) To endorse the draft response to Buckinghamshire Council's informal sites engagement exercise, as drafted by the working group and subject to any updates confirmed by the Clerk in consultation with the working group.
- b) To endorse the working group's draft response to Croudace Homes that
 - a. The Council continues to reserve its position on the application until submitted, including the number of houses, whilst continuing to welcome the opportunity to engage with the developer on matters of mutual interest.
 - b. The Council feels that primary school provision could better be made via additional funding for existing primary schools than via a new school on site, provided that the appropriate Buckinghamshire Council Education officers concur that there is sufficient capacity.
 - c. The Council's position on different options for expansion of Burnham will be considered as part of the Spatial Settlement Plan process currently underway in conjunction with our Planning Consultants and Taplow Parish Council.

Cllr Gamble left the meeting during this item.

Cllr Carey gave an update on behalf of the Sustainability, Ecology and Climate Emergency Working Group, which was **NOTED**.

The Clerk gave an update on behalf of the Pond Working Group, reporting that positive progress had been made, and the Council is on track to officially take over management of the Pond from 1st April 2026. They further reported the award of a grant of up to £1,800 from the South East Bucks Community Board towards a Pond Information Board. It was **RESOLVED** to record the Council's official thanks to the South East Bucks Community Board for the grant towards an information board at Lent Green Lane Pond.

Cllr Sommer gave an update on behalf of the Village Centre Regeneration Group, and thanked the members of the group for their efforts. She reported that the Burnham

Signed: _____

Date: 18-5-26 Page 3 of 5

Business Association has been re-established with a new Chair and Treasurer. She stated that there were issues to resolve regarding the street market which are being addressed, and that it was hoped to make contact with the landlords of the High Street businesses.

FC2526/114 Consultations and correspondence

The letter from Whaddon Parish Council regarding a 20mph speed limit was **NOTED**. It was **RESOLVED** to respond to Whaddon Parish Council stating that we are not minded to support the campaign at this time.

The request from SSEN in principle for an easement across Parish Council land for an electric connection was **NOTED**. The Clerk updated the Council on their contact with the site owner and with professional advice to consider and discuss possible terms. It was **RESOLVED** decline the request for an easement across the Parish Council's land for this purpose at this time.

The letter regarding a potential new pharmacy on the Burnham side of the Taplow/Burnham border, and updated letter circulated to Councillors, was **NOTED**. It was **RESOLVED** to respond to the letter thanking them for their communication, and stating that the Council has no comments to make at this time and looks forward to receiving any future planning application.

FC2526/115 Chair's report

Cllr Hammon noted that this was the last Parish Council meeting of the Council year, and that a number of important projects were coming to fruition. She reported that she had attended the following:

- A meeting with the Police and Crime Commissioner and the Neighbourhood Policing Chief Inspector at which several important issues were discussed, and which had been reported in the press.
- An informal meeting with Croudace Homes regarding their forthcoming application, to engage on matters of mutual interest, whilst emphasising that the council reserves its position on the application and retains the absolute right to oppose it.
- The first meeting to work on the joint Settlement Spatial Plan with our planning consultants ONH and Taplow Parish Council.
- An event at May's Chocolate Shop to look back at the history of Burnham High Street.

The report was **NOTED**.

FC2526/116 Reports from outside bodies

Cllr Linton's written report on the meeting of Burnham Beeches and Stoke Common Consultation Group was **NOTED**.

FC2526/117 Clerk's report

The Clerk's written report was **NOTED**.

The Clerk reported that there have been a number of urgent spends for plumbing matters which have been funded via vires. The report was **NOTED**.

The Clerk gave an update on the progress of works for the Padel Courts at the George Pitcher Memorial Ground. They stated that whilst their delegated power implied their authority to consent to matters under the lease, as part of their management of Council

Signed: _____

Date: 18-5-26 Page 4 of 5

sites, it would be helpful to have this formally confirmed by Council and then incorporated into the annual update of the terms of delegation. This also applied to the Licence to the Men's Shed, if for example seeking permission for an additional shed, and could apply to other agreements.

It was **RESOLVED** to confirm that the Clerk has delegated authority to give the Council's consent or approval under the terms of leases, licences, or other agreements signed by the Council; consulting or referring to the Council for decision where it is appropriate and proportionate.

The Clerk further reported that there would be an extension to the permitted parking hours at the GPMG, with no other changes in terms and conditions, to accommodate evening and early morning use of the courts in accordance with the lease. The gates would be closed at the same times as usual, and access to the Dance Studios and Padel Courts limited – i.e. there would not be general public use at these times.

The Clerk noted that a version of the meeting timetable for 2025-26 incorrectly gave the time of the Full Council meeting on 18th May as 4:30pm. The meeting is at 7pm as usual and this has been corrected. They thanked Cllr Slater for spotting this error.

The meeting closed at 20:47

**Date of next meetings: Monday 18th May 2026 - Annual Full Council Meeting
Tuesday 26th May – Annual Parish Meeting**

Signed: _____

Date: 18-5-26 Page 5 of 5