

Council Offices:

Burnham Park, Windsor Lane

Burnham, Bucks SL1 7HR

Tel: +44 (0)1628 661381 • Fax: +44 (0)1628 666025

28th September 2022

Dear Councillor,

You are hereby summoned to attend a **meeting of the Parish Council** to be held at Burnham Park Hall, Windsor Lane, Burnham, SL1 7HR on **Monday 3rd October 2022 at 7:00pm.**

Apologies for absence should be sent to the Clerk at the above address.

Louise Hayday

Louise Hayday
Parish Clerk

MEETING OF THE PARISH COUNCIL
3rd October 2022 7.00pm

AGENDA

HM Queen Elizabeth II.

Prior to the commencement of the meeting the Chairman will give a short address followed by the observation of a one minute silence to pay respects to HM Queen Elizabeth II following her death on 8th September 2022

1. Apologies

To accept apologies for absence.

2. Declarations of interest

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Councillor Co-option

To consider a candidate for co-option to a vacant seat on the Burnham Beeches Ward.

4. Thames Valley Police

To receive an update on issues affecting the local area.

5. Public forum

The opportunity for members of the public to address the Parish Council.

6. Minutes

To approve the minutes of the Council meeting held on 11th July 2022.

7. Minutes of Parish Council Committees

To note the minutes of:

Policy and Resources Committee - 6th September 2022 (draft)

Recreation & Amenities Committee – 27th September 2022 (draft)

Planning Committee - 18th July 2022, 8th August 2022, 5th September 2022 and 26th September 2022 (draft)

8. Finance

a) To review and approve August management accounts, reserves summary, and June, July and August summary of payments.

b) To approve and sign the June, July and August bank reconciliation.

9. External Audit

To receive the external audit report for 2021/2022, noting that the PIR issued in December 2021 was not properly dealt with and box 3 should have been 'No'

10. Expenditure

To approve items as requested by the Clerk or other Committees

- None

11. Policies and procedures

- To review and adopt a new Code of Conduct
- To review and adopt a new Dignity at Work Policy
- To pass a resolution to sign up to the civility and respect pledge

12. Working Groups

- To receive updates from the Neighbourhood Plan Working Group
- To receive updates from the Burnham School Working Group.
- To receive updates from the Climate Emergency Working Group.

13. Reports from Buckinghamshire Council

- To receive verbal reports from members of Buckinghamshire Council.

14. Reports from Outside Bodies

- To receive verbal and written reports from Councillors on outside bodies on which they represent the Parish Council, on matters relevant to the Parish Council.

15. Clerks report

To receive the Clerks report.

16. Remembrance Sunday

- To receive an update from Cllr Jackie Slater

17. Exclusion of Press and Public

The Public Bodies (Admission to Meetings) Act 1960 makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.

18. LGPS Cessation

- To pass a resolution in relation to the LGPS Cessation figure.

The Policy and Resources Committee recommend that the Council has two options:

- 1) Pay the cessation debt when it becomes due.
- 2) Re-enrol staff in the LGPS so the debt is no longer due.
 - a) Enrol the Clerk only
 - b) Enrol the Clerk and some other staff

Date of next meeting: Monday 17th October 2022 at 7pm