

Council Offices:

Burnham Park, Windsor Lane

Burnham, Bucks SL1 7HR

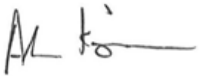
Tel: +44 (0)1628 661381 • Fax: +44 (0)1628 666025

19th June 2024

Dear Councillor,

You are hereby summoned to attend a **Meeting of the Parish Council** to be held at Burnham Park Hall, Windsor Lane, Burnham, SL1 7HR on **Monday 24th June 2024 at 7:00pm.**

Apologies for absence should be sent to the Clerk at the above address.



Adam Killea
Clerk to the Council
clerk@burnhamparish.gov.uk

MEETING OF THE PARISH COUNCIL
24th June 2024 7.00pm

AGENDA



Council Offices:

Burnham Park, Windsor Lane

Burnham, Bucks SL1 7HR

Tel: +44 (0)1628 661381 • Fax: +44 (0)1628 666025

1. Apologies

To accept apologies for absence.

2. Declarations of interest

a) To note any declaration of interest made by Members in connection with an Agenda item. Members to specify the nature of the interest.

b) To receive any written requests for dispensations for disclosable pecuniary interests.

c) To grant any requests for dispensation as appropriate.

3. Public forum

The opportunity for members of the public to address the Parish Council.

4. Thames Valley Police

To receive a written update from the police on issues affecting the local area.

5. Minutes

a) To approve the minutes of the Extraordinary Council meeting held on 20th March 2024.

b) To approve the minutes of the Annual Council meeting held on 20th May 2024.

6. Minutes of Parish Council Committees

To note the minutes of:

a) Burnham Park Management Committee – 21st May 2024 (draft)

b) Planning Committee – 3rd June 2024 (draft)

c) Recreation and Amenities Committee – 11th June 2024 (draft)

d) Policy and Resources Committee – 18th June 2024 (draft)

7. Finance

To review and accept:

a) Payments and Receipts for April 2024.

b) The February, March, April and May 2024 bank reconciliations.

Council Offices:

Burnham Park, Windsor Lane

Burnham, Bucks SL1 7HR

Tel: +44 (0)1628 661381 • Fax: +44 (0)1628 666025

8. Internal Audit Report

To receive the Internal Audit Report

Please note: questions from members on the internal audit should be submitted to the clerk in writing by 1600 on Friday 21st June in order to obtain a response, due to the recent change in Responsible Financial Officer.

9. Annual Governance and Accountability Return 2024

To receive the Annual Governance and Accountability Return 2023/24, recommended by the Policy and Resources Committee, and approve:

- a) The Annual Governance Statement (page 4)
- b) The Accounting Statements (page 5)

Please note: questions from members on the AGAR should be submitted to the clerk in writing by 1600 on Friday 21st June in order to obtain a response, due to the recent change in Responsible Financial Officer.

10. Grant requests

- a) To consider a grant request from the Slough and Windsor Railway.
- b) To consider a grant request from Red Trousers Day.

11. Working Groups

- a) To receive a written update from the Neighbourhood Plan Working Group, and consider a proposed way forward and delegated authority.
- b) To receive updates from the Burnham School Steering Group.
- c) To consider future arrangements for the Climate Emergency Working Group.

12. Recommendations from Committees

- a) Recommendation from Policy and Resources on Council Policies
 - i. Updated scheme of delegation and terms of reference.
 - ii. Data retention policy (no proposed changes).
- b) Recommendation from Policy and Resources on the General Power of Competence.
- c) Recommendation from Policy and Resources on re-advertising the post of Hall Manager at a higher salary.
- d) Recommendation from Recreation and Amenities on pitch fees at the GPMG.

13. Reports from Buckinghamshire Councillors

To receive verbal reports from members of Buckinghamshire Council.

14. Chairman's Report

To receive a report from the Council Chairman

15. Reports from Outside Bodies

To receive verbal and written reports from Councillors on outside bodies on which they represent the Parish Council, on matters relevant to the Parish Council.

16. Parish Council presence at Village Fete

To consider and agree a BPC presence at the Fete.

17. Clerk's Report

To receive the Clerk's report.

Date of next meeting: Monday 29th July 2024



Council Offices:

Burnham Park, Windsor Lane

Burnham, Bucks SL1 7HR

Tel: +44 (0)1628 661381 • Fax: +44 (0)1628 666025

