

Council Offices:

Burnham Park, Windsor Lane

Burnham, Bucks SL1 7HR

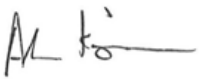
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22nd October 2025

To members of the Burnham Park Management Committee, and all other Burnham Parish Councillors for information.

You are hereby summoned to attend **a meeting of the Burnham Park Management Committee** to be held at Burnham Park Hall, Windsor Lane, Burnham, SL1 7HR on **28th October 2025 at 6.30pm**

Apologies for absence should be sent to the Clerk at the above address.



Adam Killeya
Clerk to the Council
clerk@burnhamparish.gov.uk

BURNHAM PARK MANAGEMENT COMMITTEE

28th October 2025, 6:30pm

AGENDA

*Please note that under Council standing orders, a person who attends a meeting is permitted to report on / record the part of the meeting that is open to the public. Where a meeting is being recorded, the Chair of the meeting should be informed, and they will inform the meeting. You may not provide an oral report or oral commentary about a meeting **as it takes place** unless you have been given permission.*

1. To accept apologies for absence

2. Declarations of interest

- a) To note any declaration of interest made by Members in connection with an agenda item. Members to specify the nature of the interest.
- b) To receive any written requests for dispensations for disclosable pecuniary interests.
- c) To grant any requests for dispensation as appropriate.

3. Public forum

An opportunity for members of the public to address the Committee.

4. Minutes

To approve the minutes of the Committee meeting of 9th September 2025.

5. Finance

- a) To receive and review the accounts and budget monitoring report for the committee for the 2nd quarter of 2025-26.
- b) To receive an update on a resolved debt.

6. Hall Manager's report

To receive a written report and to consider options and recommendations for action:

- a) Building Health and Safety and maintenance.
- b) Staffing.
- c) Lettings.
- d) Events, including 2025 Christmas Events.
- e) Any other matters of relevance, not included elsewhere on the agenda.

7. Christmas Lights

To note a summary of Christmas Lighting and an update on Christmas Lights at the Hall.

8. Dropmore Hall

To consider preliminary ideas and options for renovating the Dropmore Hall.

9. Sustainability, ecology and climate emergency

To review the updated list of eco-actions.

10. Theatre in the Park

To note that Rude Mechanical Theatre Company has been booked for the village green on Friday 12th June 2026.

11. Heating, ventilation and air-conditioning (HVAC)

To receive a verbal update on progress from the Major Hall Works Working Group, following the Full Council decision

12. Hall Staffing

To receive a confidential update on Hall Staffing.

The Public Bodies (Admission to Meetings) Act 1960, as extended by Schedule 12A of the Local Government Act 1972, makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.

13. Budget 2026-27

- a) To receive a quote on potential costings for new paving for the hall path, and to consider actions and budget provision.
- b) To consider starting a reserve fund for Hall CCTV replacement.
- c) To consider the updated draft of the committee's Annual Budget for 2026-27.

Date of next meeting: Tuesday 9th December 2025 (reserve budget meeting)