

Council Offices:

Burnham Park, Windsor Lane

Burnham, Bucks SL1 7HR

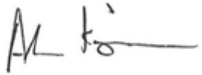
Tel: +44 (0)1628 661381 • Fax: +44 (0)1628 666025

23rd September 2025

To all members of the Council

You are hereby summoned to attend a **Meeting of the Parish Council** to be held at Burnham Park Hall, Windsor Lane, Burnham, SL1 7HR on **Monday 29th September 2025 at 7:00pm.**

Apologies for absence should be sent to the Clerk at the above address.



Adam Killea
Clerk to the Council
clerk@burnhamparish.gov.uk

MEETING OF THE PARISH COUNCIL
29th September 2025 7:00pm
AGENDA

*Please note that under Council standing orders, a person who attends a meeting is permitted to report on / record the part of the meeting that is open to the public. Where a meeting is being recorded, the Chair of the meeting should be informed, and they will inform the meeting. You may not provide an oral report or oral commentary about a meeting **as it takes place** unless you have been given permission.*

1. Apologies

To accept apologies for absence.

2. Declarations of interest

- a) To note any declaration of interest made by Members in connection with an agenda item; members to specify the nature of the interest.
- b) To receive any written requests for dispensations for disclosable pecuniary interests.
- c) To grant any requests for dispensation as appropriate.

3. Public forum

The opportunity for members of the public to address the Parish Council.

4. Police report

- a) To receive an update from the Thames Valley Police.
- b) To consider inviting the Police and Crime Commissioner to a meeting.

5. Minutes

To approve the minutes of the Full Council meeting held on 21st July 2025.

6. Minutes of Parish Council committees

To note the minutes of:

- a) Planning Committee – 4th August and 1st September 2025.
- b) Recreation and Amenities Committee – 2nd September 2025 (draft).
- c) Burnham Park Management Committee – 9th September 2025 (draft).
- d) Policy & Resources Committee – 16th September 2025 (draft).

7. Finance

- a) To review and accept payments for July and August 2025.
- b) To review and accept the July and August bank reconciliations.
- c) To note the conclusion of the external audit report for 2024/25.

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8. Recommendations from committees

- a) Recommendation from the Burnham Park Management Committee regarding the adoption of the Hall Strategic Plan for 2025-2029.
- b) Recommendation from the Policy and Resources Committee to update Financial Regulations.
- c) Recommendation from the Policy and Resources Committee to establish a Village Centre Regeneration Working Group, and to update the Scheme of delegation and terms of reference.
- d) Recommendation from the Policy and Resources Committee that the Council formally confirm its willingness to hold assets in trust for Burnham Heritage if required.
- e) Recommendations from all Committees regarding the Council's Fire Safety and Health and Safety Policies.

9. Committee appointments

To consider filling a casual vacancy as a reserve member of the Policy & Resources Committee.

10. Traffic improvements to Stomp Road

To consider a report and recommendations from Buckinghamshire Council regarding the use of S106 funds for a safer crossing near Lent Rise School, and to determine the Council's position and any expenditure arising.

11. Pond at Lent Green Lane

- a) To receive a report on negotiations for the Pond with Buckinghamshire Council.
- b) To consider an updated draft management agreement if available.

12. Consultations

- a) To consider delegating a response to the consultation on Slough's Local Validation List for planning applications (closes 26th October).
- b) To consider a response to the consultation on the Buckinghamshire Local Plan (closes 29th October), and to consider any related expenditure.

13. Grant Award Scheme

To consider a grant application from Red Trouser Day towards the Ray Cox Memorial Concert.

14. Reports from working groups

- a) Neighbourhood Plan Steering Group
- b) Sustainability, Ecology and Climate Emergency Working Group

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15. Reports from Buckinghamshire Councillors

To receive a report from members of Buckinghamshire Council.

16. Chair's report

To receive a verbal report from the Council Chair.

17. Reports from outside bodies

To receive verbal and written reports from Councillors on outside bodies on which they represent the Parish Council, on matters relevant to the Parish Council.

18. Clerk's report

- a) To receive the Clerk's written report.
- b) To note urgent spends under Financial Regulation 5.18
 - i. £3,369.58 for emergency lighting at GPMG pavilion.
 - ii. £435.46 for insurance for MVAS signs.

19. Heating Ventilation and Air Conditioning at Burnham Park Hall

To consider a report on options for the HVAC system, and to consider expenditure and amendments to the Scheme of delegation and terms of reference.

The Public Bodies (Admission to Meetings) Act 1960, as extended by Schedule 12A of the Local Government Act 1972, makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.

Date of next meeting: Monday 1st December (Budget/Precept review, and setting if available).