

Council Offices:

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6th July 2023

To: Members of the Burnham Park Management Committee, and all other Burnham Parish Councillors for information.

You are hereby summoned to attend a **meeting of the Burnham Park Management Meeting** to be held at Burnham Park Hall, Windsor Lane, Burnham, SL1 7HR on **Tuesday 11th July 2023 at 6.30pm.**

Louise Hayday

Louise Hayday
Clerk to the Council

BURNHAM PARK MANAGEMENT MEETING
11th July 2023

AGENDA

- 1. Chair of the Committee**
To elect the Chair of the Committee for the 2023/24 municipal year.
- 2. Vice-Chair of the Committee**
To elect the Vice-Chair of the Committee for the 2023/24 municipal year.
- 3. To accept apologies for absence**
- 4. Declarations of interest**
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
- 5. Public forum**
An opportunity for members of the public to address the Committee.
- 6. Minutes**
To receive and approve the minutes of the Committee meeting of 11th April 2023.

7. Finance

To receive draft June management accounts and café figures.

8. Events & Hires report

To receive updates on current and past events and hires.

- a) St Georges Day
- b) Coronation
- c) Band Night P&Ls
- d) Classic Car Show

9. Future Events

To receive an update on future events.

- a) Burnham Rocks
- b) Fireworks
- c) Burnham Festival
- d) Ladies Night
- e) Utilisation of the village green
- f) Quarterly new events

10. Marketing & publicity

To review marketing and publicity campaigns, and website.

11. Building & Equipment Maintenance

To receive an update on current building maintenance issues.

- a) To note the commencement of the LED switchover
- b) To note the purchase of a new PA
- c) To note the new Display Energy Certificate (DEC)
- d) To discuss re-lining the BPH car park

12. Eco-audit and green strategy

To discuss the results of the recent eco-audit that relate to this Committee

13. Burnham Park Hall strategic plan

To review and approve the strategic action plan for BPH

**Date of next meeting:
Tuesday 19th September 2023**