

14th September 2023

To: Members of the Burnham Park Management Committee, and all other Burnham Parish Councillors for information.

You are hereby summoned to attend a **meeting of the Burnham Park Management Meeting** to be held at Burnham Park Hall, Windsor Lane, Burnham, SL1 7HR on **Tuesday 19th September 2023 at 6.30pm.**

Louise Hayday

Louise Hayday
Clerk to the Council

BURNHAM PARK MANAGEMENT MEETING
19th September 2023

AGENDA

1. To accept apologies for absence

2. Declarations of interest

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Public forum

An opportunity for members of the public to address the Committee.

4. Minutes

To receive and approve the minutes of the Committee meeting of 11th July 2023

5. Finance

To receive draft August management accounts and café figures.

6. Budget

To receive and discuss the first draft of the BPH budget for 2024/25

7. Events & Hires report

To receive updates on current and past events and hires.

- a) Band Night P&Ls
- b) Outdoor Cinema report

8. Future Events

To receive an update on future events.

- a) Burnham Rocks
- b) Fireworks
- c) Burnham Festival
- d) Spring Festival (St George's Day)

9. Entertainment Working Group

To receive an update

10. Marketing & publicity

To review marketing and publicity campaigns, and website.

11. Building & Equipment Maintenance

To receive an update on current building maintenance issues.

- a) To note the completion of the LED switchover
- b) To note the relined BPH car park
- c) To discuss hanging 2 portraits from Burnham Heritage Society within BPH
- d) To discuss repainting of the internal walls

12. Eco-audit and green strategy

To discuss the results of the recent eco-audit that relate to this Committee

13. Burnham Park Hall Christmas Lights

To receive and recommend new Christmas lights for BPH

**Date of next meeting:
Tuesday 7th November 2023**