

BURNHAM PARISH COUNCIL

Minutes of the Recreation & Amenities Committee held on 17th June at 6:30pm in
Burnham Park Hall.

Committee members present:

Cllr Ekta Kaur Ross (Chair until RA2526/01)
Cllr Paul Bunce (Vice Chair until RA2526/01; Chair from RA2526/02)
Cllr Graham Mummery (Vice Chair from RA2526/03)
Cllr Marie Hammon
Cllr John Carey
Cllr Judith Foster
Cllr Carol Linton

In attendance: Cllr Zoe Gardiner Cllr Jo Sommer Cllr Jane Wallis

Officers of the Council: Adam Killea (Parish Clerk)

Members of the public: 0

RA2526/01 Election of Chair

It was **RESOLVED** to elect Cllr Paul Bunce as Chair of the Recreation & Amenities Committee for the 2025-26 municipal year.

The outgoing Chair expressed her thanks to all members and staff for their work whilst she had chaired the committee, and the committee in turn expressed their thanks to Cllr Kaur Ross for her service.

RA2526/02 Election of Vice Chair

It was **RESOLVED** to elect Cllr Graham Mummery as Vice Chair of the Recreation & Amenities Committee for the 2025-26 municipal year.

RA2526/03 Apologies for Absence

Apologies were received from Cllrs Gamble and Bird.

RA2526/04 Declarations of Interest

No declarations were received.

RA2526/05 Public Forum

As there were no members of the public present there was no public forum.

RA2526/06 Minutes

It was **RESOLVED** to approve the minutes of the Committee meeting of 25th March 2025.

RA2526/07 Finance

It was **RESOLVED** to accept and approve the end of year accounts and budget monitoring

Signed:



Date:

02/09

report for the committee for 2024-25.

RA2526/08 Head Groundsman's Report

The report was **NOTED**. The feeling of the committee with regards to replacing the lavender on the war memorial was something flowering but not annual; with the Clerk, Head Groundsman and Cllr Slater to agree the details.

RA2526/09 Street Furniture

The Clerk reported that there was one memorial bench request currently awaiting payment, for the grounds of Burnham Park Hall. The Clerk was asked to put an item on the next Committee Agenda to consider a placing policy for future benches.

The Clerk further reported that they had recently met with the council's streetlight contractor and Cllr Carey to discuss the upcoming solar streetlighting project; and had also agreed a publicity campaign to encourage members of the public to report streetlight issues in the summer so that they could be addressed before the autumn and winter.

The Clerk further reported that the works to maintain and repair council owned-benches, identified on the recent asset register survey, were in progress.

The reports were **NOTED**.

RA2526/10 Bus shelters

The Clerk reported that they had received the further information requested from Buckinghamshire Council for the Parish Council to consider taking on the ownership of three bus shelters on Bath Road on the day of the meeting, and had sent this out to councillors.

It was **RECOMMENDED** to Full Council to accept a transfer of ownership of the three bus shelters on Bath Road – adjacent to Sainsbury's, opposite Sainsbury's, and near Hag Hill – subject to a one-off visit by a specialist company to include a full clean and inspection paid for Buckinghamshire Council prior to hand-over.

RA2526/11 Sustainability, ecology and climate emergency

The updated list of eco actions was **NOTED**.

The Clerk made members aware of the previous proposal to plant an additional avenue of trees in Burnham Park, which had not been taken forward following informal public consultation. They advised that the Eco Group had recommended the project be reconsidered, and that if approved in principle they and the Head Groundsman would bring a more detailed proposal to a future meeting.

It was **RESOLVED**:

- a) To agree the avenue of trees project in principle.
- b) To instruct the Clerk and Heads Groundsman to seek advice from Buckinghamshire Council Tree Officers, and bring a proposal to the next meeting, based on a preference for indigenous oak and beech trees.

Signed:



Date: 02/09

It was **RECOMMENDED** to the Policy & Resources Committee to increase the insulation to the whole George Pitcher Memorial Ground pavilion, up to a cost of £2,000, to come from the GPMG Improvement Fund.

RA2526/12 Project updates

Cllr Carey gave an update on the Knowledge Stream (formerly 'Project 57').

The Chair gave an update on the project for flowerbeds along the front edge of the village green. It was **RESOLVED** to consider a detailed proposal from the Chair for a smaller project of a single mixed bed at the next meeting.

The Clerk gave updates on the Former BT Phonebox at Littleworth Road; and the Pond at Lent Green Lane. The Clerk was asked to meet with the Chair and Cllr Caesar to discuss ways forward around the pond, and to take appropriate press action as required. The updates were **NOTED**.

RA2526/13 Risk Assessments

The following risk assessments were received, and the Clerk reported that the recommended actions were in progress:

- a) Fire risk assessment for the George Pitcher Memorial Ground.
- b) General risk assessment.
- c) Risk assessments for council owned play areas.

The risk assessments and verbal update were **NOTED**.

RA2526/14 Parking charges at GPMG

The written report on the end of season review of the introduction of parking charges at the George Pitcher Memorial Ground / Cherry Orchard, and in particular the detail around public representations, operational challenges and revenues, was **NOTED**.

It was **RESOLVED**

- a) Not to amend the scheme for a further year, with a further formal review to be carried out in the first Recreation and Amenities Committee meeting of the 2026-27 Council year and with due consideration given at that time to alternative revenue streams.
- b) To continue to keep the performance of the car parking company under review, with a view to reconsidering our commercial relationship should there be further repeats of issues experienced.

RA2526/15 Correspondence

It was **RESOLVED**

- a) under The Public Bodies (Admission to Meetings) Act 1960, as extended by Schedule 12A of the Local Government Act 1972, to exclude the public for confidential business to be considered; on the grounds that the following item included personal information about a resident.
- b) to invite Councillors not on the committee to remain for this item.

Signed:



Date: 02/09

The Clerk drew members attention to the member of the request from a member of the public regarding trees at Stomp Road, and the tree surgeon's recommendation and costs.

It was **RESOLVED** not to undertake this work at this time, due to the cost and the professional advice that the trees are healthy; and to advise the residents that should they wish to undertake this work they will need to engage a suitably qualified professional to do so.

The meeting ended at 20:05

Date of next meeting: Tuesday 2nd September 2025 (1st budget meeting)

Signed:

A handwritten signature in black ink, appearing to be 'R. E.', written over a horizontal line.

Date: 02/09